

**Lewis County Fire District #3**  
**Special Commissioner's Meeting Minutes**  
**February 6, 2018 @ 6 PM**  
**Location of meeting: Main Station**

**Present:** Curt Spahn, Doug Houghtelling(6:04PM) and Marty Majors (6:21PM)- Commissioners  
Heidi Smith-Administrator, Doug Fosburg-Chief

**Call to Order:** 6:04 pm

**Approval of Agenda:** Motion made by Spahn, seconded by Houghtelling; non-opposed.

**Consent Agenda:** Motion made by Spahn, seconded by Houghtelling; non-opposed.  
No public comment.

**Old Business:**

- Verification for EMT Refresher Course: Commissioners agreed to allow the volunteer to do the online course or the course in March that Jeanine Armstrong will be hosting.
- BVFF Buy Back Marty: Heidi explained to Marty that he is not allowed to Buy Back BVFF credit for 2015 and 2016 because he did not qualify for those years.

**New Business:**

- LCFCA Dinner Count: Spahn and Chief will attend, Heidi will send the reservation off to Kiley tomorrow.
- 2017 Year End and Financial discussion for New Station: Heidi passed out a sheet confirming the 2017 year-end totals for the Budget and the Bank Accounts. Heidi stated we have \$7,800.00 left over from 2017 Budget and \$10,000 in 2018 budget for the new station. The Bond Account has \$1,121,444.50 left to spend. Heidi let the Commissioners know as of today we owe \$58,511.92 to Lawhead to finish our contract up with Frank. Commissioners decided to have Heidi meet up with 3 Realtor's that are local to possibly put the Main Station on the market for sale. Going over the figures for the money we have and what we need to come up with to finish the new station, we are short about \$350,000 this is with sales tax and 10% contingency included. Chief stated he would contact Columbia bank and find out about a line of credit option or a loan option. Heidi and Chief will contact Arny Davis at Lewis County Treasurer's Office to see what options are available for us as well. Chief stated if we get the AFG grant the truck will cost us \$21,000 for the 5% match. Commissioners would like to know if sales tax can be deferred for the new station.
- Contractor Bids (Opened 1-30-18 @ 2:00PM): On the newest Lawhead drawing we are asking for D-F plans to be done including all septic, water and parking lot work. Schwiesow was the lowest bid coming in at \$1,203,000.00. The alternate was not approved at this time by the Commissioners. Discussion of possibly using Michelle Mazzola to do a grant for the alternate, she has a 98% success rate for getting grants.

- Making a decision for New Station: Motion made by Majors and seconded by Spahn; non-opposing to accept the Schwiesow bid for our Contractor for the new station

**Good of the order:** None

**Meeting adjourned:** 6:57 pm

**Signed:**

  
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Doug Houghtelling- Commissioner

  
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Heidi Smith-Administrator

  
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Marty Majors- Commissioner

  
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Curt Spahn- Commissioner