

Village of Bloomingburg Building Department
(845) 733-1400 Fax (845) 733-1741

Building Permit Application

Date: _____

Location of Proposed Construction:

Tax Map Number: Section _____ Block _____ Lot _____

Street Address: _____

Zone or use district in which premises are situated: _____

Existing use and occupancy: _____

Intended use and occupancy: _____

Property Owner Information:

Name of owner of premises: _____

Address: _____

Mailing Address: _____

Telephone Number: _____ Cell Phone Number _____

Email: _____

Contractor/Building Information:

Name: _____

Address: _____

Mailing Address: _____

Telephone Number: _____ Cell Phone Number _____

Email: _____

Name of Compensation in effect: _____

Date of expiration: _____

Architect or Engineer Information:

Name: _____

Address: _____

Mailing Address: _____

Telephone Number: _____ Cell Phone Number _____

Email: _____

Licensed Sullivan County Electrician

(Be advised Sullivan County Law No. 13 of 1977 requires use of Sullivan County licensed electrical contractors)

Individual Name of Sullivan County Licensed Electrician _____

License Number _____ Phone Number _____

Address _____

Proposed Construction:

1) Nature of work (check which is applicable):

Addition ___ Alteration ___ Repair ___ Removal ___ Demolition ___ Other _____

If a dwelling, number of units: _____ If garage, number of cars: _____

If business, commercial or mixed occupancy, specify nature and extent of each type or use:

Briefly describe proposed construction (use the back of this page if more space is needed):

2) Estimated construction cost: \$ _____

Estimated cost for the work described in the Application for Building Permit includes the cost of all of the construction and other work done in connection therewith, exclusive of the land. If the final cost exceeds the estimated cost an addition fee may be required before issuance of a Certificate of Occupancy/Compliance.

APPLICATION IS HEREBY MADE TO THE Code Enforcement Department for the issuance of a Building Permit pursuant to the New York State Codes and the Zoning Law of the Village of Bloomingburg for the construction of buildings, additions, alterations, for the removal or demolition or use of property.

The applicant agrees to comply with all applicable laws, ordinances and regulations. The applicant agrees that a certificate of occupancy will not be issued unless each inspection listed on the attached "Required Inspections" list has been satisfactorily completed by the Code Enforcement Officer/recorded by the Building Department as "inspection satisfactorily completed/passed."

Date: _____ Property Owner's Signature _____

If applicant is a corporation, the signature of a duly authorized officer:

FOR OFFICE USE ONLY

Permit Fee: \$ _____

Penalty Fee: \$ _____

Total \$ _____

Permit No. _____

Permit Issued: _____

Permit Expires: _____

Permit Rejected: _____

LAWS OF NEW YORK, 1998
CHAPTER 439

The **general municipal law** is amended by adding a new section 125 to read as follows:

125. ISSUANCE OF BUILDING PERMITS. NO CITY, TOWN OR VILLAGE SHALL ISSUE A BUILDING PERMIT WITHOUT OBTAINING FROM THE PERMIT APPLICANT EITHER:

1. PROOF DULY SUBSCRIBED THAT WORKERS' COMPENSATION INSURANCE AND DISABILITY BENEFITS COVERAGE ISSUED BY AN INSURANCE CARRIER IN A FORM SATISFACTORY TO THE CHAIR OF THE WORKERS' COMPENSATION BOARD AS PROVIDED FOR IN SECTION FIFTY-SEVEN OF THE WORKERS' COMPENSATION LAW IS EFFECTIVE; OR

2. AN AFFIDAVIT THAT SUCH PERMIT APPLICANT HAS NOT ENGAGED AN EMPLOYER OR ANY EMPLOYEES AS THOSE TERMS ARE DEFINED IN SECTION TWO OF THE WORKERS' COMPENSATION LAW TO PERFORM WORK RELATING TO SUCH BUILDING PERMIT.

Implementing Section 125 of the General Municipal Law

1. General Contractors -- Business Owners and Certain Homeowners

For **businesses and certain homeowners listed as the general contractors on building permits**, proof that they are in compliance with Section 57 of the Workers' Compensation Law (WCL) is **ONE** of the following forms that indicate that they are:

- ◆ insured (C-105.2 or U-26.3),
- ◆ self-insured (SI-12), or
- ◆ are exempt (CE-200),

under the mandatory coverage provisions of the WCL. Any residence that is not a **1, 2, 3 or 4 Family, Owner-occupied Residence** is considered a business (income or potential income property) and must prove compliance by filing one of the above forms.

2. Owner-occupied Residences

For homeowners of a **1, 2, 3 or 4 Family, Owner-occupied Residence**, proof of their exemption from the mandatory coverage provisions of the Workers' Compensation Law when applying for a building permit is to file form BP-1 (12/08).

- ◆ Form BP-1 shall be filed if the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is listed as the general contractor on the building permit, and the homeowner:
 - ◇ is performing all the work for which the building permit was issued him/herself,
 - ◇ is not hiring, paying or compensating in any way, the individual(s) that is(are) performing all the work for which the building permit was issued or helping the homeowner perform such work, or
 - ◇ has a homeowner's insurance policy that is currently in effect and covers the property for which the building permit was issued AND the homeowner is hiring or paying individuals a total of less than 40 hours per week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued.
- ◆ If the homeowner of a **1, 2, 3 or 4 Family, Owner-occupied Residence** is hiring or paying individuals a total of **40 hours or MORE** in any week (aggregate hours for all paid individuals on the jobsite) for the work for which the building permit was issued, then the homeowner may not file the "Affidavit of Exemption" form, BP-1(12/08), but shall either:
 - ◇ acquire appropriate workers' compensation coverage and provide appropriate proof of that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit (the C-105.2 or U-26.3 form), OR
 - ◇ have the general contractor, (performing the work on the 1, 2, 3 or 4 family, **owner-occupied** residence (including condominiums) listed on the building permit) provide appropriate proof of workers' compensation coverage, or proof of exemption from that coverage on forms approved by the Chair of the NYS Workers' Compensation Board to the government entity issuing the building permit.

WORKERS' COMPENSATION REQUIREMENTS UNDER WORKERS' COMPENSATION LAW §57

To comply with coverage provisions of the Workers' Compensation Law ("WCL"), businesses must:

- A) be legally exempt from obtaining workers' compensation insurance coverage; or
- B) obtain such coverage from insurance carriers; or
- C) be a Board-approved self-insured employer or participate in an authorized group self-insured plan.

To assist State and municipal entities in enforcing WCL Section 57, businesses requesting permits or seeking to enter into contracts **MUST provide ONE** of the following forms to the government entity issuing the permit or entering into a contract:

- A) **CE-200**, Certificate of Attestation For New York Entities With No Employees And Certain Out Of State Entities, That New York State Workers' Compensation And/Or Disability Benefits Insurance Coverage Is Not Required;

Starting December 1, 2008, Form CE-200 can be filled out electronically on the Board's website, www.wcb.state.ny.us, under the heading "Forms." Applicants filing electronically are able to print a finished Form CE-200 immediately upon completion of the electronic application. Applicants without access to a computer may obtain a paper application for the CE-200 by writing or visiting the Customer Service Center at any District Office of the Workers' Compensation Board. Applicants using the manual process may wait up to four weeks before receiving a CE-200. Once the applicant receives the CE-200, the applicant can then submit that CE-200 to the government agency from which he/she is getting the permit, license or contract.

OR

- B) **C-105.2** – Certificate of Workers' Compensation Insurance (the business's insurance carrier will send this form to the government entity upon request) **PLEASE NOTE:** The State Insurance Fund provides its own version of this form, the U-26.3; **OR**
- C) **SI-12** – Certificate of Workers' Compensation Self-Insurance (the business calls the Board's Self-Insurance Office at 518-402-0247, **OR** GSI-105.2 – Certificate of Participation in Worker's Compensation Group Self-Insurance (the business's Group Self-Insurance Administrator will send this form to the government entity upon request).

DISABILITY BENEFITS REQUIREMENTS UNDER WORKERS' COMPENSATION LAW §220(8)

To comply with coverage provisions of the WCL regarding disability benefits, business may;

- A) be legally exempt from obtaining disability benefits insurance coverage; or
- B) obtain such coverage from insurance carriers; or
- C) be a Board-approved self-insured employer.

Accordingly, to assist State and municipal entities in enforcing WCL Section 220(8), businesses requesting permits or seeking to enter into contracts **MUST provide ONE** of the following forms to the entity issuing the permit or entering into a contract:

- A) **CE-200**, Certificate of Attestation For New York Entities With No Employees And Certain Out Of State Entities, That New York State Workers' Compensation And/Or Disability Benefits Insurance Coverage Is Not Required;

Starting December 1, 2008, Form CE-200 can be filled out electronically on the Board's website, www.wcb.state.ny.us, under the heading "Forms." Applicants filing electronically are able to print a finished Form CE-200 immediately upon completion of the electronic application. Applicants without access to a computer may obtain a paper application for the CE-200 by writing or visiting the Customer Service Center at any District Office of the Workers' Compensation Board. Applicants using the manual process may wait up to four weeks before receiving a CE-200. Once the applicant receives the CE-200, the applicant can then submit that CE-200 to the government agency from which he/she is getting the permit, license or contract.

OR

- B) **DB-120.1** – Certificate of Disability Benefits Insurance (the business's insurance carrier will send this form to the government entity upon request); **OR**
- C) **DB-155** – Certificate of Disability Benefits Self-Insurance (the business calls the Board's Self-Insurance Office at 518-402-0247).

Please note that **for building permits ONLY**, certain homeowners of 1,2,3 or 4 family owner-occupied residences serving as their own General Contractor may be eligible to file form **BP-1** (The homeowner obtains this form either the Building Department or on the Board's website, www.wcb.state.ny.us, under the heading "Forms".)

ACORD FORMS WILL NOT BE ACCEPTED!

ACORD FORMS WILL NOT BE ACCEPTED!

Building Permit Application Information Sheet

Please read and understand this information before signing your application

The permit applicant and property owner:

1. Accepts the responsibility to perform all work in accordance to the description, plans, and specifications submitted. The applicant further agrees to perform all work in accordance with State and Local Building Codes and the local Zoning Ordinance.
2. Understands that all electrical work will be inspected by a certified third party electrical inspector and must call and arrange for inspections from one of the following approved agencies.

NY Electrical Inspections & Consulting	- John Wierl	- 845-343-6934 or 845-551-8466 (cell)
Tri-County Inspection Agency, Inc.	- Todd Klikus	- 570-729-7643 or 570-493-1229 (cell)
Switch-on Electric	- Frank X. Schmaus	- 845-733-4926 or 845-800-8909 (cell)
3. Will submit the appropriate proof of Workers Compensation.
4. Will submit the appropriate fees as listed in the attached fee schedule. Please make checks payable to the Village of Bloomingburg.
5. Understands that work covered by this application may not be commenced before issuance of a Building Permit.
6. Will notify the Building Department to schedule inspections and when the project is complete.
7. Understands that no building shall not be occupied or used in whole or part for any purpose whatever until a Certificate of Occupancy/Compliance has been granted by the Code Enforcement Department.
8. Understands that all permits issued by the Building Department shall expire if the work authorized has not commenced within six (6) months after date of issuance.

Documentation required with the building permit application:

- a) Two sets of plans signed and stamped by a design professional. One set of plans will be returned with the permit and must remain on site and available to the inspector.
- b) Plot Plan/Survey/Approved Site Plan. Please submit a plot plan to a scale of 1" equals 100' indicating street names, location and size of property; the location, size and setbacks of proposed building(s); and the locations of all existing buildings, and proposed well and septic locations. All distances should be measured from the nearest property line to the nearest part of the building. When submitting a Planning Board Approved site plan it must be signed as final and stamped by the Planning Board.

Inspections:

- a) A certificate of occupancy will not be issued unless the inspections listed on the attached "Required Inspections" list are scheduled by the applicant and performed plus passed by the Code Enforcement Official. The applicant shall close out all permits with an issuance of a certificate of occupancy by the Code Enforcement Official.
- b) Inspections must be scheduled by phone a minimum of 24 hours in advance.

Documentation needed for a Certificate of Occupancy/Compliance:

- a) An updated survey (if the footprint of a structure has changed).
 - c) Design professional affidavit signed and stamped if plans were submitted with the permit.
 - d) Third Party Final electrical certificate.
 - e) Final cost construction declaration.

Call "Dig Safely New York" Before Digging 1-800-962-7962

REQUIRED INSPECTIONS

Village of Bloomingburg Building Department

PH (845)-733-1400 / Fax (845)733-1741

Address _____

Section-Block-Lot _____

Permit # _____

Inspections required

Inspections must be scheduled (phone or email) a minimum of 24 hours in advance.

A certificate of occupancy will not be issued unless the following inspections are scheduled by the applicant and performed by the Code Enforcement Official. No two inspections can be combined:

Pre-permit site inspection	Date of Inspection _____
Soil Compaction	Date of Inspection _____
Footing form inspection	Date of Inspection _____
Foundation wall inspection	Date of Inspection _____
Foundation waterproofing inspection	Date of Inspection _____
Footing drain inspection	Date of Inspection _____
Water and Sewer service inspection	Date of inspection _____

1. Both lines must be visible in approved trenches
2. Water service and the building sewer shall be separated by 5 feet of undisturbed earth
3. Water service must be under municipal pressure
4. Water service line must be 42 inches below grade

Pre-slab inspection (gravel, plastic, and wire mesh)	Date of Inspection _____
Framing inspection to include sheathing (exterior)	Date of Inspection _____
Roofing inspection	Date of Inspection _____

1. Weather shield 2 foot above the winter warm side of the exterior wall

Gas line inspection	Date of Inspection _____
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1. Tested at no less than 1 1/2 times the proposed maximum working pressure but not less than 3 psig. Test duration shall be not less than 1 hour for each 500 cubic feet of pipe volume.

Electric rough (performed by a third party)	Date of Inspection _____
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Plumbing rough	Date of Inspection _____
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1. Water checked under pressure (Not less than 50 PSI or municipal pressure)
2. Waste and Venting (water gravity test)

Fire inspection (fire stopping and fire caulk)	Date of Inspection _____
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Insulation inspection	Date of Inspection _____
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Sheetrock inspection (prior to taping and spackling)	Date of Inspection _____
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Air infiltration/blower door test with NYS Certification	Date of Inspection _____
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Final electrical inspection (performed by a third party)	Date of Inspection _____
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Final inspection	Date of inspection _____
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Please retain this form with your records and to keep track of your inspections

Chapter 228. Streets and Sidewalks

Article II. Mandatory Sidewalk Construction

§ 228-7. Sidewalk replacement requirement.

Upon construction of a new residential, commercial or industrial building or upon rehabilitation or renovation of an existing residential, commercial or industrial building when such rehabilitation or renovation results in an increase of 25% or more in the market value of such building, the owner of the subject premises shall cause to be constructed a sidewalk, within 60 days of the completion of such new construction or rehabilitation/renovation, in accordance with the specifications contained in this Local Law.

Chapter 228. Streets and Sidewalks

Article II. Mandatory Sidewalk Construction

§ 228-8. Materials for concrete sidewalks.

Materials for the construction of concrete sidewalks shall consist of the following:

A. Cement.

- (1) Cement shall be true portland cement and shall meet the requirements of the current Standard Specifications and Tests for Portland Cement adopted by the American Society for Testing Materials.
- (2) Cement shall be natural cement similar to that manufactured at Rosendale, New York.

B. Fine aggregate. Fine aggregate shall consist of sand having hard, strong, durable grains and shall be free from injurious amounts of dust, lumps, soft or flaky particles, shale, alkali and surface coatings and shall not contain injurious amounts of vegetable or other organic matter. Fine aggregate shall range in size from fine to coarse within the following limits:

- (1) Passing through a No. 4 sieve, not less than 85%.
- (2) Passing through a No. 50 sieve, not more than 30%.

C. Coarse aggregate. Coarse aggregate shall consist of crushed stone, gravel or other approved inert material with similar characteristics, or combinations thereof, having hard, strong, durable particles free from injurious amounts of soft, friable, thin elongated or laminated pieces, alkali or organic or other harmful matter. Coarse aggregate shall range in size from fine to coarse within the following limits:

- (1) Passing through a one-inch sieve, not less than 95%.
- (2) Passing through a No. 4 sieve, not more than 15%.
- (3) Passing through a No. 8 sieve, not more than 5%.



VILLAGE OF BLOOMINGBURG

13 North Road • Post Office Box 341 Bloomingburg, New York 12721
Phone: (845) 733-1400 • Fax: (845) 733-1741 • e-mail: bloomingburgny@frontiernet.net

Building Department

NOTICE OF UTILIZATION OF TRUSS TYPE CONSTRUCTION, PRE-ENGINEERED WOOD CONSTRUCTION AND/OR TIMBER CONSTRUCTION.

Owner of Property: _____ Date: _____

Property Address: _____

Property Tax Map Number: _____

Please take notice that the (check applicable line):

- ☐ New residential structure
- ☐ Addition to existing residential structure
- ☐ Rehabilitation to existing residential structure
- ☐ New Commercial Structure

To be constructed or performed at the subject property reference above will utilize (check applicable line):

- ☐ Truss type construction (TT)
- ☐ Pre-engineered wood construction (PW)
- ☐ Timber construction (TC)

In the following location(s) (check applicable line):

- ☐ Floor framing, including girders and beams (F)
- ☐ Roof framing (R)
- ☐ Floor framing and roof framing (FR)

Signature of Applicant: _____

Print name of Applicant: _____

Check whether Applicant is:

- | | |
|---------------------------------|-------------------------------------|
| ☐ Owner | ☐ Architect |
| ☐ Lessee | ☐ Engineer |
| ☐ Agent | ☐ Contractor |

Section 1265.4. Sign/symbol.

- (a) Each new residential structure and each addition to or rehabilitation of an existing residential structure that utilizes truss type construction, pre-engineered wood construction and/or timber construction shall be identified by a sign/symbol in accordance with the provisions of this Part.
- (b) The sign/symbol required by this Part shall be affixed to the electric box attached to the exterior of the residential structure; provided, however, that:
 - (1) if affixing the sign/symbol to the electric box would obscure any meter on the electric box, or if the utility providing electric service to the residential structure does not allow the sign/symbol to be affixed to the electric box, the sign/symbol shall be affixed to the exterior wall of the residential structure at a point immediately adjacent to the electric box; and
 - (2) if no electric box is attached to the exterior of the residential structure or if, in the opinion of the authority having jurisdiction, the electric box attached to the exterior of the building is not located in a place likely to be seen by firefighters or other first responders responding to a fire or other emergency at the residential structure, the sign/symbol required by the Part shall be affixed to the exterior of the residential structure in a location approved by the authority having jurisdiction as a location likely to be seen by firefighters or other first responders responding to a fire or other emergency at the residential structure.
- (c) The sign/symbol required by this Part shall be affixed prior to the issuance of a certificate of occupancy or a certificate of compliance. The authority having jurisdiction shall not issue a certificate of occupancy or certificate of compliance until the sign/symbol required by the Part shall have been affixed.
- (d) The property owner shall be responsible for maintaining the sign/symbol required by this Part and shall promptly replace any such sign/symbol that is affixed to an electric box when any change or modification is made to such electric box. The property owner shall promptly replace the sign/symbol required by this Part if such sign/symbol is removed or becomes damaged, faded, worn or otherwise less conspicuous to firefighters or other first responders responding to a fire or other emergency at the residential structure. The property owner shall keep the area in the vicinity of the sign/symbol required by this Part clear of all plants, vegetation, and other obstructions that may hide or obscure such sign/symbol or otherwise cause such sign/symbol to be less conspicuous to firefighters or other first responders responding to a fire or other emergency at the residential structure.
- (e) The sign/symbol indicating the utilization of truss type construction, pre-engineered wood construction and/or timber construction shall comply with the requirements of this subdivision.

- (1) The sign/symbol shall consist of a circle six inches (154.2 mm) in diameter, with a stroke of width of ½ inch (12.7 mm). The background of the sign/symbol shall be reflective white in color. The circle and contents shall be reflective red in color, conforming to Pantone matching system (PMS) #187.
- (2) The sign/symbol shall be of sturdy, non-fading, weather resistant material; provided, however, that a sign/symbol applied directly to a door or sidelight may be a permanent non-fading sticker or decal.
- (3) The sign/symbol shall contain an alphabetic construction type designation to indicate the construction type of the residential structure, as follows:
 - (i) if the residential structure is subject to the provisions of the RCNYS, the construction type designation shall be "V" and
 - (ii) If the residential structure is subject to the provisions of BCNYS, the construction type designation shall be "I", "II", "III", "IV" or "V" to indicate the construction classification of the structure under section 602 of the BCNYS.
- (4) The sign/symbol shall contain an alphabetic location designation to indicate the location(s) containing truss type construction, pre-engineered wood construction and/or timber construction structural components, as follows:
 - (i) "F" shall mean floor framing, including girders and beams;
 - (ii) "R" shall mean roof framing; and
 - (iii) "FR" shall mean floor framing and roof framing.
- (5) The construction type designation shall be placed at the 12 o'clock position of the sign/symbol, over the location designation, which shall be placed at the six o'clock position of the sign/symbol.

Execution Law 5382b, Chapter 353 and Part 1265, Title 19 NYCRR.

Bloomington Building Departments

Bloomington Office: (845) 733-1400 Fax (845) 733-1741

FINAL COST OF CONSTRUCTION DECLARATION FOR CERTIFICATE OF OCCUPANCY

This form must be submitted when the project has been completed in order to receive a Certificate of Occupancy. The property owner is responsible for submitting this form and closing the permit.

BUILDING PERMIT #: _____ Date of Permit: _____

I, _____, hereby declare that I am the applicant/agent named in the application for the above noted Building Permit relating to the construction or other work to be performed on, or in connection with, the premise located at (Street Address) _____, Village of Bloomington, NY 12721, County of Sullivan Tax Map # Section _____ Block _____ Lot _____.

The estimated cost stated for construction or other work described in the Building Permit Application for issuance of the above noted Building Permit was:

\$ _____ (_____ Dollars);

The undersigned declares the actual cost of construction is:

\$ _____ (_____ Dollars).

Note: Costs for the work described in the application for Building Permit include the costs of all the construction and other work done in connection therewith, exclusive of the cost of the land. If the actual cost is less than the estimated cost on the application there will be no portions refunded.)

The undersigned declares that said construction or other work was performed in accordance with all applicable provisions of the law.

Owner's Signature: _____ Date _____

If Permit Holder is a corporation, the signature of a duly authorized officer is required.

Signature of duly authorized officer: _____ Date _____

FOR OFFICE USE ONLY

Estimated Construction Cost _____

Permit Fee Paid _____

Final Cost of Construction _____

Additional Fee Due _____

Revised 3/23/2015