

Wedding Planning



Every wedding day is unique and because of this our services and prices are always tailored to fit your requirements.

Below is a guide to the packages we can offer and examples of pricing. Our initial consultation is always free of charge and a full quotation is provided after.

Full Planning Service

The full planning service is for the couple that want to really enjoy their engagement or simply don't have the hours of dedication it takes to have the perfect wedding. We will be with you through the whole process and take care of everything from start to finish, you can be as involved as you like but you will be able to relax and be assured that everything has been thought of, may include but not limited to the following:

- Planning
 - Regular face to face meetings, phone calls and emails
 - Creation and implementation of detailed schedules and checklists for everyone involved in the wedding.
 - Wedding day timeline
- Budget
 - Help you create a realistic budget
 - Manage your budget
 - Keep you up to date on spend and costs
- Design
 - Find your wedding style / theme
 - Create visuals of your theme to help vendors
- Venue
 - Find and recommend venues that fit with your budget and theme or style
 - Arrange visits and liaise between the venue and you
 - Create a seating plan and room layout specifically for your wedding and venue
 - Attend your final walkthrough at the venue
- Rehearsal
 - Arrange and coordinate your wedding day rehearsal
 - Provide an itinerary of the wedding day to all members of the wedding party
- Wedding Day
 - Our Full Service Wedding Coordination package listed below, with up to 12 hours of attendance.
 - Weddings of over 150 guests will have 2 coordinators in attendance This service starts as soon as you have 'said yes' and runs up to and after your wedding day









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Partial Planning Service

Partial planning is perfect for the couple that already know what they want and just need someone to make sure everything comes together so that you can enjoy the last few moths of your engagement, stress free! This service may include but is not limited to the following:

- Planning
 - $\circ~$ Up to 3 face to face meetings, phone calls and emails
 - Creation and implementation of detailed schedules and checklists for everyone involved in the wedding.
 - Wedding day timeline
- Venue & Vendors
 - Review and confirm all vendor contracts
 - Assist in booking remaining vendors (up to 4)
 - Arrange visits and liaise between the venue and you
 - Create a seating plan and room layout specifically for your wedding and venue
 - Attend your final walk through at the venue
- Rehearsal
 - Arrange and coordinate your wedding day rehearsal
 - Provide an itinerary of the wedding day to all members of the wedding party
- Wedding Day
 - Our Full Service Wedding Coordination package listed below, with up to 12 hours of attendance.
 - Weddings of over 150 guests will have 2 coordinators in attendance.

This service starts up to 9 months before your wedding and runs up to your wedding day.









Wedding Day Coordination



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Full Service Wedding Day Coordination

This service starts 2 months prior to your wedding day, the last 2 months of planning can be the most stressful with nerves and tensions running high and vendors needing all the last minute details and final numbers. Let us take care of the 'home stretch' so that you can remain calm and look forward to your big day.

- Planning
 - 2 face to face meetings, unlimited phone calls, texts and emails
 - Creation and implementation of detailed schedules and checklists for everyone involved in the wedding.
 - Wedding day timeline creation
- Venue & Vendors
 - To be the point of contact for all vendors on the run up to the wedding day.
 - Review and confirm wedding day timeline with all vendors and the venue
 - Attend final walk through at your venue
- Rehearsal
 - Coordinate your wedding day rehearsal
 - Provide an itinerary of the wedding day to all members of the wedding party
- Wedding Day
 - Up to 12 hours (this can be extended) of attendance including overseeing set up and breakdown
 - Trouble shoot any issues on the day
 - Assist the bride prior to service
 - Ensure that all wedding party members are present and correct
 - Distribute all flowers
 - Collect all personal belongings for the bride and groom at the end of the evening
 - Weddings of over 150 guests will have 2 coordinators in attendance.

This service starts up to 2 months before your wedding and concludes at the end of your wedding day.





All packages above include travel within a 40 mile radius of 77375, distances beyond this will incur a surcharge. All packages can be customized upon request.





Wedding Day Coordination



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<u>Day Of Wedding Coordination</u>

Every wedding should have a coordinator there on the day to make sure everything goes smoothly, everyone enjoys themselves and you don't have to worry about a thing! This is service is great if you are loving the planning process but just want to ensure you have the best day.

- Planning
 - One face to face meeting, unlimited phone calls, texts and emails
- Venue & Vendors
 - To be the point of contact for all vendors on your wedding day.
- Wedding Day
 - Up to 12 hours (this can be extended) of attendance including overseeing set up and breakdown
 - Follow and ensure the wedding day timeline is adhered to
 - Trouble shoot any issues on the day
 - Assist the bride prior to service
 - Ensure that all wedding party members are present and correct
 - Distribute all flowers
 - Collect all personal belongings for the bride and groom at the end of the evening



Add on services

Budget creation - a 90 minute session to create a realistic	\$90
budget planner for your wedding	\$ 200
<u>Find your Venue</u> - struggling to find the right venue but want to do the rest yourself? This service is for you!	\$200
Invitation sending - Address and mail your invites	\$25 per 50 invites
(postage not included)	
<u>Rehearsal planning</u> - If you have booked our coordination	From \$250
packages but want us to plan your rehearsal - we got you!	
Design consultation - a 90 minute session to create a	\$150
mood board and design your wedding vision	
Wedding Day Timeline Creation	\$90



