

**Lewis County Fire District #3
Commissioner's Meeting Minutes
April 10, 2019 @ 6:00pm
Location: Main Station -238 Mossyrock Road East, Mossyrock**

Present: Marty Majors, Doug Houghtelling, Curt Spahn 6:08PM Commissioners
Heidi Smith-Administrator, Doug Fosburg-Fire Chief

Call meeting to Order: 6:08pm
Pledge of Allegiance

Approval of Agenda: Motion made by Houghtelling and seconded by Spahn; non-opposing to accept the Agenda.

Consent Agenda: Motion made by Spahn and seconded by Majors; non-opposing to accept the Consent Agenda.

- Payroll- March Payroll
- Res. 07-04 & Transfer of Funds Request: \$27,126.94
- Collection/Write-off: None
- Meeting Minutes, Agenda, Special Minutes and Agenda

Public Comment/Speaker: None

Fund Reports:

- Treasurer's Report (Feb.): \$354,935.15
- Columbia Bank Account : \$25,833.53
- Checks received in the office for the month of March/April= \$3,140.85
 - 1) PSC, CH#256434, \$996.20, EMS Collection, 342.60, Rcpt.#147926
 - 2) DOH, Ch#430166N, \$1,266, Trauma Grant, 334.04.60, Rcpt.#1147927
 - 3) State of WA, CH#464162N, \$112, BVFF 2 Reimbursements, Rcpt. #147928
 - 4) VFIS, CH# 504793, \$766.65, Ins. Claim Swofford fire, 369.91, Rcpt.#147929
- Systems Design: (Feb.) Billed \$27,580, Collected \$9,845.38, GEMT: \$3,093.08

*Treasurer Reports and Systems Design reports keep coming later so information is not available for the Commissioner Meetings.

Chief's Report: 23 calls for March, 7 Fire, 16 EMS, 2 Medic (which gives us 11 total medic calls for the year 2019.) CDBG Grant, Michelle came down for the day and a lot of the checklist was done. Robin Saline from Lewis County will do the NEPA report for us free of charge. .09 Grant Funds are for building public facilities generated by sales tax, we might want to try to get some to help finish inside materials. EVIP Instructor Course in Salkum changed to 4-27-19, Richie and Marty will attend, \$60ea, person. HME Update truck will be ready June 12th, will look into travel expenses. Day Wireless will be by to install the radio antenna. Chief would like to mark the Salkum trucks. Commissioners said to get a 3 decal to replace the 8. Chief sent Tom Baxter a set of floor plans for Phase 2. MPD Compensation will be \$1,335 our portion. Will put on Agenda for next meeting. Joe Norris has a 95% in EMT class currently says there is

only 4 people in his class. Shannon Hill letter was mailed out, no response has been received. Commissioners stated to send a 2nd letter after April 20th and Certified mail. Medic's on as of Midnight tonight until April 20th when Chief comes back from vacation. EMT's have discussed their coverage plans for calls. Chief stated the Burn Trailer is not available for use right now.

Station 3-1: Storage shed is in progress, ready racks almost completed, sign posts have been removed as asked by the County. Chief asked if we wanted trees planted by Dusty Belcher's crew. Commissioners would rather wait and do a shrub that is low maintenance.

Station 3-2: Needing to move the Tender up to Green Mountain.

Station 3-3: Needing to move B31 to Main Station.

Chief 31 Mileage: 32,450.4

Administrator's Report: 3 accounts were written off per Commissioners. HB1105 if passes could cause a loss in revenue from property taxes. It would eliminate the penalty for delinquent accounts on taxes. Commissioners want Heidi to draft a letter to not support HB1105. February Systems Design billed amount changed to \$27,580 from last Agenda. Jeff Fosburg handed in a letter requesting leave starting April 11th. Commissioners approved. Almost done with the Annual State Audit Report, lawn mower was delivered and runs great, HCA needed Agreement signed to participate in GEMT for 7-2019 until 6-2020 Heidi signed and mailed off. DSHS Grant came in for \$1266, PSC had a customer pay off an account and sent a check for \$996.20, PFML for Q1 and Q2 2019 is now due in July 2019, and the rule making hearing is in May. April 9th I did a Dept. of Retirement tele-conference; they are changing their software and adding in the SAW account. Ambulance ILS License arrived in the mail and expires April 2021. Records Request completed for Lexis Nexis. 2 new volunteers have joined. Heidi asked the Commissioners what they want to do for Volunteer Physicals, they want to see how many need to be done this year and we will stagger them. Heidi attended the Snure Seminar March 23rd and will be doing a Facebook page for the Department. Finished Quarterlies for Q1 2019, VFIS Claim reimbursement for Swofford Fire losses came in the mail for \$766.65 they deducted the \$500 deductible. Jeremy has no room for the wheel chair. Commissioner stated to donate to Catholic Community Services or Hospice. Finished the L&I OSHA 300,300A and 301 reports for the year.

Inter-local Rep. Report: Spahn was not able to attend the meeting. Negotiation of CBA, Marty will attend the next meeting.

Executive Session: Commissioner Majors called Executive Session at 7:09 for 10 minutes. At 7:21 5 more minutes was asked for, at 7:25 Commissioners brought Chief in, regular meeting resumed at 7:28.

Old Business:

- HME: In Chief's Report
- Phase #2 Grant (CDBG): In Chief's report.
- Moerke & Sons-Decommissioning Bad Well: No discuss asked to remove off Agenda.

New Business:

None

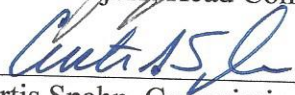
Good of the Order: County Manager Eric Martin is now involved in the changes for the Communications Users Group. Spahn stated this will not be done in the 2 years as was stated before. The next meeting is in July. Chief stated the Chief Kinder has resigned per Duran. Mock School Crash will be Friday April 26th.

Meeting adjourned: 7:39 PM, Next Commissioner Meeting May 8, 2019 @ 6PM.

Signed:



Martin Majors, Head Commissioner



Curtis Spahn, Commissioner



Douglas Houghtelling, Commissioner



Heidi Smith, Admin.