

**Board of Fire Commissioner
Meeting Agenda
January 28th, 2026, 1800 hrs
At 238 Mossyrock Road East**

Call Meeting to Order

Pledge of Allegiance

Public Comment

Approve Agenda

Consent Agenda

- Revenue from December 24th to January 28th - \$32,084.38
- Payroll for December 24th to January 28th - \$18,668.32
- AP from December 24th to January 28th - \$13,308.29
- January Transfer of Funds - \$31,976.61
- Waiver request for \$290 25FE210
- December 23rd, 2025 Meeting Minutes

Fund Balance

- December: GEN \$196,626.01, EMS \$385,115.50, Bond \$96,448.53, Capital Projects \$404.59

Reports

- Chief Report
- Admin Assistant Report

Old Business

- Municipality Contracts (FP Services for City, County, State) RCW 52.30.020 Incl TPU
- Policy Review Ch. 5

New Business

- Resolution 26-01 Update to 2026 Cost for CPR Classes

Good of the Order

Adjourned

**Lewis County Fire District #3
Commissioner's Meeting Minutes
January 28th, 2026 @ 1800 hours
@ 238 Mossyrock Road East**

The Board of Commissioners meeting was called to Order by Commissioner Spahn at 1804 hrs. Board of Commissioners in attendance – Commissioner Doug Houghtelling & Commissioner Scott Spade.

Administrative Assistant (AA) – Amanda Blankenship

Fire Chief (FC) – Bill Edgington

Additional attendees on sign in sheet.

Pledge of Allegiance

Public Comment: Lewis County Commissioner Brummer attended the meeting to discuss the ongoing topic of the fire district's Bond tax interest revenue that the fire district should have been receiving but through an internal audit found that the County treasurer has been depositing this interest revenue into the County general fund and not the to the fire district account. When the district approached the County about the missing interest revenue, the district was told by Arny Davis, the County treasurer, that the district did not specifically ask for the interest revenue from the fire district money so the Treasurer chose to keep it. The fire district signed an LGIP contract in 2022 between the County and the fire district saying ALL fire district funds are to be invested. The County states they do not plan to give the fire district these funds back. The County states the fire district can request again to invest the funds and the County will do so at that time and will start to give the fire district the interest from their own revenue.

Commissioner Brummer states he was told by the treasurer that the Bond funds zeroed out every month and a half and did not accrue enough interest to justify separating it and passing to the fire district. The fire district reviewed with Commissioner Brummer the fund reports showing a substantial amount of funds from Bond Tax revenue being held by the County on an ongoing basis. The fire district shared with Commissioner Brummer the emails and information gathered this far. Commissioner Brummer asked for some time to follow up with the County treasurer and stated he will do his due diligence also to find an amount that is missing from the Bond tax revenue interest and to reconnect once more information is obtained from the County records request portal.

Commissioner Spahn moved to approve the agenda as presented. Commissioner Houghtelling seconded the motion. Motion carried with all members voting in the affirmative.

Consent Agenda: The consent agenda details were read aloud to the Board:

- Revenue December 24, 2025 to January 28th, 2026 - \$32,084.38
- Payroll December 24, 2025 to January 28th, 2026 - \$18,668.32
- AP from December 24, 2025 to January 28th, 2026 - \$13,308.29
- Transfer of funds December 24, 2025 to January 28th, 2026 - \$31,976.61
- Waiver request for \$290 from 25FE210
- December 23rd, 2025 Meeting Minutes

After discussion, Commissioner Spahn moved to approve the consent agenda. Commissioner Houghtelling seconded the motion. Motion carried with all members voting in the affirmative.

Fund Reports: The AA presented the Board with the County fund balance statements, district bank statements & the district financial system bank/fund reports for review.

- December: General \$196,626.01, EMS \$385,115.50, Bond \$96,448.53 & Capital Projects \$404.59

Fire Chief's (FC) Report: FC is absent, no chief report this meeting.

Administrative Assistant's (AA) Report: The AA stated she will follow up on the records request to the County about the Bond fund interest.

For the month of December, there were 12 incidents billed out of 24 EMS incidents, 2 were ALS level 1 and 10 were BLS.

Old Business: Municipality Contracts are tabled while the district attorney, Brian Snure, corresponds with Tacoma Public Utilities and Lewis County Treasurer. No new updates on municipality contracts. Tabled for next meeting.

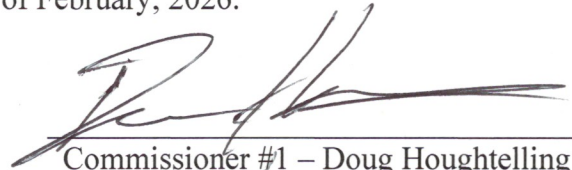
The Board discussed policy review of chapter 5 and tabled till next meeting.

Quotes for Life Insurance equivalent to what the fire district currently offers through TPSC were given for the Board to review. This is due to TPSC not able to offer Life Insurance unless the employee opts for Medical also. The Fire Chief declined medical/dental at this time and gets a stipend in its place, however would still like to elect for Life Insurance. After review, Commissioner Spade moved to approve the Life Insurance for the Fire Chief from Protective Life – Protective Classic Choice Term with an A+ rating and a cost of \$36.16 per month for \$100,000 coverage. Commissioner Spahn seconded the motion. Motion carried with all members voting in the affirmative.

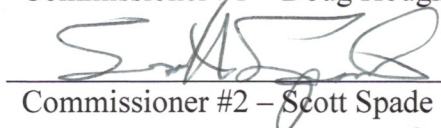
New Business: The AA presented Resolution 26-01 2026 Cost for CPR Classes for the Board to review. After review, Commissioner Houghtelling moved to approve the Resolution 26-01 2026 Cost for CPR Classes as presented. Commissioner Spahn seconded the motion. Motion carried with all members voting in the affirmative.

Good of the Order: None.

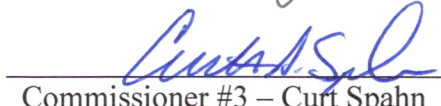
Meeting adjourned: With no other business presented, Commissioner Spahn adjourned the meeting at 1911 hrs. These are the minutes of January 28th, 2026 Lewis County Fire District #3 meeting, hereby approved as written on this 25th day of February, 2026.



Commissioner #1 – Doug Houghtelling

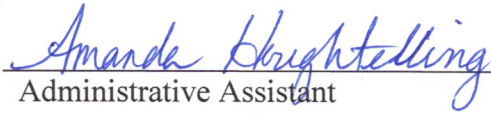


Commissioner #2 – Scott Spade



Commissioner #3 – Curt Spahn


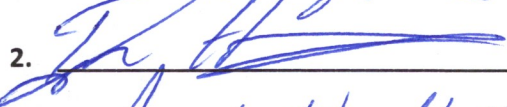
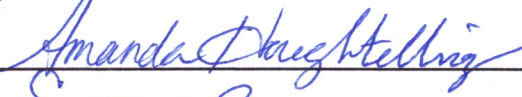

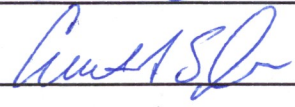
Prepared by:



Administrative Assistant
Amanda Houghtelling

Board of Fire Commissioner
Meeting Agenda
January 28th, 2026, 1800 hrs
At 238 Mossyrock Road East

Sign In Sheet

	<u>Signature</u>	<u>Print</u>
1.		SCOTT SPADE
2.		JORA HOUGHTELLING
3.		Amanda Houghtelling
4.		SCOTT ARUMMER
5.		CURT SPAHN
6.		
7.		
8.		
9.		
10.		