

**Republic of the Philippines
Province of Nueva Ecija
MUNICIPALITY OF SANTA ROSA**

INVITATION TO BID (ITB)

The Local Government Unit of Santa Rosa Nueva Ecija hereby invites interested parties to purchase various unserviceable Office Equipment via public auction to be held in Santa Rosa N.E, subject to the information provided below:

1.) Description and Location of properties and floor price

Item no.	Item/description	Quantity	Property no.	Location	Floor Price
1	Drone	1	1-07-05-140-03-01	Brgy. Rizal Santa Rosa Nueva, Ecija	100.00
2	Projector	1	1-07-05-030-04-02		100.00
3	Laptop Acer Aspire	1	1-07-05-030-04-80		200.00
4	CCTV- Diff. barangays	1	1-07-05-140-01-03		50.00
5	CCTV- Diff. barangays	1	1-07-05-140-01-04		50.00
6	ACU 2HP Inverter Koppel	1	1-07-05-020-03-71		500.00
7	ACU 2HP Mounted Koppel	1	1-07-05-020-03-77/78		1,000.00
TOTAL					2,000.00

2.) The public bidding will be conducted primarily in accordance with COA-DBM, through the following schedule of activities

ACTIVITY	SCHEDULE
Publication and Invitation to Bid	January 22-26, 2026
Ocular inspection of subject properties by interested bidder	January 22-26, 2026 (10:00 am to 3:00 pm)
Pre- bid Conference	January 27, 2026 at 9:00 am
Deadline of Submission of bids	January 30, 2026 at 8:30 am
Opening of Bids	January 30, 2026 at 9:00 am
Issuance of Notice of Awards	February 2, 2026
Signing of Contract	February 2-6, 2026
PAYMENT (in full) OF THE BID AMOUNT	February 2-6, 2026
RELEASE OF SOLD UNSERVICEABLE Properties	February 9-13, 2026

The sealed bid to be submitted shall indicate the particular lot on the face of the envelope, addressed to the Disposal Committee Chairperson. The sealed bid offers shall be submitted to Disposal Committee together with THE AUCTION BOND (AB) AMOUNTING TO AT LEAST 10% OF THE FLOOR PRICE. The (at least) 10% auction bond shall be forfeited if the full price is not paid by the winning bidder within the prescribed period in the Notice of Award. AB shall be in the form of Cash or Manager's/Cashier's Check from a commercial or universal bank. AB of non-winning bidders shall be returned immediately after the announcement of the winning bidder. And for the winning bidder, AB shall form part of their payment.

The bidder shall submit one (1) envelope containing all the necessary bidding documents and the same shall be signed and sealed.

The LGU Santa Rosa Disposal Committee reserves the right to reject any or all bids, waive any infirmity contained hereto and accept the offer most advantageous to the Santa Rosa office.

This Office likewise assumes no obligation whatsoever to compensate or indemnify any bidder for expense or loss that may be incurred in the preparation of their bids, nor does it guarantee that any award will be made at all.


ENGR. IRENEO SARMIENTO JR
Chairperson,
Disposal Committee
Local Government Unit
Brgy. Rizal Santa Rosa, Nueva Ecija
Contact No. 0917-1497-443