

'THE CAMPUS'

Rental Agreement Rules and Guidelines

921 S. Mayne St. Valley, NE 68064 402-359-5160

Name of Applicant: _____

Address: _____

Date Requested: _____

Day of Week

Month

Date

Year

Phone: _____ Time Period Requested: _____

Purpose of Rental: _____

Approximate Number of People Expected: _____

That 'The Campus' in consideration of the agreement, rules and guidelines with attachments herein after set forth, hereby leases unto 'Renter' the use of 'The Campus' facility as stated below, promises and agrees to pay fees set forth herein:

Active Member Fee: \$ 50.00

Non-Member Fee: \$ 200.00 (per event (kitchen included)

Non-Member Fee half-day: \$ 100.00 (four hours or less)

Non-Member Kitchen \$ 50.00 (per day)

*Damage deposit is due at the time of reserving 'The Campus'

DAMAGE DEPOSIT FEE:

\$ 500.00 is due at the time the Renter reserves 'The Campus.' After the use of 'The Campus' is complete and it is determined that there was compliance with the Rules & Guidelines with attachments and no damage was done to the property of 'The Campus' and it was left as it was found, **the damage deposit will be returned to Renter.**

Renter Initials: _____

Clean up of the facility is the responsibility of the Renter, including garbage take out & floor sweeping.

INSURANCE / LIABILITY COVERAGE:

No extra insurance is required. This contract serves as a waiver of indemnity for UFCC to be signed by the Renter.

NO ALCOHOL

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NO SMOKING

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NO PETS

CANCELLATION OF RENTAL AGREEMENT:

If the event is cancelled, please provide 'The Campus' with at least a 5-day notice by phone or mail.

Renter Initials: _____

RENTER AGREES TO THE FOLLOWING:

‘THE CAMPUS’

Rental Agreement Rules and Guidelines

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1. Read the ‘Rules and Guidelines’ and attachments and agree to comply with the same for ‘The Campus’ event rental.
2. United Faith Community Church along with ‘The Campus’ shall not be liable for any damage, injury or inconvenience to either person or property that may be sustained by Renter, invitees, licensed, guests or others present on or about the premises herein leased and the Renter agrees to indemnity and hold United Faith Community Church and ‘The Campus’ of Valley harmless for the same.

‘THE CAMPUS’ RENTAL POLICY

1. Children must be supervised at all times.
2. Members are given special rental rates. Please see that the premises are left in as good, or better, condition than found.
3. **MEMBERS AND RENTERS:** Please furnish your own coffee, napkins, plates, glasses, cups, silverware, paper towels, etc.
4. When using the kitchen, please see that it is left clean and all items put back into place.
5. Renter is responsible for damages, messes and condition of ‘The Campus.’
6. Thermostat must be set to 66 in winter and 76 in warmer months. Lights, oven, stove, bathroom lights, should be turned off and check for any running water.
7. Members are not permitted to rent ‘The Campus’ for friends / families/ work or business to use under the member’s price of \$50.00.
8. Refundable deposits will not be returned if the above points have not been observed.

Damage Deposit \$ _____ Date Paid _____ Check # _____

Rental \$ _____ Date Paid _____ Check # _____

Renter’s Signature: _____ Date: _____

UFCC Signature: _____ Date: _____

Please make checks payable to: UFCC (United Faith Community Church)

Deposit to be returned to:

Name: _____ Date Deposit Returned: _____

Address: _____ Check #: _____

Phone: _____

Approval of rental agreement to be determined by the Committee Chairperson

