

SUNEAGLE BAY OWNERS ASSOCIATION, INC.

550 CR 1977, A-1

Yantis, Texas 75497

**CERTIFICATION OF ADOPTION
BOARD MEMBER SOCIAL MEDIA POLICY**

The undersigned, being the duly authorized officer of the Sun Eagle Bay Owners Association, Inc. ("Association"), hereby certifies that the following is a true and correct statement of action taken by the Board of Directors:

On the 21st day of June, 2025, the Board of Directors duly adopted the Board Member Social Media Policy, which establishes standards governing the conduct of Board Members in online and social media communications, in accordance with the Association's governing documents and applicable provisions of the Texas Property Code, Chapter 209.

This policy was adopted by a vote of the Board of Directors at a properly called meeting (or by lawful written consent/email vote in accordance with Board procedures), and remains in full force and effect unless and until modified or rescinded by subsequent Board action.

This Certification is executed for the purpose of documenting the official adoption of said policy and may be relied upon as evidence of such action.

EXECUTED this 21st day of June, 2025.

SUN EAGLE BAY OWNERS ASSOCIATION, INC.

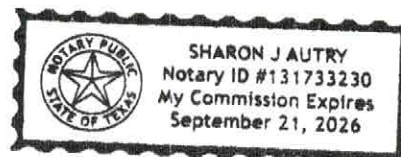
By: Stephanie Murphy
Stephanie Murphy, President / Treasurer

NOTARY ACKNOWLEDGMENT (WOOD COUNTY, TEXAS)

STATE OF TEXAS §
COUNTY OF WOOD §

This instrument was acknowledged before me on the 21st day of June, 2025, by Stephanie Murphy, President/Treasurer of Sun Eagle Bay Owners Association, Inc., on behalf of said Association.

Sharon J. Autry
Notary Public, State of Texas
My Commission Expires: Sept 21, 2026



SunEagle Bay Owners Association, Inc.

Board Member Social Media Policy

Adopted: June 21, 2025

1. Purpose

This policy establishes mandatory standards for the use of social media by current members of the Board of Directors. Board members are fiduciaries of the Association and must conduct themselves with the highest standard of integrity, discretion, and professionalism. Improper use of social media may expose the Association to liability and compromise community trust.

2. Applicability

This policy applies to all forms of online communication, including but not limited to: Facebook, Nextdoor, Instagram, personal blogs, group chats, forums, or any other platform where board members comment publicly or privately on Association-related matters. It applies whether the board member is posting in an official or personal capacity.

3. Prohibited Conduct

The following actions are strictly prohibited and constitute misconduct:

- Disclosing confidential board discussions, including executive sessions, legal matters, violations, or homeowner complaints.
- Publicly criticizing, belittling, or defaming fellow board members, Association volunteers, staff, vendors, or residents.
- Discussing Association business or decisions on unofficial platforms, including speculation or partial disclosures.
- Posting or sharing false or misleading information related to Association policies, finances, or operations.
- Engaging in retaliatory or intimidating posts, directly or indirectly targeting other members.
- Using personal accounts to impersonate or represent the Association without board authorization.

4. Official Communication Channels

All official communication to or from the Association must be issued:

- Through the designated POA email, website, or social media accounts; and
- By an individual authorized by the full board (e.g., President, Communications Officer, or Property Manager).

No board member may create or manage social media accounts using the Association's name or imagery without board approval.

5. Confidentiality Obligation

Board members are permanently bound by confidentiality regarding:

- Executive sessions
- Personnel issues
- Legal strategy
- Member violations and fines
- Financial delinquencies
- Any privileged communication (e.g., attorney-client)

Disclosure of such information is considered a serious breach of fiduciary duty.

6. Enforcement and Consequences

Violation of this policy shall subject a board member to the following, without limitation:

- Formal censure by the board
- Suspension from officer roles
- Public disclosure of the censure
- Removal from the board in accordance with Texas Property Code § 209.00593 or governing documents
- Referral to legal counsel for any conduct that exposes the Association to liability

7. Dispute Resolution Online is Strictly Prohibited

Board members may not engage in debate, argument, or response to complaints, accusations, or disputes on social media. All responses must be handled through formal board procedure or management channels.

8. Acknowledgment

Each board member shall sign a copy of this policy upon assuming office and reaffirm it annually.

Acknowledgment of Social Media Policy

I, the undersigned, acknowledge that I have read, understand, and agree to comply with the SunEagle Bay Owners Association Board Member Social Media Policy. I understand that any violation of this policy may result in disciplinary action, including removal from the Board of Directors.

Board Member Name:

Signature:

Date:

Stephanie Murphy
Stephanie Murphy
4/21/2025