WEST PRIEST LAKE FIRE DISTRICT
Minutes of Quarterly Board Meeting
October 14, 2024

CALL TO ORDER: The meeting was called to order at 5:03 PM by Roy Peckham

ATTENDING: Roy Peckham, Cass Stejer (by phone), Brent Guyer (by phone), Josh Gilbert, Tim Ventress & treasurer, Frankie Dunn, Jeff Stockdale, & Don Howell.

AGENDA REVIEW: Brent moved and Cass seconded to approve the agenda. Motion passed.

APPROVAL OF MINUTES: Brent moved & Cass seconded to approve the minutes from the July board meeting & August budget hearing. Motion passed.

FINANCIAL REPORTS:
Checking Account Balance: $246,489
Frankie presented **Budget vs. Actual** report for period ending 09/30/24. *See attached*.

Bill Payments approval:
Frankie distributed "Checks/Deposits/Visa charges last quarter" report for period ending 09/30/24 Cass moved, Brent seconded to approve bill payments and financial reports. Motion passed. *See attached*.

CHIEF'S REPORT

48 incidents to date.

Discussion regarding policy on fire alarms. Initial policy will be after 2 call outs in one quarter, property owner will receive a warning. After 4 call outs in one quarter, property owner will be charged $100/call out. Roy & Josh will reach out to WPOFD an come back with input for January meeting.

Roy made a motion to approve tire purchase up to $5000 for 2121. Cass 2nd. Motion passed.

Pump test discussion – Josh recommended district should complete one or 2 a year for the next 3 years.

Roy motioned to accept the Chief's report as presented. Brent 2nd. Motion passed.

OLD BUSINESS

Discussion on changes in ISO ratings, the need for a new station and/or ladder truck for insurance purposes.

NEW BUSINESS

Jeff suggested the Kalispell Bay station needs modified before a station 4 at Granite/Reeder is built to accommodate a ladder truck. Roy would like to see a committee formed to prioritize a Capital Improvement list. Frankie reminded the group here that if a quorum of the commissioners is present at any event, a notice needs to be posted to comply with open meeting law.

Cass suggested station captains should be attending site visits for BLP sign offs to alleviate pressure on Josh. Jeff also suggested partnering with sewer districts to help expedite the process. Tim mentioned getting NFPA building codes to apply. Some discussion ensued about the Millie's project. Roy motioned for Cass to be the representative for the district to deal with BLP issues at the County. Brent 2nd. Motion passed.

Cass motioned to move the district bank accounts and Josh's credit card account from Wells Fargo to Spokane Teacher's Credit Union effective as soon as the change can be made with the following as signers on the account: Roy Peckham, Brent Guyer, and Carl Stejer. Roy 2nd the motion. Motion passed.

Meetings for 2025 – January 13, May 12, July 14, August 11, & October 13. Cass motioned to publish. Roy 2nd. Motion passed.

ROUNDTABLE: Don Howell commented to the board that the district has a great chief coming in and can clearly see he is supported by the board.

NEXT MEETING: Regular meeting is set for January 13, 2025 at Kalispell Station.

ADJOURNMENT: Roy motioned to adjourn the meeting at 6:47pm. Brent 2nd.

Respectfully submitted,

Frankie Dunn