

# HERNANDO AERO MODLERS P.O. BOX 5198 BROOKSVILLE FLORIDA 34611-5198

With Changes Effective March 11 2017

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# HERNANDO AREO MODELERS BY-LAWS

#### ARTICLE I - ORGANIZATION

#### Section 1 – Name

a. The club existing under these by-laws is to be known as Hernando Aero Modelers, Inc.(H.A.M.). The club is chartered by the Academy of Model Aeronautics (AMA). The club is located in Brooksville, Florida in Hernando County.

# Section 2 – Purpose

a. The purpose of the club shall be the advancement, mutual safe enjoyment and participation of designing, construction and flying of model aircraft.

#### ARTICLE II - MEMBERSHIP

### Section 1 – Full membership shall:

- a. Be open to all who hold a valid AMA license, submit a club application and are voted into the club according to a vote of all members present at the meeting where the application is presented.
- b. Include an identification card, one kind only provided by the club, to every member in good standing.
- c. Signify a willingness to adhere to the rules and regulations as established by the by-laws.
- d. Be awarded to some exceptional applicants which shall be clarified by the BOD (Board of Directors) and approved by the membership.

# Section 2 -Associate Membership shall:

a. Be made available to those who want the social aspects of belonging to the club. Associate members will not be covered by AMA insurance, will not be allowed to fly at the field, nor enter into club business, nor be allowed to vote.

# Section 3 – Junior Membership shall:

a. Be made available to those who have not reached their 19<sup>th</sup> birthday.

# Section 4 –Dues Shall:

a. Be collected in accordance with the dues table in Article IV section 4. The amounts of dues and fees will be determined each year with the budget preparation/presentation in October and approved by a majority present at the November meeting.

# Section 5 – Resignations

a. Any member may resign his/her membership by giving written notice to the club.

#### Section 6 – Termination

a. Termination will result for any club member who loses his membership in AMA, but will be reinstated in the club with reinstatement in AMA.

## Section 7 – Reinstatement

a. A majority vote of 51% of the club membership is required for reinstatement in the club.

# Section 8 – Expulsion

- a. A club member may be expelled from the club by a majority vote (51%) of the membership if:
  - (1) In the club officers determination, such club member willfully commits any act or omission which is a violation of any of the terms of the by-laws.
  - (2) In the club officers determination, such club member willfully commits any act or omission which is a violation of any of the terms of the rules of the AMA.

(3) In the club officers determination, such club member willfully commits any act or omission which is detrimental to the club, the AMA or to model aviation.

#### ARTICLE III - OFFICERS

#### Section 1 - The officers of the club shall be:

- a. President, Vice-President, Secretary, Treasurer and five (5) Directors, The Maintenance, Safety, Training, Food Tent and Events Coordinator are appointed leadership positions. These appointees or their reports will be included in all BOD meetings but will have no voting privileges. When a position is vacant, the president shall recommend names for the positions at a regular club meeting. The members present shall agree by majority vote. The term of these positions is at the discretion of the president. It is anticipated that the club membership will routinely assist these positions in the execution of their duties.
- b. Officers must be full time residents of the State of Florida in the year of their term.
- c. The line of succession is a listed in Section 1 a.

#### Section 2 – Terms of office

- a. The terms of office for all elected officers shall be for two (2) years. Nominations shall be made during the November meeting and the election and installation of officers during the December meeting.
- b. Five elected Directors will serve two-year terms. On an alternating basis, two will be replaced one year and three the following year. The outgoing president will be on the BOD for one year as a consultant with no voting privileges.
- c. Resignation of any officer or Board of Directors must be made in writing to the president or, in his absence, to the secretary.

#### Section 3 – Duties

- a. The President shall:
  - (1) Preside at all club meetings.
  - (2) Be the deciding vote in the event of a tie vote on all issues.
  - (3) Decide all questions of order at club meeting based on Robert's Rules of Order.
  - (4) Carry out the policies established in the Constitution and by-laws.
  - (5) Act as the official club spokesman at non-club functions: i.e., Town or corporate and other club meetings in our area.
  - (6) Appoint project committees and may sit in on any and all such committees appointed.
  - (7) Monitor all committee progress and ensure timely and efficient completion within assigned budgets.
  - (8) Insure that all club officers perform their assigned tasks.
  - (9) Be listed on the club's checking and savings accounts as an authorizing signature.
- b. The Vice President shall:
  - (1) Assist the president in his duties.
  - (2) Be a member of all committees.
  - (3) Act for the president in his absence.
  - (4) Succeed the president should he be unable to fulfill his duties.
  - (5) Act as a liaison to other related organizations.
  - (6) Be listed on the club's checking and savings accounts as an authorizing signature.
- c. The Secretary shall:
  - (1) Maintain a record of proceedings of all club meetings (minutes).
  - (2) Establish and announce at the beginning of each meeting the attendance numbers.
  - (3) Post appropriate meeting minutes on bulletin board, Web site and email to members.

- (4) Dispatch any correspondence that the club originates.
- (5) Read pertinent correspondence at each meeting.
- (6) Maintain records of all pertinent club correspondence generated or received by the club.
- (7) Renew when required:
  - (a) The AMA Charter, by March 31 of the current year using the AMA renewal package when received.
  - (b) The State Corporation papers, by May 1 of the current year.
  - (c) The club insurance, (same as AMA charter).
  - (d) The site insurance, (same as AMA charter).
  - (e) Site owners notification.
- (8) Generate and maintain the club by-laws, ensuring changes voted on by the club membership get incorporated and republished.
- (9) When requested, furnish every new member a copy of the club's by-laws, including the Field and Flight Safety Rules.
- (10) Assume the duties of the Vice-President in his absence.
- (11) Be listed on the club's checking and savings accounts as an authorizing signature d. The Treasurer shall:
  - (1) Maintain records of all cash received and/or paid out by the club.
  - (2) Collect all dues from members according to the rate schedule adopted each year in the proposed budget. The deadline for dues payment will be December 31. Members not paying by that date will be dropped from the rolls and will not be allowed to fly at the field. An initiation fee will be imposed if the dues are paid after that date.

Table 1 – Fees and Dues (note – amounts may change according to the budget adoption each year)

Membership	Initiation Fee	Reg. Dues
New	\$75	\$75
New – after June 30	\$75	\$37.50
Regular		\$75
Associate		\$37.50
Junior (under 19)		\$15

- (3) Insure the bank statements balances each month.
- (4) Provide a written report at the club meetings on the status of funds and budget.
- (5) Be responsible for maintaining and issuing membership cards to all full, associate and junior members.
- (6) Discharge all financial obligations of the club as approved by the club membership.
- (7) Maintain a membership list with name, address, phone number and AMA number and provide copies to the club members when requested.
- (8) At the conclusion of his term of office, he shall turn over all records and cash on hand to his duly elected successor.
- (9) Maintain the appropriate bank documentation containing the authorized signatures of the club president, vice-president, secretary and treasurer.
- (10) Be listed on the club's checking and savings accounts as an authorizing signature.
- (11) Maintain a petty cash account not to exceed \$100.00.

- (12) Generate a proposed budget in concert with the club president and present it to the club at the October meeting. Include any proposed dues/fees changes to support the budget. Include rationale and justification for such proposals. The proposed budget should be voted on no later than the November club meeting.
- (13) Ensure all funds and properties shall stand in the name of the club.
- (14) Maintain and monitor a club post office box with two keys, one for the secretary and one for a duly designated officer. The president will appoint the officer.
- (15) Renew when required:
  - (a) The club post office box upon receipt of notification from the U.S. Post Office.
- e. The Safety Coordinator shall:
  - (1) Provide a communications link between AMA and club matters related to safety.
  - (2) Act as a safety advisor to the club and its members.
  - (3) Assist AMA in the establishment of a national safety program to reduce accidents/incidents.
    - (a) Generate, oversee and monitor local and AMA operational rules.
    - (b) Investigate and evaluate accidents/incidents. The intent of such investigation is to try to determine the cause, not who was at fault or responsible. The tone must be on how the program can be prevented from happening in the future to be effective. Participation of club members in such investigations is strictly voluntary. Prevention through analysis and education is the purpose of this effort.
  - (4) Develop, promote and encourage a climate of safety awareness within the club.
  - (5) Inspect the club areas for proper signage and safety equipment.
  - (6) Distribute AMA Accident/incident report forms and assure they are properly used.
  - (7) Conduct safety awareness training and related programs during club meetings.
  - (8) Conduct, at least annually, a safety audit of club facilities, equipment and grounds to ensure everything is in good working order and safe for normal use by members of the public.
  - (9) Act as liaison with the local EMS/fire department.
  - (10) Establish a club emergency action plan to handle serious accidents/incidents.
  - (11) Coordinate appropriate first aid training for members using qualified instructors.
  - (12) Review emergency procedures (fire and rescue) with club members on an annual basis.
- f. The Training Coordinator shall:
  - (1) Maintain and execute a club training program.
  - (2) Generate, maintain and update an instructors manual and student training manual.
  - (3) Execute the AMA Intro Pilot Program.
  - (4) Maintain a list of qualified training pilots and distribute to club members when so requested.
- g. The Field Maintenance Manager shall:
  - (1) Mow the field as required
  - (2) Fertilize the field as required.
  - (3) Reseed the field when needed.
  - (4) Maintain a level flying field and pit area by filling low spots.
  - (5) Provide insect control as needed.
  - (6) Paint, repair and replace equipment when so required.
  - (7) Generate a proposed field maintenance budget for each year. This budget should be presented at the October meeting for review and revision as required. This budget

- will be included in the club's overall budget and voted on for approval at the November meeting.
- (8) Generate a club assets inventory and report at the October meeting the status of same.
- h. The Board of Directors shall:
  - (1) Provide assistance and recommendations to assist club officers in making decisions.
  - (2) Provide public relations assistance as requested by the officers of the club.
  - (3) Each director shall be designated by the president to focus efforts on one of the following:
    - (a) Flying facilities
    - (b) Public relations and web site.
    - (c) Special events

#### Section 4 – Vacancies

- a. Vacancies among officers and Board of Directors shall be filled by a special election, called by the officer in charge at the next regularly scheduled meeting following the vacancy. If the President is vacant, the Vice President shall assume the position of President until the next annual election.
- b. Prior to the special election, the officer in charge may appoint an interim person to fill the vacancy.
- c. Officers must remain in good standing for the duration of their term..

#### **ARTICLE IV – MEETINGS**

#### Section 1 – Date/Time/Place

- a. Regular meetings are to be held at the flying field at 10:00 a.m. on the first Saturday of each month. Any changes in the meeting date, time or place shall be posted on the bulletin board and web site.
- b. A Directors meeting will be held prior to the regular club meeting. The time and location will be at the discretion of the B.O.D.
- c. Summer meeting (June, July & August) will have the option of starting at 9:00 a.m. This will be voted on at the regular club meeting in May of each year.

# Section 2 – Special Meetings

a. Special meetings can be called at the discretion of the officers of the club when situations dictate.

## ARTICLE V - RECORD KEEPING

- Section 1 Record retention and transfer
  - a. All club records and assets are passed on when new officers are elected. Corporate records are to be maintained for a period of three years.

# **ARTICLE VI – COMMITTEES**

# Section 1 – Appointing

a. The officers shall appoint such committees as deemed necessary to support projects and functions.

# ARTICLE VII - MEMBERS IN GOOD STANDING

#### Section 1 – Status

a. Members in good standing shall be any member who is paid up on his dues and not under disciplinary action.

### ARTICLE VIII - NOMINATIONS, ELECTIONS AND RECALL

#### Section 1 – Nominations

- a. Nomination of officers can be made from the floor at meetings, by mail or by a nominating committee.
- b. Nominees have a right to decline the nomination.

# Section 2 – Elections/Club Business

- a. Only members in good standing shall be entitled to vote.
- b. Members shall be entitled to one vote each in elections and conducting Club business.
- c. Two officers and a quorum of members present at a scheduled meeting shall be able to conduct club business,

#### Section 3 – Recall

- a. If sufficient club members deem that an officer of the club is not fulfilling the obligations and responsibilities of that office, that officer will be subject to recall.
- b. The process of recall shall follow the below listed sequence of events:
  - (1) A petition requesting recall signed by 51% of the club membership shall be submitted to the Board of Directors.
  - (2) The BOD shall notify the membership that a recall vote will be held at the next regularly scheduled club meeting.
  - (3) If (2) above is executed, the officer in question can elect to resign and the recall proceeding will be terminated.
  - (4) The recall vote shall be by secret ballot and if there is a majority vote for recall, and election may be held immediately. However, an election for that office must be held no later than the next scheduled meeting. The next officer in the line of succession may hold that office until said position is filled.
  - (5) For the recall proceeding to take place, the officer to be recalled must be present and have missed three consecutive meetings without just cause.
  - (6) A recall vote cannot be held before the officer to be recalled is given opportunity to address the club membership. (An exception to this clause is defined in (5) above.
- c. Records of the recall will be kept for three (3) years.

#### ARTICLE IX – MISCELLEANEOUS PROVISIONS

#### Section 1 - Rules of Order.

- a. Robert's Rules Revised shall be the guiding document to conduct meetings.
- b. In order for a meeting to be official and to conduct business, a quorum of at least 25% of the membership must be in attendance.
- c. Motions at the meetings will be passed by a majority present.

# Section 2 – Fiscal Year

a. The club's fiscal year shall be January 1 through December 31.

# Section 3 – Newsletter

- a. The club may have a newsletter, published on an as-needed basis.
- b. The purposed of the newsletter is to provide newsworthy information to all club members concerning members, events and activities of the club.

#### Section 4 – Club Web Site

- a. The club may have a web-site and the present address is www.hamrc.net
- b. The purpose of the web-site is to provide newsworthy information to all club members concerning members, events and activities of the club and for advertising the club to prospective members.

# Section 5 – Official Club Logo

a. The club logo shall be as illustrated below:



#### Section 6 – Dissolution of the Club

- a. Should the club be dissolved, all assets remaining after liability settlement will be donated to the Academy of Aeronautics Museum.
  - 7 Purchases over five hundred dollars (\$500.00), except items budgeted for maintenance, will require approval from the general membership.

## ARTICLE X – AMENDMENTS OF BY-LAWS

#### Section 1 – Proposals

a. Proposals for amendments to the by-laws shall be presented in writing at a regular monthly meeting for agenda consideration.

# Section 2 Agenda

a. By-Laws agenda items will be discussed at the next scheduled club meeting following their submission in writing.

# Section 3 – Voting

a. Voting on a by-law change shall take place at the club meeting following the meeting listed in Section 2 above.

# Section 4 – Majority

- a. A majority of membership present at the voting meeting listed in Section 3 above shall be necessary to amend the by-laws, but in no event may that majority be less than 25% of the total membership.
  - Ex: If the membership lists 100 members, then the amendments or revisions will need a majority of at least 25 "ayes"
- b. By-law changes and additions will take effect on January 1 of the following year.

#### ARTICLE XI – GRIEVANCE PROCEDURE

#### Section 1 - Process

a A grievance form is provided, as attachment "C" of this document, for any situation requiring disciplinary action when a situation arises concerning infractions of field and flight safety rules. The Safety Coordinator, in conjunction with the club officers and BOD shall decide the appropriate action to resolve the issue. The grievance form will be filled out and given to the Safety Coordinator for resolution/disposition. This form shall have at least one witness signature.

#### b. First violation

(1) Viewpoint of both complainants and the accused will be considered. Complainant's name will be disclosed. If the club officers deem, a verbal reprimand will be given to the accused by the Safety Coordinator/club officers, and this will be recorded in the club records.

#### c. Second violation

(1) Complainant's name will be disclosed. The accused has a right to a rebuttal, to be reviewed by the Safety Coordinator and club officers. If the determination is against the accused, the flying privileges will be suspended for 30 days. Written notice of the suspension will be posted at the club flying field.

#### d. Third violation

- (1) Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Safety Coordinator and club officers. If the determination is against the accused, the flying privileges will be suspended until the accused expulsion can be scheduled for the next club meeting. The expulsion will be in accordance with Article II, Section 8, of these by-laws. If the vote goes against the accused, the expulsion will be for one year. The accused may reapply for membership after the expiration of the expulsion period.
- (2) These actions will not be enforced unless they are accumulated within a two year period.
- (3) Any member receiving a grievance, who directs any retaliation action against the person filing said grievance, will be subject to immediate and permanent expulsion from the club. This to include threats, intimidation, physical harm, intentional equipment damage or any other action deemed to be retaliatory by the club's officers.

#### OFFICIAL ATTACHMENTS TO BE INCLUDED AS PART OF THE BY-LAWS WILL INCLUDE:

#### A – FLIGHT AND FIELD SAFETY RULES

# **B – EQUIPMENT SAFETY CHECKLIST**

#### C – CLUB GRIEVANCE FORM

#### ATTACHMENT - A

# H.A.M. BY – LAWS FIELD & FLIGHT SAFETY RULES

- 1. All members are responsible for enforcing and abiding by these safety rules.
- 2. Safety Officers all club members are safety officers. If a club member asks you comply with any safety aspect, please do so. Two documented violations in any two-month period can be sufficient reason for disciplinary action as per the by-laws. A Safety Coordinator will be appointed by the President. See Section IV Officers duties of safety coordinator.
- 3. Spectators are to remain outside the pit, taxi and shelter areas unless invited and supervised by a club member. Children must be controlled by a responsible adult. Any visitor who causes a safety hazard will be requested to leave the field. Club members are responsible for the safety of their guests.
- 4. Authorized field use only club members and their AMA member guests are allowed use of the field. Members of other local clubs may fly as a guest only in the company of a current HAM member. Club members are responsible to insure that the guest's aircraft are in proper fly condition and that the guest's flying abilities are consistent with AMA and Club rules. Non AMA members may fly only in accordance with AMA "one time basis, with Buddy Box only and introductory pilot program restrictions".
- 5. All persons are responsible for their litter.
- 6. Club membership cards shall be available to be displayed at all times while on the club field and shall be shown to club officials on request.
- 7. No one should be allowed on the field unless they are a member or a guest of a member. You are responsible for anyone you allow on the field who is not a member.
- 8. The gate use good judgment when opening the gate. Leave it open if other traffic will be entering. The last person to leave will be sure to close the frequency board, secure all buildings and lock the gate.
- 9. The pit area is not to be used for engine break-in .Use the wooden sound barrier at the South end for this purpose.
- 10. Aircraft and flying shall comply with current AMA safety codes. A current AMA card us required of all pilots and student pilots. Aircraft shall be structurally, electronically, and aerodynamically correct to fly.
- 11. An effective silencer or tuned pipe is required of all engine of 19 cu. inch or better.
- 12. Do not start an engine without an assistant or a restraining device. Use the sheltered tables for repair and/or preparation only. There will be no fueling or starting of aircraft on the sheltered tables, use the starting benches for fueling and starting.

- 13. All transmitters should be in the designated impound area until a pilot is actively preparing for flight or leaving the field. Transmitters should have a frequency designation on the antenna. Before operating a transmitter, get the channel pin from the board, leave your membership card in the slot and attach the pin to the transmitter. Upon completion, return the pin to the board and transmitter to the impound area and retrieve your card.
- 14. Courtesy dictates that limiting of any channel for flights or training be no more than 15 minutes.
- 15. A maximum of 4 aircraft are permitted in the air at one time.
- 16. All pilots (except helicopter) shall stand at the pilot stations and shall communicate with one another in take-offs, landings, dead stick or other flight problems.
- 17. Aircraft may taxi away from but not within or into the pit area.
- 18. (This change was approved in October 2008) All take offs and landings shall be made over the runway. Touch and go's over the runway are permitted when traffic and the situation allows. High speed passes and acrobatics over the runway are forbidden when other pilots are on station and planes are in the air. It is recommended that pilots have observers when flying. For safety reasons, remember that shouted intentions between pilots are necessary.
- 19. No alcohol is permitted at the field at any time.
- 20. Only AMA registered pilots and assistants will be permitted on the flight line. (Includes registered AMA introductory pilots).
- 21. Students and new members are not allowed to fly unsupervised until they have earned the Club Solo Certificate or are certified by one of the listed qualified instructors posted on the bulletin board. Only certified club instructors are permitted to train students.
- 22. Buddy Boxes The use of Buddy Cords is required. Note if the buddy box has a battery, it must be impounded when not in use. The rule: Whenever a training session takes place, with an Instructor and a student pilot, it is mandatory that a Buddy Box will be used.
- 23. The following "DO NOTS" are simple and self-explanatory, but are just as important as any of the preceding items.

#### DO NOT FLY.....

Over or near any roadway. Behind the flying stations. Over the spectator or pit area. During an electrical storm or when one is approaching.

# H.A.M. BY- LAWS ATTACHMENT - B

# **EQUIPMENT SAFETY CHECKLIST**

Before your First Flight	Engine
Balance	(_)_Are all engine screws tight?
is the center of gravity within the range	Is the prop nut and/or spinner tight?
shown on the plans (fore and aft)	Is the engine securely mounted to the
is the model balanced side to side?	fuselage?
(right and left wings of equal weight)	Does the throttle work without binding?
	Does the throttle trim tab shut down the
Alignment	engine?
Are all the flying surfaces at the proper	Has the propeller been balanced and checked
angle relative to each other?	for damage? (cracks and nicks)
Are there any twists in the wing?	Are propeller tips painted white?
Are the wings at the proper incidence as	Has the engine been thoroughly test run?
shown on the plans	(engine idle and throttle up properly)
	Has the engine been run at full throttle with
shown on the plans?	the planes nose straight up in the air? (to make
	sure it won't stall when full power is applied on
Control Surfaces	climb out)
	Is the fuel tank installed correctly? (i.e.,
glued, pinned? Pull on each one to test.	carburetor at the same height as the fuel tank, fuel
Are the control throw in the correct direction	tank clunk in proper position and moving freely,
with proper amount of deflection (as listed in the	fuel lines in good condition and connected to the
plans for your plane?	engine correctly)
Rudder: Left stick should move rudder to the	Does your gasoline engine have a kill switch?
left.	For gasoline engines, a fire extinguisher
Aileron: left stick should move left aileron up.	should be included in flight box
Elevator: Pulling back (toward you) on the	D 11 1.0
stick should move elevator up.	Radio and Servos
the stick forward should open throttle fully. With	have they been padded with foam to protect from
trim set fully backward, pulling stick back should	vibration and shock?
fully close the throttle.	( ) Are all goods from by account in serve
Are the control horns secure?(screws been attached to servo horns).	(_)_Are all push rods firmly secure in servo arms?
	Are servo arms firmly attached with screw in
Control Linkages	place?
	Are the batteries charged and checked with a
they are secure?	volt meter?
Are all the snap links closed? (clevises	Has a full range check been performed? (see
usually have keepers or fuel tubing to ensure they	below)
stay closed).	
	Landing Gear
	( ) Is landing gear firmly attached to airframe?
	(wheel attachments secure)

Does aircraft taxi in a straight line? (does	Start the engine and test the entire throttle
nose wheel turn in the correct direction)	range.
General:	
(_)_Is the covering tight with no visible signs of	Know the Safety Calls/Runway
damage?	Communication
()_Are wing bolts in place and secure?	( ) "Coming out" As you prepare to place your
(fuselage/wing form a tight bond)	aircraft on the runway.
() Is the engine cowl secure?	(_)_"Taking off" is pretty much self explanatory.
() Is the canopy securely mounted?	()_"Setting up to land" As you begin your
( ) Are all components structurally sound?	downwind leg gives others time to clear the area
( ) The aircraft must be labeled inside with your	for you.
name and AMA number.	( ) "Landing" As you are on final approach.
	() "On the runway" If your airacraft stops dead
Range Checking The Radio	on the runway.
( ) Verify frequency is available and put	( ) "Off on the far side" If your aircraft veers off
membership card on frequency board.	on the side away from the pilots stations.
( ) Turn on transmitter and receiver.	(_)_"Crossing the runway" Anytime you have to
Walk about 30 yards from your plane.	cross the runway (in either direction).
( ) Do all surfaces respond to controls?	()_"Runway clear" After you have retrieved your
( ) Do surfaces start to "flutter"? Do surfaces	errant aircraft, or if it has been taxied off the
move from the middle, neutral position without	runway on the pit side.
touching the sticks? In either case, it is imperative	( ) "Dead stick" When your engine dies while in
that the radio problem be fixed before trying to fly	the air. Other pilots will pass this announcement
the plane. Check to see if any wiring crosses or	down the line as it is a signal for everyone to
runs alongside the antenna wire (arrange all wires	immediate clear the landing zone.
as far from antennas as possible). Re-check all	()_"Touch and go" or "Slow fly-by" Note that
batteries. Check the transmitter antenna is not	high speed low passes and acrobatics in the
loose. Check the receiver switch is operating	landing zone when other pilots are on station are
correctly. The plane must pass this range test	forbidden-these may only be performed at least
before attempting to fly.	50' on the other side of the runway.
1 2 7	(_)_"Aircraft Down" Followed by the general
Before Every Flight	area.
( ) Secure transmitter frequency at frequency	( ) "I do not have it!!!" If a pilot will announce
control board.	that he has a problem as soon as possible, other
Check the receiver and battery pack with a	observers may be able to get a fix on the plane if
voltmeter to insure enough charge.	it goes down. If you do get a fix, such as a certain
( ) Check the control throw direction of all	tree, etc., do not move. Call for another/
surfaces.	
( ) Check your transmitter to be sure switches	
were not accidentally thrown to the wrong	
position. If you have multi-model transmitter,	
check is set to correct model.	

# HERNANDO AERO MODELERS, INC. (AMA Charter # 314) CLUB GRIEVANCE FORM

Date:		me:	
Nature of violation:			
Signature:			
Witness:			
Additional Witnesses and/o	or comments (not require	ed)	