WEST PRIEST LAKE FIRE DISTRICT
Minutes of Monthly Board Meeting
March 10, 2025

CALL TO ORDER: The meeting was called to order at 2:04 PM by Roy Peckham

ATTENDING: Roy Peckham, Cass Stejer , Brent Guyer, Josh Gilbert, Jeff Stockdale, Mark Muelheim, & Ken Hagman.

AGENDA REVIEW: Brent moved and Roy seconded to approve agenda as amended adding discussion regarding the incentive program. Motion passed.

APPROVAL OF MINUTES: Roy moved Cass seconded to approve the minutes from the February 3 meeting. Motion passed.

OLD BUSINESS

Banking update – Bank transfer has been completed. Credit card application has been signed as of today. Jeff asked about ladder CD's and intent to move funds to money market account. ($175k has been moved to the money market savings account).

Asst Chief Status/Return of FD property – Josh resent the email that he sent a week ago. Josh intended to meet with Tim next week when Tim is back in the area. Cass inquired about assistant chief training – will complete later this spring when offered.

Maintenance Records/Asset Management – Jeff gave a présentation on Limble – an app specializing in digital service records. Fire department gets a 20% discount and price is approximately $60 per month per user. Jeff is asking for $3000 to use for a year. If at the end of the year, the app is not deemed useful, data can be off loaded into a CSV file. Ken gave some input and noted there has to be a buy in and it has to be used consistently. Cass made a motion to purchase the app for the year. Roy 2nd. Motion passed.

New Engine update – Josh cleaning compartments, organizing, installing wood boards, labeling, creating inventory lists etc. Still needs decals and radio installation, courtesy lights replaced. Roy mentioned he has a fab guy if needed.

Construction analysis of each building – Lamb Creek is what it is – needs bathroom remodel, floor fixed. Consensus that all stations should be upgraded to LED lights. The Kalispell station – temporary fix would be to remove drop ceiling to open up. Build an additional building with two bays. Low on the priority list at this point.

The Nordman station is constructed appropriately and should be used as the template for all future stations. The density growth down Reeder Bay Rd is top priority for construction of new station with space for a 4 wheel drive apparatus. Brent asked about budgeting and focusing on a more precise budget for these plans.

Ken mentioned Granite Reeder Water/Sewer has to install a new well and it might be worth what options are for putting in a larger pump for fire flow purposes.

Incentive program – tabled until next meeting.

NEW BUSINESS

SOP's – Discussion regarding creation needs to be accurate and organized. Josh, Jeff & Mark will act as a sub committee and present to the board as drafted.

Commissioner terms – Roy and Brent's terms are both up for renewal this year. Roy expressed his intent to not run again. Discussion regarding how to run vacancies per Roy's wishes and appointment. Roy's term will be ran immediately as a vacancy.

NEXT MEETING: April 14, 2025 at 3pm.

ADJOURNMENT: Cass motioned to adjourn at 3:31pm.

Respectfully submitted,

Frankie Dunn