

# **GLENDORA BUSINESS IMPROVEMENT DISTRICT (BID)**

## **ADVISORY BOARD**

### **AGENDA**

**THURSDAY, JUNE 5, 2025 @ 8:30 AM**

**BIDWELL FORUM – 140 S. GLENDORA AVE., GLENDORA, CA 91741**



#### **CHAIR**

Matthew Klingler

#### **VICE-CHAIR**

Matthew Davis

#### **COMMISSIONERS**

Cathy Jarvis

Veronica Salazar

Dalel Snider

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#### **MEETING SCHEDULE**

The regular meetings shall be held on the first Thursday of each month at 8:30 a.m. at the Bidwell Forum (140 S. Glendora Ave., Glendora, CA 91741)

#### **BROWN ACT**

Agendas are drafted to accurately state what the legislative body is being asked to consider. The legislative body can take action on "all items" listed on the agenda and be in compliance with the open meeting laws.

Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The governing body may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

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#### **COMMUNICATION AND ELECTRONIC DEVICES**

To minimize distractions, please be sure all personal communication and electronic devices are turned off or on silent mode.

Meeting will be presented in-person and on ZOOM. Join Zoom

Meeting at:

<https://us02web.zoom.us/j/82913139925?pwd=SlQXjtFWGuW0CcZiH89nc8a3v5hazA.1>

Meeting ID: 829 1313 9925

Passcode: 005561

Phone: (669) 900-6833

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**GLENDORA BUSINESS IMPROVEMENT DISTRICT (BID)  
ADVISORY BOARD**

**AGENDA**

**THURSDAY, JUNE 5, 2025 @ 8:30 AM**

**BIDWELL FORUM – 140 S. GLENDORA AVE., GLENDORA, CA 91741**

**8:30 AM MEETING**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**REORDERING OF AND ADDITIONS TO THE AGENDA**

**PUBLIC COMMENT**

Three (3) Minute speaking time limit, speaking once, unless upon motion, such time is extended by the Governing Board.  
Any person may request to address a legislative body during a public meeting by submitting to the meeting administrator a Speakers Request form and stating the topic to be addressed. Public comment can also be delivered via email at [bidpubliccomment@glendora-chamber.org](mailto:bidpubliccomment@glendora-chamber.org) with the subject "Public Comment"

Speakers are limited to three (3) minutes, speaking once, on both on- and off- agenda items, unless, upon motion, such time is extended by the legislative body. Such statements shall only be allowed during the Public Comment portion of the agenda. If there are any public hearings scheduled, individuals will be given an additional opportunity to comment under said items. Speakers are not permitted to yield their time to another speaker. Public comment is limited to 30 minutes at each meeting, with the ability to extend if the legislative body chooses by majority vote.

**BOARD STATEMENTS/REPORTS**

**DIRECTOR/STAFF LIAISON STATEMENTS**

**SPECIAL ITEMS**

1. City Update – Shantelle Coria, Management Aide
2. Event and Communications Coordinator Update – M. Kaye Events, Megan Kaye, Owner
3. Social Media Update – Mic Mac Agency, Louise Brewer, President
4. Review of the results of the BID Advisory Board Vote and Approval by City Council
5. Recognition of Outgoing Advisory Board Members Dalel Snider & Matthew Klingler.

**CONSENT CALENDAR**

Items on the Consent Calendar (two items) will be enacted by one motion without individual discussion. There will be no separate discussion of these items unless a member of the governing body requests specific item(s) be removed from the Consent Calendar for separate action. Items removed from the Consent Calendar will be considered after the regular items. Anyone wishing to address a Consent Calendar item should do so during the Public Comment Period.

6. Affirm minutes from May 1, 2025, Regular Meeting  
RECOMMENDATION: 1. Affirm the minutes as presented.

7. Business Improvement District (BID) Advisory Board - BID Expenditures for Fiscal Year 2024-2025, through May 31, 2025.  
RECOMMENDATION: 1. Receive and file the report.

#### **NEW BUSINESS**

8. None

#### **OLD BUSINESS**

9. Committee Report: Event & Budget Committee  
RECOMMENDATION: 1. Receive and file the report.
10. Committee Report: Marketing and Beautification  
RECOMMENDATION: 1. Receive and file the report.

#### **BOARD/STAFF CLOSING COMMENTS & ADDITIONS TO NEXT MEETINGS AGENDA**

#### **ADJOURNMENT**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the Glendora City Hall bulletin board at the three established posting locations and on the Glendora Business Improvement District's website at [www.glendoravillage.com/](http://www.glendoravillage.com/) not less than 72 hours prior to the meeting in accordance with Government Code Section 54954.2.

Dated: May 30, 2025

Joe Cina  
BID Manager & President/CEO  
Glendora Chamber of Commerce



# STAFF REPORT

**TO:** Chair and Advisory Board Members **DATE:** 05/30/2025  
**FROM:** BID Management **DISTRICT(S):** 3  
**SUBJECT:** Review of the results of the BID Advisory Board Vote and Approval by City Council

## RECOMMENDATION

1. Review only.

## DISCUSSION

At the May 1, 2025, BID Advisory Board Meeting, three candidates were interviewed for two open seats/offices expiring June 30, 2025.

- Office #1 is currently held by Dalel Snider, Glendora Florist Inc.
- Office #4 is currently held by Matthew Klinger, Village Fitness & Training.

The three candidates that were present were Crystal Manke (Cindy Jane Boutique), Callan Banos (Ramon's Tacos y Tapas), & Juan Carlos Campero (Glendora Florist Inc.). Each was given a chance to introduce themselves and answer questions the board had.

After a brief interview and introductions were done, the slate was approved by the board, and it was announced by BID Manager Cina that a ballot would be sent out to all BID members to vote on May 1<sup>st</sup> with a deadline of May 15<sup>th</sup>. A reminder email also went out on May 9<sup>th</sup> to all those that did not open the first email to try and get as many votes as possible.

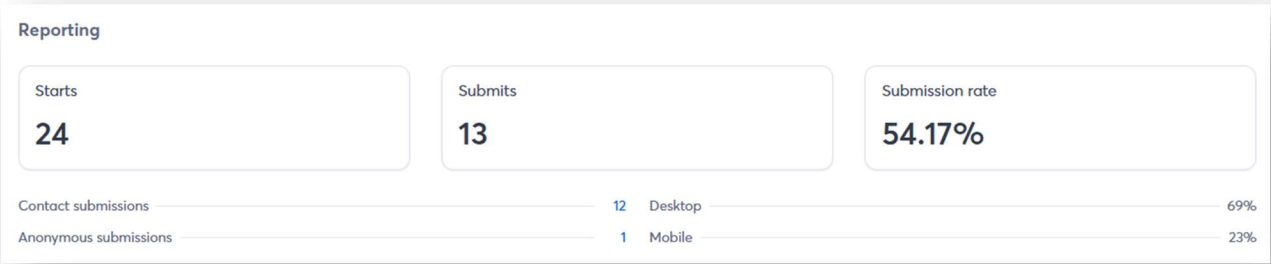
## Email performance:

### Email Performance

See how your emails are doing with your audience.

Sent			Open Rate			Click Rate		
196			61.5%			10.2%		
	Original	Resend	Total			Original	Resend	Total
Opens	98	20	118	Clicks		17	2	19
Sent	196	91	287	Did Not Open		89	71	160
Bounces	9	0	9	Unsubscribed		0	0	0
Successful Deliveries	187	91	278	Spam Reports		0	0	0
Desktop Open Percentage			94.2%	Mobile Open Percentage			5.8%	

**Vote Starts & Submits Report**



**Vote Results**



**Please note:** The final vote was reduced as seen below due to three votes that did not qualify including an anonymous vote that voted for all three, another that voted twice for the same people, and the final was from a non-BID member. The results of the election were not affected by removing these votes.

**Vote Results**

- \*Callan Banos, Ramons Tacos y Tapas - **8 Votes**
- \*Crystal Manke, Cindy Jane Boutique - **6 Votes**
- Juan Carlos Campero, Glendora Florist - **5 Votes**

**City Council Business Improvement District (BID) Advisory Board Recommendations**

On May 27<sup>th</sup> at the regular Glendora City Council meeting, the following was added to their agenda: Appointees were selected by the BID membership and presented to the City Council for ratification at a regularly scheduled meeting in May. For 2025, the BID membership has recommended Callan Banos

(Ramon's Tacos y Tapas) – Office No.1, and Crystal Manke (Cindy Jane Boutique) - Office No.4, for appointment to the Business Improvement District (BID) Advisory Board. Staff is requesting that the City Council consider these recommendations and approve the appointments as part of this update. The motion was approved by the council 5-0.

**FISCAL IMPACT**

None.

**ENVIRONMENTAL DETERMINATION**

None.

Prepared By: Joe Cina, BID Manager & President/CEO, Glendora Chamber of Commerce

**ATTACHMENTS:**

None



**CALL TO ORDER**

The Business Improvement District (BID) Advisory Board meeting was called to order at 8:31 AM.

**ROLL CALL**

**Members Present:** Chair Matthew Klingler, Vice-Chair Matthew Davis, & Board Members, & Cathy Jarvis, Veronica Salazar & Dalel Snider

**Members Absent:**

**Staff Present:** BID Manager Joe Cina

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance.

**PUBLIC COMMENT**

- None

**AGENDA REVIEW**

- Request by board member Jarvis to add item #10 a Farmers Market discussion.

**BOARD STATEMENTS/REPORTS**

- None

**DIRECTOR/STAFF LIAISON STATEMENTS**

- Cina reported that the State of the City is coming up and invites everyone to join us.

**SPECIAL ITEMS**

1. **City of Glendora Update:** Management Aide Shantelle Coria a:
  - a. Not present
2. **Event Coordinator Update:** Megan Kaye, M Kaye Events:
  - a. Not present
3. **Social Media Update:** Louise Brewer, Mic Mac Agency:
  - a. Brewer reported that she is focusing on Mother's Day on the BID social media using content submitted through the submission form on the website. Also, promoting the Chalk Walk and Mother's Day pop-up. To date there are 19 artists scheduled and 5 booths.
4. **Review of Summer BID Advisory Board Meeting Calendar**
  - a. Cina reported that the July & August BID Advisory Board meetings are scheduled for July 3<sup>rd</sup> and August 7<sup>th</sup>. It was recommended that we cancel the July meeting in observance of the 4<sup>th</sup> of July and keep the August 7<sup>th</sup> meeting as scheduled.  
**(M/S/A)** *A motion was made by board member Davis, seconded by Board Member*

*Jarvis, to approve the adjusted summer schedule in item #4 as presented. All present approved of the motion.*

### **CONSENT CALENDAR**

5. Affirm minutes from April 3, 2025, Regular Meeting
6. Business Improvement District (BID) Advisory Board - BID Expenditures for Fiscal Year 2023-2024 Year-to-Date

*(M/S/A) A motion was made by board member Davis, seconded by board member Jarvis, to approve Consent Calendar Item #5 & 6 as presented. All present approved of the motion.*

### **MEMBER AGENDA ITEMS**

None

### **NEW BUSINESS**

7. **Review of potential BID Advisory Board Member Applications & Interview**  
Board Chamber Klinger asked each candidate to introduce themselves and a brief discussion was conducted with each candidate. After the session was completed, the advisory board voted on the recommendation

RECOMMENDATION: 1. Present the slate to membership to vote for the two open seats for the three-year term of 25/26, 26/27, & 27/28.

*(M/S/A) A motion was made by board member Davis, seconded by board member Snider, to proceed with the vote via email to all BID members.*

### **OLD BUSINESS**

8. **Committee Report: Event & Budget Committee**
  - Since the Chalk Walk and Vendor Fair was already discussed only a few questions were asked regarding setup and easy ups.
  - Also, it was requested that we use Eventbrite for all our events.

RECOMMENDATION: 1. Receive and file the report.

*(M/S/A) A motion was made by board member Snider, seconded by board member Jarvis, to receive and file.*
9. **Committee Report: Marketing and Beautification**
  - The committee reported the continued need for more photography and to build a library of photographs and video for use in publicity. Photo and video need details and RFP's will be done.

RECOMMENDATION: 1. Receive and file the report.

*(M/S/A) A motion was made by board member Snider, seconded by board member Jarvis, to receive and file.*

10.

**Added Item: Farmer's Market**



- Board member Jarvis proposed the BID add money to the budget to do a Farmers Market. After some discussion and comments for the audience no vote was conducted and we will revisit this item at a later date after discussing in committee.

**BOARD/STAFF CLOSING COMMENTS & ADDITIONS TO NEXT MEETINGS  
AGENDA**

None

**ADJOURNMENT**

No further business. Meeting was adjourned at 9:52 AM.

Joe Cina  
BID Manager & President/CEO  
Glendora Chamber of Commerce

Glendora Business Improvement District			
Summary of Financial Activity			
FY 2025 07/01/24 - 5/31/2025			
Cash On Hand	\$202,492.89		
ACCOUNTS	FY 25 YTD	FY 25 ADOPTED BUDGET	AVAILABLE BUDGET
REVENUE			
CHALK WALK INCOME	\$1,204.03	\$5,000.00	\$3,795.97
HALLOWEEN WALK INCOME	\$0.00	\$2,000.00	\$2,000.00
WINE WALK INCOME	\$55,497.90	\$50,000.00	(\$5,497.90)
INTEREST/MISCELLANEOUS INCOME	\$251.76	\$800.00	\$548.24
ASSESSMENTS	\$40,563.17	\$45,700.00	\$5,136.83
REVENUE Total	\$97,516.86	\$103,500.00	\$5,983.14
EXPENDITURE			
MARKETING & PROMOTION			
PRINT ADS NEWSPAPER	\$500.00	\$3,500.00	\$3,000.00
SOCIAL MEDIA & WEB COORDINATOR	\$10,520.41	\$16,000.00	\$5,479.59
WEB DOMAINS, HOSTING, STREET BANNERS, ETC.	\$203.67	\$5,000.00	\$4,796.33
TOTAL MARKETING & PROMOTION	\$11,224.08	\$24,500.00	\$13,275.92
BID EVENTS			
HALLOWEEN WALK	\$4,518.50	\$6,500.00	\$1,981.50
WINE WALK	\$31,291.96	\$27,000.00	(\$4,291.96)
CHALK WALK	\$1,435.90	\$8,000.00	\$6,564.10
HOLIDAY STROLL & SANTA IN THE VILLAGE	\$9,832.09	\$20,000.00	\$10,167.91
SMALL BUSINESS SATURDAY	\$748.40	\$4,000.00	\$3,251.60
FRIDAY NIGHT TWILIGHT	\$3,790.50	\$15,000.00	\$11,209.50
NEW EVENT/SERVICE	\$0.00	\$10,000.00	\$10,000.00
EVENT & COMMUNICATION COORDINATOR	\$10,950.00	\$17,000.00	\$6,050.00
TOTAL BID EVENT EXPENSES	\$62,567.35	\$107,500.00	\$44,932.65
OTHER EXPENDITURE			
MISC: SEANSONAL BANNERS/MUSIC/STORAGE/OTHER	\$10,639.57	\$10,250.00	(\$389.57)
LANDSCAPING	\$0.00	\$10,000.00	\$10,000.00
TOTAL OTHER EXPENDITURE	\$10,639.57	\$20,250.00	\$9,610.43
EXPENDITURE Total	\$84,431.00	\$152,250.00	\$67,819.00
Net Revenue	\$13,085.86	(\$48,750.00)	\$73,802.14

# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
Ordinary Revenue/Expenditures							
Revenue							
100 - BID Assessments							
09/04/2024	Deposit			BID FEES FROM 07/01/24-07/31/24	Banner Bank Checking (BID)	3,400.00	3,400.00
09/13/2024	Deposit		City of Glendora	BID FEES FROM 08/01/2024 - 08/31/2024	Banner Bank Checking (BID)	2,900.00	6,300.00
10/15/2024	Deposit		City of Glendora	ACH CITY OF GLENDORA GLENDORA ACH CITY OF GLENDORA GLENDORA CCD 11 XXXXXX0715	Banner Bank Checking (BID)	4,166.67	10,466.67
11/08/2024	Deposit		City of Glendora	ACH CITY OF GLENDORA GLENDORA ACH CITY OF GLENDORA GLENDORA CCD 11 XXXXXX0715	Banner Bank Checking (BID)	4,596.50	15,063.17
11/15/2024	Deposit		City of Glendora	ACH CITY OF GLENDORA GLENDORA ACH CITY OF GLENDORA GLENDORA CCD 11 XXXXXX0715	Banner Bank Checking (BID)	5,100.00	20,163.17
12/13/2024	Deposit		City of Glendora	ACH CITY OF GLENDORA GLENDORA ACH CITY OF GLENDORA GLENDORA CCD 11 XXXXXX0715	Banner Bank Checking (BID)	1,600.00	21,763.17
01/17/2025	Deposit		City of Glendora	ACH CITY OF GLENDORA GLENDORA ACH CITY OF GLENDORA GLENDORA CCD 11 XXXXXX0715	Banner Bank Checking (BID)	2,100.00	23,863.17
02/14/2025	Deposit		City of Glendora	BID FEES FROM 01/01/2025 - 01/31/2025	Banner Bank Checking (BID)	4,200.00	28,063.17
03/14/2025	Deposit		City of Glendora	ACH CITY OF GLENDORA GLENDORA ACH CITY OF GLENDORA GLENDORA CCD 11 XXXXXX0715	Banner Bank Checking (BID)	3,100.00	31,163.17
04/22/2025	Deposit			BID FEES FROM 03/01/2025 - 03/31/2025	Banner Bank Checking (BID)	4,600.00	35,763.17
05/16/2025	Deposit		City of Glendora	BID FEES FROM 04/01/2025 - 04/30/2025 \$4,800.00 20460460-57220	Banner Bank Checking (BID)	4,800.00	40,563.17
<b>Total for 100 - BID Assessments</b>						<b>\$40,563.17</b>	
200 - BID Events							
202 - Wine Walk Revenue							
02/03/2025	Deposit	1600		Hill Top Pour fee	Banner Bank Checking (BID)	200.00	200.00
02/03/2025	Pledge	1004	Southland Properties	Wine Walk Pour Station Fee	Accounts Receivable (A/R)	200.00	400.00
02/03/2025	Deposit	1002		Mags Pour fee	Banner Bank Checking (BID)	200.00	600.00
02/03/2025	Deposit	2184002038		Pour station Amparo Saints	Banner Bank Checking (BID)	200.00	800.00
02/03/2025	Deposit	1128		Village Fit Pour fee	Banner Bank Checking (BID)	200.00	1,000.00
02/03/2025	Pledge	1005	Cindy Jane Boutique	Wine Walk Pour Station	Accounts Receivable (A/R)	200.00	1,200.00
02/03/2025	Pledge	1006	Casey's Barbershop	Wine Walk Pour Station Fee	Accounts Receivable (A/R)	200.00	1,400.00
02/03/2025	Pledge	1007	JohnHart Real Estate	Wine Walk Pour Station	Accounts Receivable (A/R)	200.00	1,600.00
02/03/2025	Deposit	1660		Piacere Jewelry Pour Station Payment	Banner Bank Checking (BID)	200.00	1,800.00
02/03/2025	Receipt	1008	Kaleo		Banner Bank Checking (BID)	200.00	2,000.00
02/03/2025	Receipt	1003	Reformation Refill		Petty Cash	200.00	2,200.00
02/03/2025	Deposit	1582		Craft Pour fee	Banner Bank Checking (BID)	200.00	2,400.00
02/03/2025	Deposit	1105		Niki's Pour Fee	Banner Bank Checking (BID)	200.00	2,600.00
02/03/2025	Deposit	2569		Desire Pour	Banner Bank Checking (BID)	200.00	2,800.00
02/06/2025	Receipt	1009	Glendora Florist	Wine Walk Sponsorship	Banner Bank Checking (BID)	500.00	3,300.00
02/11/2025	Deposit	2845		Warner Pour Station	Banner Bank Checking (BID)	200.00	3,500.00
02/11/2025	Deposit	442	Rev'd Up	Pour Spot - Rev'd	Banner Bank Checking (BID)	200.00	3,700.00
02/11/2025	Pledge	1010	Mercantile Collective & BeSpoke Hat Bar	Pour Station Fee - Wine Walk	Accounts Receivable (A/R)	200.00	3,900.00
02/11/2025	Deposit	165		Pure Soul Pour Station	Banner Bank Checking (BID)	200.00	4,100.00
02/14/2025	Receipt	1012	Cindy Carava, Real Estate	Wine Walk Sponsorship Silver	Payments to deposit	500.00	4,600.00
03/19/2025	Deposit	382195	Athens Services	Sponsorship	Banner Bank	2,500.00	7,100.00

Glendora Chamber

Statement of Activity Detail  
July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
03/19/2025	Deposit	1818	Crust & Crumble	Instore Tickets	Checking (BID) Banner Bank	750.00	7,850.00
03/25/2025	Deposit			Ticket sales	Checking (BID) Banner Bank	47,647.90	55,497.90
Total for 202 - Wine Walk Revenue						\$55,497.90	
203 - Chalk Walk Revenue							
04/09/2025	Deposit	1828		crust and crum	Banner Bank	40.00	40.00
04/09/2025	Deposit	1600		Craft Salon	Checking (BID) Banner Bank	100.00	140.00
04/09/2025	Deposit	1138		Cathy's	Checking (BID) Banner Bank	100.00	240.00
04/09/2025	Deposit	1418		Glendora flor	Checking (BID) Banner Bank	100.00	340.00
04/09/2025	Deposit	2202		Tech Power	Checking (BID) Banner Bank	100.00	440.00
04/21/2025	Deposit	2892		Warner	Checking (BID) Banner Bank	100.00	540.00
04/21/2025	Deposit	166		Pure Soul Sponsor	Checking (BID) Banner Bank	100.00	640.00
05/16/2025	Deposit	1151		Knight	Checking (BID) Banner Bank	40.00	680.00
05/16/2025	Deposit	11055		Chalk spots	Checking (BID) Banner Bank	524.03	1,204.03
Total for 203 - Chalk Walk Revenue						\$1,204.03	
Total for 200 - BID Events						\$56,701.93	

# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
301 - Interest Income							
03/31/2025	Deposit			Interest Deposit	High Yield Savings	251.76	251.76
<b>Total for 301 - Interest Income</b>						<b>\$251.76</b>	
Sales							
07/16/2024	Deposit			Deposit	Banner Bank Checking (BID)	100.00	100.00
08/02/2024	Check	1003	Glendora Chamber	Reimbursement	Banner Bank Checking (BID)	-100.00	0.00
<b>Total for Sales</b>						<b>\$0.00</b>	
<b>Total for Revenue</b>						<b>\$97,516.86</b>	
Expenditures							
400 - Marketing and Promotions							
401 - Print Ads (News Paper)							
04/10/2025	Check	1052	San Gabriel Valley Examiner	Examiner WW	Banner Bank Checking (BID)	500.00	500.00
<b>Total for 401 - Print Ads (News Paper)</b>						<b>\$500.00</b>	
402 - Louise Brewer (dba Mic MAC)							
08/02/2024	Check	1004	Louise Brewer	Invoice: #08012024	Banner Bank Checking (BID)	1,000.00	1,000.00
09/06/2024	Check	1013	Louise Brewer	Invoice#: 09012024	Banner Bank Checking (BID)	1,000.00	2,000.00
10/03/2024	Expenditure	DD	Louise Brewer	Invoice: #100124	Banner Bank Checking (BID)	1,000.00	3,000.00
10/07/2024	Expenditure	DD	Louise Brewer	Redraw	Banner Bank Checking (BID)	1,000.00	4,000.00
10/08/2024	Deposit			ACH INTUIT PAYROLL ACH INTUIT PAYROLL CCD XXXXXX0242	Banner Bank Checking (BID)	-1,000.00	3,000.00
11/12/2024	Check	1021	Louise Brewer	Invoice#: 110124	Banner Bank Checking (BID)	1,000.00	4,000.00
12/09/2024	Expenditure	DD	Louise Brewer	Invoice: #120124	Banner Bank Checking (BID)	1,000.00	5,000.00
01/07/2025	Expenditure	DD	Louise Brewer	December 2024	Banner Bank Checking (BID)	1,000.00	6,000.00
02/05/2025	Expenditure	DD	Louise Brewer	Invoice: #020125	Banner Bank Checking (BID)	1,000.00	7,000.00
03/04/2025	Expenditure	DD	Louise Brewer	Social Media Management February 2025	Banner Bank Checking (BID)	1,000.00	8,000.00
04/08/2025	Expenditure	DD	Louise Brewer	Invoice: #040125	Banner Bank Checking (BID)	1,520.41	9,520.41
05/08/2025	Expenditure	DD	Louise Brewer	Invoice: #050125	Banner Bank Checking (BID)	1,000.00	10,520.41
<b>Total for 402 - Louise Brewer (dba Mic MAC)</b>						<b>\$10,520.41</b>	
403 - Web Domains & Hosting							
11/25/2024	Expenditure		Banner Bank Credit Card	Websolutions Domaine	Banner Bank Checking (BID)	45.17	45.17
12/16/2024	Expenditure		Banner Bank Credit Card	Websolutions Domaine	Banner Bank Checking (BID)	92.34	137.51
03/20/2025	Expenditure		Banner Bank Credit Card	Domain	Banner Bank Checking (BID)	19.99	157.50
05/12/2025	Expenditure		Banner Bank Credit Card	Network Solutions	Banner Bank Checking (BID)	46.17	203.67
<b>Total for 403 - Web Domains &amp; Hosting</b>						<b>\$203.67</b>	
<b>Total for 400 - Marketing and Promotions</b>						<b>\$11,224.08</b>	
500 - BID Event Expenses							
501 - Halloween Walk Expenses							
08/28/2024	Check	1009	Glendora Community Services	Glendora Ave. Banner	Banner Bank Checking (BID)	100.00	100.00
09/19/2024	Check	1018	City of Glendora	Event Permit Fee	Banner Bank Checking (BID)	50.00	150.00
10/22/2024	Expenditure		Banner Bank Credit Card	Candy for Businesses	Banner Bank Checking (BID)	3,448.50	3,598.50
11/25/2024	Check	1027	SIGN CONTRACTORS, INC.	Date cutouts for street banners	Banner Bank Checking (BID)	70.00	3,668.50
11/25/2024	Check	1026	San Gabriel Valley Examiner	October 17 - 23, 2024 Halloween Half Page Color Ad	Banner Bank Checking (BID)	350.00	4,018.50
11/25/2024	Check	1026	San Gabriel Valley	October 24 - 30, 2024 Halloween Full Page Color Ad	Banner Bank Checking	500.00	4,518.50

Glendora Chamber

Statement of Activity Detail  
July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
			Examiner		(BID)		
Total for 501 - Halloween Walk Expenses						\$4,518.50	

# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
502 - Wine Walk Expenses							
01/14/2025	Check	1036	Glendora Community Services Foundation	Wine Walk Banner March 3 - April 7	Banner Bank Checking (BID)	200.00	200.00
02/11/2025	Check	1038	City of Glendora	Event Permit Fee	Banner Bank Checking (BID)	50.00	250.00
02/11/2025	Check	1037	CASH	ABC License	Banner Bank Checking (BID)	50.00	300.00
02/13/2025	Check	1039	Cocovino LA	Wine Purchase for Wine Walk	Banner Bank Checking (BID)	10,835.37	11,135.37
03/11/2025	Check	1040	SIGN CONTRACTORS, INC.	WW Banner	Banner Bank Checking (BID)	429.98	11,565.35
03/19/2025	Check	1041	CAVA Music	Wine Walk Music	Banner Bank Checking (BID)	1,800.00	13,365.35
03/19/2025	Check	1043	Gino Munoz Productions	Entertainment	Banner Bank Checking (BID)	3,000.00	16,365.35
03/19/2025	Check	1044	Robin Moyer	Photography	Banner Bank Checking (BID)	750.00	17,115.35
03/20/2025	Expenditure		Banner Bank Credit Card	Lan	Banner Bank Checking (BID)	158.70	17,274.05
03/20/2025	Check	1046	Kandid Graphics	Stamp cards	Banner Bank Checking (BID)	248.06	17,522.11
03/20/2025	Expenditure		Royal Restrooms of California, Inc	Restroom Rental	Banner Bank Checking (BID)	4,668.59	22,190.70
03/20/2025	Expenditure		Banner Bank Credit Card	Pro fee for Eventbrite	Banner Bank Checking (BID)	90.00	22,280.70
03/20/2025	Expenditure		Banner Bank Credit Card	Poster Printing - Staples	Banner Bank Checking (BID)	106.47	22,387.17
03/20/2025	Expenditure		Banner Bank Credit Card	Step and repeat	Banner Bank Checking (BID)	153.30	22,540.47
03/20/2025	Expenditure		Banner Bank Credit Card	Glasses	Banner Bank Checking (BID)	3,652.06	26,192.53
03/20/2025	Expenditure		Banner Bank Credit Card	Checkin and Lany	Banner Bank Checking (BID)	219.04	26,411.57
03/20/2025	Expenditure		Banner Bank Credit Card	Onsite tickets (Staples)	Banner Bank Checking (BID)	93.70	26,505.27
03/20/2025	Expenditure		Banner Bank Credit Card	Walgreens - WW Ticket selling	Banner Bank Checking (BID)	14.87	26,520.14
03/24/2025	Expenditure	1047	Glendora Chamber	Water Bottles & 2 Tables (Split cash and check reimbursement)	Banner Bank Checking (BID)	173.28	26,693.42
03/25/2025	Expenditure		Glendora Chamber	Water Bottles & 2 Tables	Petty Cash	200.00	26,893.42
04/01/2025	Check	1049	Glendora Education Foundation	GEF Donation	Banner Bank Checking (BID)	1,000.00	27,893.42
04/01/2025	Check	1050	Auburn Haney	3 Hours Help	Banner Bank Checking (BID)	75.00	27,968.42
04/01/2025	Expenditure		Banner Bank Credit Card	Wine glass disks	Banner Bank Checking (BID)	510.42	28,478.84
04/01/2025	Expenditure		Banner Bank Credit Card	Walgreens - posters for check in	Banner Bank Checking (BID)	142.77	28,621.61
04/01/2025	Check	1048	City of Glendora	Police Fee	Banner Bank Checking (BID)	2,638.50	31,260.11
04/01/2025	Expenditure		Banner Bank Credit Card		Banner Bank Checking (BID)	31.85	31,291.96
<b>Total for 502 - Wine Walk Expenses</b>						<b>\$31,291.96</b>	
503 - Chalk Walk Expenses							
04/07/2025	Check	1051	City of Glendora	Permit Fee	Banner Bank Checking (BID)	50.00	50.00
05/12/2025	Expenditure		Banner Bank Credit Card	Prize	Banner Bank Checking (BID)	100.00	150.00
05/12/2025	Expenditure		Banner Bank Credit Card	Prize	Banner Bank Checking (BID)	50.06	200.06
05/12/2025	Expenditure		Banner Bank Credit Card	Prize	Banner Bank Checking (BID)	100.00	300.06
05/12/2025	Expenditure		Banner Bank Credit Card	Prize	Banner Bank Checking (BID)	121.96	422.02
05/12/2025	Expenditure		Banner Bank Credit Card	Michael's - Chalk Walk Supplies	Banner Bank Checking (BID)	35.78	457.80
05/12/2025	Expenditure		Banner Bank Credit Card	Chalk Supplies	Banner Bank Checking (BID)	328.38	786.18

# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
05/12/2025	Expenditure		Banner Bank Credit Card	Target - Supplies Chalk Walk	Banner Bank Checking (BID)	152.72	938.90
05/15/2025	Check	1053	Robin Moyer	Chalk Walk Photos	Banner Bank Checking (BID)	450.00	1,388.90
05/22/2025	Check	1055	Glendora Chamber	Legal size poster printing color x 40	Banner Bank Checking (BID)	28.00	1,416.90
05/22/2025	Check	1055	Glendora Chamber	Leger size printing color x 20	Banner Bank Checking (BID)	19.00	1,435.90
<b>Total for 503 - Chalk Walk Expenses</b>						<b>\$1,435.90</b>	
504 - Holiday Stroll Expenses							
08/28/2024	Check	1009	Glendora Community Services	Glendora Ave. Banner	Banner Bank Checking (BID)	100.00	100.00
11/12/2024	Check	1022	The Candlelight Carolers	3 Hours of Caroling	Banner Bank Checking (BID)	1,050.00	1,150.00
11/19/2024	Check	1023	SIGN CONTRACTORS, INC.	Street Banner Inv: 229941	Banner Bank Checking (BID)	474.98	1,624.98
11/21/2024	Check	1025	GHS Show Choir Boosters	Show Choir Performance Donation 11/22/2024	Banner Bank Checking (BID)	1,000.00	2,624.98
11/21/2024	Check	1024	Terry M. Howick	Stroll Pictures - In SI11339	Banner Bank Checking (BID)	350.00	2,974.98
11/25/2024	Check	1026	San Gabriel Valley Examiner	November 14 – 20, 2024 Holiday Stroll Half Page Color Ad	Banner Bank Checking (BID)	350.00	3,324.98
11/25/2024	Expenditure		Banner Bank Credit Card	Porto Potties - Socal Sanitation	Banner Bank Checking (BID)	1,618.65	4,943.63
11/25/2024	Expenditure		Banner Bank Credit Card	Poster and card printing for stroll	Banner Bank Checking (BID)	217.76	5,161.39
11/25/2024	Check	1028	Megan Kaye	Glendora Christmas Stroll/Santa in the Village	Banner Bank Checking (BID)	950.00	6,111.39
11/25/2024	Check	1026	San Gabriel Valley Examiner	November 21 – 27, 2024 Holiday Stroll Full Page Color Ad	Banner Bank Checking (BID)	500.00	6,611.39
11/29/2024	Expenditure	DD	Evan Turunen	Sound	Banner Bank Checking (BID)	920.70	7,532.09
12/06/2024	Check	1032	William Yee	Saturday, December 14, from 4:00-6:00 p.m. Carolers	Banner Bank Checking (BID)	400.00	7,932.09
12/06/2024	Check	1029	Glendora Community Services	Santa the Village Street Banner	Banner Bank Checking (BID)	200.00	8,132.09
12/06/2024	Check	1030	Justin Cadzow	Santa for Santa in the Village 12/7, 14, and 21	Banner Bank Checking (BID)	900.00	9,032.09
12/06/2024	Check	1031	Karen Rodberg	Saturday, December 7, from 4:00-6:00 p.m. Carolers	Banner Bank Checking (BID)	400.00	9,432.09
12/06/2024	Check	1033	Yolanda L. Ochoa	Saturday, December 21, from 4:00-6:00 p.m.	Banner Bank Checking (BID)	400.00	9,832.09
<b>Total for 504 - Holiday Stroll Expenses</b>						<b>\$9,832.09</b>	



# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
505 - Small Business Saturday Expenses							
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	37.07	37.07
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	25.75	62.82
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	20.00	82.82
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	98.50	181.32
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	50.00	231.32
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	85.65	316.97
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	25.00	341.97
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	65.00	406.97
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	118.07	525.04
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	50.72	575.76
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	50.00	625.76
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	72.64	698.40
12/16/2024	Expenditure		Banner Bank Credit Card	Basket items for drawing	Banner Bank Checking (BID)	50.00	748.40
<b>Total for 505 - Small Business Saturday Expenses</b>						<b>\$748.40</b>	
506 - Friday Night Twilight Expenses							
08/02/2024	Check	1002	Ray McNamara	Ray McNamara Music 08/02/2024	Banner Bank Checking (BID)	300.00	300.00
08/09/2024	Check	1005	Alexis Winkle	Music in the Plaza August 9, 2024	Banner Bank Checking (BID)	350.00	650.00
08/16/2024	Check	1007	Mark Herring	In: 081624	Banner Bank Checking (BID)	500.00	1,150.00
08/21/2024	Check	1008	Ray McNamara	Ray McNamara Music 08/23/2024	Banner Bank Checking (BID)	300.00	1,450.00
09/06/2024	Check	1012	Glendora Chamber	9/6/2024 Glendora Village Performance reimbursement. Chamber sent \$200 via their Venmo	Banner Bank Checking (BID)	200.00	1,650.00
09/06/2024	Check	1011	Julie Paschall	Music exp for August 30, 2024	Banner Bank Checking (BID)	500.00	2,150.00
09/13/2024	Check	1014	Alexis Winkle	Music in the Plaza September 13, 2024	Banner Bank Checking (BID)	350.00	2,500.00
09/20/2024	Check	1015	Abigail Fierce	Music performance 9/20/24	Banner Bank Checking (BID)	500.00	3,000.00
09/26/2024	Check	1016	Renee Anchondo	Music performance September 27, 2024	Banner Bank Checking (BID)	700.00	3,700.00
05/16/2025	Check	1054	City of Glendora	Permit Fee	Banner Bank Checking (BID)	50.00	3,750.00
05/22/2025	Check	1055	Glendora Chamber	11x17 poster printing FNT	Banner Bank Checking (BID)	40.50	3,790.50
<b>Total for 506 - Friday Night Twilight Expenses</b>						<b>\$3,790.50</b>	
507 - Event & Communication Coordinator							
10/28/2024	Expenditure	DD	Megan Kaye	2024 Glendora Village Halloween Walk	Banner Bank Checking (BID)	1,750.00	1,750.00
10/28/2024	Expenditure	DD	Megan Kaye	Monthly Communications Coordinator Fee (September & October 2024)	Banner Bank Checking (BID)	700.00	2,450.00
11/25/2024	Check	1028	Megan Kaye	Monthly Communications Coordinator Fee (November 2024)	Banner Bank Checking (BID)	350.00	2,800.00
12/05/2024	Check	1034	Megan Kaye	SB Saturday Event	Banner Bank Checking (BID)	1,150.00	3,950.00
03/20/2025	Check	1045	Megan Kaye	Wine Walk Work	Banner Bank Checking (BID)	4,250.00	8,200.00
05/16/2025	Expenditure	DD	Megan Kaye	2025 Chalk Walk Planning/Coordination	Banner Bank Checking (BID)	2,750.00	10,950.00
<b>Total for 507 - Event &amp; Communication Coordinator</b>						<b>\$10,950.00</b>	
<b>Total for 500 - BID Event Expenses</b>						<b>\$62,567.35</b>	

# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
600 - Other Expenses							
601 - Other Expenses							
09/17/2024	Check	1017	Glendora Chamber	Blank check purchase reimburstment	Banner Bank Checking (BID)	258.22	258.22
<b>Total for 601 - Other Expenses</b>						<b>\$258.22</b>	
603 - Village Seasonal Banners							
08/14/2024	Check	1006	SIGN CONTRACTORS, INC.	INSTALL 2ND SET OF SUMMER BANNERS	Banner Bank Checking (BID)	230.00	230.00
09/23/2024	Check	1019	SIGN CONTRACTORS, INC.	INSTALL INSTALL FALL BANNERS	Banner Bank Checking (BID)	230.00	460.00
10/04/2024	Check	1020	SIGN CONTRACTORS, INC.	PRINT FALL BANNERS	Banner Bank Checking (BID)	3,307.50	3,767.50
11/25/2024	Check	1027	SIGN CONTRACTORS, INC.	INSTALL WINTER BANNERS	Banner Bank Checking (BID)	230.00	3,997.50
03/11/2025	Check	1040	SIGN CONTRACTORS, INC.	INSTALL SPRING BANNERS	Banner Bank Checking (BID)	230.00	4,227.50
03/19/2025	Check	1042	SIGN CONTRACTORS, INC.	NEW SPRING BANNERS	Banner Bank Checking (BID)	1,953.75	6,181.25
<b>Total for 603 - Village Seasonal Banners</b>						<b>\$6,181.25</b>	
604 - Storage Unit Expense							
08/26/2024	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	372.00
09/24/2024	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	744.00
10/24/2024	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	1,116.00
11/25/2024	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	1,488.00
12/24/2024	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	1,860.00
01/24/2025	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	2,232.00
02/25/2025	Expenditure			ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	2,604.00
03/25/2025	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	2,976.00
04/24/2025	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	372.00	3,348.00
05/27/2025	Expenditure		Security Public Storage - Glendora	ACH Sec Public Stg G 62692126 ACH Sec Public Stg G XXXXXX2698 CCD XXXXXX9741	Banner Bank Checking (BID)	387.00	3,735.00

# Glendora Chamber

## Statement of Activity Detail

July 2024 - May 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>Total for 604 - Storage Unit Expense</b>						<b>\$3,735.00</b>	
605 - Music System							
01/13/2025	Check	1035	Tri-Xecutex Corporation	Invoice: 13512	Banner Bank Checking (BID)	405.68	405.68
<b>Total for 605 - Music System</b>						<b>\$405.68</b>	
<b>Total for 600 - Other Expenses</b>						<b>\$10,580.15</b>	
General business expenses							
Bank fees & service charges							
09/03/2024	Expenditure			Paper Statement Fee	Banner Bank Checking (BID)	3.00	3.00
10/01/2024	Expenditure			Paper Statement Fee	Banner Bank Checking (BID)	3.00	6.00
11/01/2024	Expenditure			Paper Statement Fee	Banner Bank Checking (BID)	3.00	9.00
12/02/2024	Expenditure			Paper Statement Fee	Banner Bank Checking (BID)	3.00	12.00
01/02/2025	Expenditure			Paper Statement Fee	Banner Bank Checking (BID)	3.00	15.00
02/03/2025	Expenditure			Paper Statement Fee	Banner Bank Checking (BID)	3.00	18.00
<b>Total for Bank fees &amp; service charges</b>						<b>\$18.00</b>	
<b>Total for General business expenses</b>						<b>\$18.00</b>	
QuickBooks Payments Fees							
02/03/2025	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Banner Bank Checking (BID)	5.98	5.98
02/05/2025	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Banner Bank Checking (BID)	5.98	11.96
02/06/2025	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Banner Bank Checking (BID)	5.98	17.94
02/11/2025	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Banner Bank Checking (BID)	5.98	23.92
02/14/2025	Expenditure		QuickBooks Payments	System-recorded fee for QuickBooks Payments. Fee-name: DiscountRateFee, fee-type: Daily.	Banner Bank Checking (BID)	17.50	41.42
<b>Total for QuickBooks Payments Fees</b>						<b>\$41.42</b>	
void							
07/23/2024	Check	1001	Security Public Storage - Glendora	Void	Banner Bank Checking (BID)		
08/29/2024	Check	1010	Thelma & Louise Music	Music exp for August 30, 2024	Banner Bank Checking (BID)	0.00	0.00
<b>Total for void</b>						<b>\$0.00</b>	
<b>Total for Expenditures</b>						<b>\$84,431.00</b>	
<b>Net Revenue</b>						<b>\$13,085.86</b>	