

## **OKSSA 2024 Annual Conference and Expo November 12th & 13th 2024**

**Sheraton Oklahoma City Downtown Hotel  
1 N Broadway Ave, Oklahoma City, OK 73102**

Each member's needs are unique, as are the services offered by your company. This is a perfect opportunity to get your business name and information out to all our members and guests attending from across the state. We work to keep costs to a minimum, while still providing participants with knowledgeable speakers, first-class meeting facilities, and a variety of meeting-related amenities. **Your Sponsorship allows us to do just that!**

**Space is limited. Send Registration via e-mail to  
oklahomassa@gmail.com or mail to**

**OKSSA  
PO Box 47189  
Tulsa, OK. 74147-1819**

**Space will be available on a first come basis. Please register early.**

**Registration form is attached.**

### **GOLD Exhibitor Booth - \$1,000.00**

Includes: 1- Exhibitor Table – 2 attendees.

Logo on show materials, Conference Attendee List.

Your company **Logo displayed on the OKSSA website through October 2025**

### **SILVER Exhibitor Booth - \$750.00**

Includes: 1 Exhibitor Table – 1 attendee.

Logo on show materials, Conference Attendee List.

### **ADDITIONAL SPONSORSHIP OPPORTUNITIES**

#### **NETWORKING RECEPTION SPONSOR - \$3,000.00**

Your company Logo displayed at the entrance to the Welcome Reception and Expo Kick off Bar area.

Logo in Reception Area, Logo on show materials. Conference Attendee List.

Your company **Logo displayed on the OKSSA website through Oct. 2025**

#### **LUNCH SPONSOR - \$2,000.00**

Sponsor the Lunch provided for the event on the 13<sup>th</sup>.

Includes: Your company Logo in Breakfast Area.

Your company **Logo displayed on the OKSSA website through Oct. 2025**

#### **BREAKFAST SPONSOR - \$1,500.00**

Sponsor the breakfast provided for event attendees on the morning of the 13<sup>th</sup>.  
Includes: Your company Logo in Breakfast Area.  
Your company **Logo displayed on the OKSSA website through Oct. 2025**

Additional Sponsor representatives cost \$100.00 per person.  
(Please attach Additional Sponsor Representative form for each additional representative in attendance)

If your table requires electricity there will be an additional \$25.00 charge (bring your own extension cord).

We will be providing each attendee with a bag for their informational materials and promotional items distributed from the exhibitors during the exhibition hall. We are encouraging you to have a raffle item at your booth to promote those attendees' attention to your booth and your business.

Setup Time: Nov. 12<sup>th</sup> 11:00 am – 2:00 pm.

## **Show Schedule**

**Nov. 12th Conference, Welcome Reception & Expo kick off 1:00pm – 8:00pm**

**Nov. 13th Conference and Expo 9:00am till 4:00pm (Lunch included)**

Register EARLY tables are limited within this venue.

Complete and return the attached Registration Form

**\*All Sponsorship fees are non-refundable**

**\*Lodging and Parking Not Included\***

**Hotel Reservations: 888-627-8416 or copy the link below, Group Rates beginning at \$130.00 / night plus tax. Through October 11<sup>th</sup>. Limited availability reserve early.**

<https://www.marriott.com/events/start.mi?id=1718199652019&key=GRP>

Questions?: email [oklahomassa@gmail.com](mailto:oklahomassa@gmail.com)

**REMINDER ABOUT SET UP - Exhibits must not block the view of other exhibitors. Nothing higher than 3' may extend more than 50% of the distance from the back wall of the booth toward the aisle. Nothing shall be displayed higher than the back wall of any booth, except where the booth is on the outer perimeter of the trade show hall. No display material exposing an unfinished surface to neighboring exhibits or aisles will be permitted.**

# OKSSA Annual Conference and Expo November 12th & 13th 2024

Sheraton Oklahoma City Downtown Hotel  
1 N Broadway Ave, Oklahoma City, OK. 73102

## Vendor Registration

(Please Print Clearly)

Company Name \_\_\_\_\_

Representative (s) Name (s) Complete separate pages for each representative/customer attending conference. \_\_\_\_\_

Mailing address \_\_\_\_\_

(\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
Representative's telephone # Cell phone #

Representative's e-mail address Website address \_\_\_\_\_

Select your company's level of sponsorship:

**GOLD - \$1,000.00** \_\_\_\_\_ or **SILVER - \$750.00** \_\_\_\_\_ \$ \_\_\_\_\_  
**NETWORKING RECEPTION - \$3,000.00** \_\_\_\_\_ \$ \_\_\_\_\_  
**LUNCH \$2,000.00** \_\_\_\_\_ \$ \_\_\_\_\_  
**BREAKFAST - \$1,500.00** \_\_\_\_\_ \$ \_\_\_\_\_

Each additional attendee: # \_\_\_\_\_ x \$100.00 = \$ \_\_\_\_\_

Electricity needed? - \$25.00 \_\_\_\_\_ Yes \_\_\_\_\_ No \$ \_\_\_\_\_

*(If yes, please bring your own extension cords)*

**TOTAL:** There is a 3.5% service fee on all Credit Card transactions \$ \_\_\_\_\_

**If Paying by Credit Card / or check here for "Call for Card number \_\_\_\_\_"**

CARD AMOUNT: \_\_\_\_\_ CARD NUMBER: \_\_\_\_\_

EXP: \_\_\_\_\_ CVV: \_\_\_\_\_ BILLING ZIP CODE: \_\_\_\_\_

NAME ON CARD: \_\_\_\_\_

**If Paying by Check**

Mail Registration and Check to:

OKSSA

Phone: 918-633-1572

P.O. Box 471819

Tulsa, OK 74147-1819

E-mail: oklahomassa@gmail.com

**\*Lodging and Parking Not Included\***

**Hotel Reservations: 888-627-8416 or copy the link below, Group Rates beginning at \$130.00 / night plus tax. Through October 11<sup>th</sup>. Limited availability reserve early.**

<https://www.marriott.com/events/start.mi?id=1718199652019&key=GRP>

**\*All Sponsorship fees are non-refundable**