



*Nourishing the creative spirit in everyone*

## Minutes

**Present:** Kris Horn, Val Blaha, Sally Dallas, Charles Hillestad, Gail Watson, Courtney Terry, Mike Santone

**Excused:** Cassie Sollars, Donna Sires, Holli Wagner

### **Approval of Previous Minutes (from October 2021)**

Sally Dallas motioned for approval of the October 2021 minutes as submitted.

Seconded by: Charles Hillestad. Vote outcome: Minutes approved.

### **Financial Report... To be covered in October's meeting**

Kris called for questions. Mike: Concerned with AHST numbers. Seems like very little \$ in their budget, and no room for AAYC to help. Also, did the Fire Writers \$ get moved to Paper Gardens. Should have been >\$6000, \$2500 budgeted for 2022 (based on motion from October meeting). Kris will follow-up with Cassie and see if this was done, and where it's reflected. Mike: asked if Cassie wants to remain Treasurer? Kris: per her understanding, yes, wants to do that, and perform oversight for AHST as well. Kris: If anyone has any other questions, send them directly to Cassie, or to Kris ASAP to forward.

### **Membership... Holli, Val**

Holli not present, but Val shared message from a text re: Paypal via new website still having issues. Sally said to make sure it's in AAYC's name, not Holli's.

Val: Membership Drive report. \$1065 in first week, 20 memberships. Great start! Thanks to Gail and Kris for assistance. Kris will send thank you cards to donors at \$100+ level. Will get list from Cassie. Courtney offered to help. Sally: Gail can print some of her Stoller cards for use for thank yous. Sally will donate to AAYC. Mike: Will contact Holli re: scheduling membership meeting, hopefully to be held 1<sup>st</sup> week of Dec. Need to discuss membership benefits, communication, etc.

### **Education, Teacher Grants... Courtney**

Courtney: Kris, Mike Courtney met last Thursday. 10 applicants total. We have at least \$2000 in the budget (including some new donations from Kris and Mike toward education), and were able to at least partially fund all 10 projects. Some schools: Joan Austin 3<sup>rd</sup> graders (2 classes: \$300 total), Newby, Patton, Amity Middle – Creative Art class, and library (needle felting/weaving), Patton ELA program, Cook campus seniors garden art, Sheridan japanese print-making, cri-cut maker for MHS library. Most funded fully, a couple not. (Some requested the max amount of \$300, which 5 received, and others requested less.) Courtney is working on sending the agreement form, and will email all of the teachers. One stipulation: projects completed by May 31<sup>st</sup>. Found a form from her time on the YCCC board, with a final report template. Includes request for upload of pictures, etc.

Kris: added an extra \$50 to her membership and earmarked it toward teacher grants. Encourages others on the board to consider something similar.

### **Public Poem Project**

Mike: Will meet with community groups: Kiwanis, Rotary, etc. re: Poetry Post, then gauge the response, while finding out the cost for various designs. Has already talked with some designers, but doesn't have any estimates yet. Will also talk with some Scout Masters... might be able to team up and have some scouts earn badges for helping build/install. Waiting for 2022 to really launch. Budget: asking AAYC for nominal \$50 buy-in, and then Mike will find rest of funding, and donate to AAYC for first year. Pilot project.

**Charles Hillestad: Motion to approve: AAYC sponsoring Public poetry project with a \$50 starting donation from AAYC. Courtney: seconded the motion. Vote outcome: Motion passed.**

### **Arts Alive**

Mike: Wonderful long-term program. Wants to see it back on AAYC radar, in the budget, etc. Part of Membership and/or Communication committee. AAYC should keep paying yearly \$100 fee to McMinnville Community Media (MCM). (Add to list of questions for Cassie – is this reflected in the budget?) Up to 10 AAYC members from anywhere in the county can get trained, learn how to use the equipment, etc. Mike had interviewed AHST artists, and put on Arts Alive. Val: ran into Lynda P who offered to help. Kris: AA is another great thing we can talk about as far as what AAYC does. We should all be able to articulate quickly what our programs do, who they support, etc. Mike: Someone from MCM now teaches at MHS, and has students who need experience. Will be bringing students in to have them work on Arts Alive for directorial experience. Mike will also reach out to Linfield and George Fox to see about interest in working on AA. Kris: suggests talking to Sean at the Cultural Center to see how AA could help (experience, interviews, etc.) No motion needed, since existing project.

**No other program reports submitted.**

### **New Business:**

#### **Board Member Appointment**

Mike Santone was reappointed to the Board after an email vote. Kris Horn called for the vote on 10/31/21, and Mike's reappointment was confirmed by unanimous vote as of 11/5/21.

#### **Membership/Communications – planning needed**

Communication with members & others to include email, e-newsletters, Etc. We need to develop a plan and to have more frequent communications. (This conversation came up based on a recent email from a member.) Val: Member suggested monthly email updates. That's probably more than we can do right now, but perhaps a bimonthly email? Mike suggested having email sign-up on new web page. Val: it will be done! Sally: Pointed out that emails stack up in people's email boxes. Also, might look to CCC for a straight-forward template. Interesting, quick glance, and a link for more details. Val: Memberships are coming in – we could use this opportunity to email all new members, restart an email list. People can opt-out if they wish. Kris: Should Membership and Communications be one committee or two? (Currently it's one.) Committee will meet and discuss questions including possible division of Memb/Comm committees, regular communications with members (including more personal ones like calls), what do members receive (both tangible, and how their membership helps with AAYC's mission), etc.

#### **Annual Meeting**

Discussion about the date (currently scheduled for Tues Feb 22), location, in-person/Zoom, policy re: vaccinations and masks. Kris: require masks and vaccinations? Sally: masks should be required. Charles: masks still required by law. Should also have a Zoom option, for people not comfortable

attending in-person. Someone could watch the chat messages. Kris pointed out that a combination meeting can be technically challenging. Sally noted that Soroptimists are doing it. Mike: wants to do in-person with Zoom option, with a venue with good ventilation, ability to distance, etc. Chuck asked how many people attend the last annual meeting. Mike: about 30 (*ed: plus board???*) Brainstormed venue ideas: McMinnville: council chambers, Community Center, Heritage Museum, Linfield, Fire Dept. (Mike will check with these possible Mac venues.) Dundee: Fire Dept meeting room; Newberg: Chehalem CC. Also, Val offered to check with Third St Pizza, Gallery Theater and Mac Market. Chuck: would be great for the venue to have a screen and/or some way to show slides (via a flashdrive, etc.)

Some discussion/clarification of the date. Our bylaws only specific that the meeting should be no later than March 1<sup>st</sup> of each calendar year. Also, *"The President shall provide no more than thirty (30) and no less than seven (7) days notice to the membership by prepaid mail or electronic means. The notice, at a minimum, shall include the date, time and place of the annual membership meeting and a ballot listing of the nominees for the vacant Boar positions."* (*ed: inserted from bylaws*)

Kris: please check on venue options and report back.

### **December meeting date:**

Discussion about the date (currently scheduled for 12/27 the Monday following Christmas weekend. Another option would be 12/20. The 27<sup>th</sup> seems to work for everyone present, so no change.

### **Old Business:**

#### **Storage: Physical**

Follow-up to discussion from September re: upcoming need for a small storage place. Kris: will keep her rental unit for a while, so the boxes she has can stay there. But we will still need space at some point. Currently AAYC materials are stored with Cassie, Gail, Val and Kris. (Gail gave the banner to Deb W.) Mike: we used to have a donated space in Amity, but it closed. Val, Sally, Gail: quotes for small spaces range from ~\$35-\$60. Val will talk with Cassie about what might be in the budget.

#### **Storage: Digital (transition from One Drive)**

We need to transition the AAYC digital storage from Sally's One Drive to something else. Val: One Drive offered 5 GB; we were only using slightly over 1 GB. Google offers 15 GB free, so should be no problem to use Google. Plus then we can co-edit documents easily, etc. Will create an account for AAYC, and work on transitioning materials. Sally offered to put items on a flash drive. Val will follow-up with her if needed. Courtney: can help! Also has lots of AAYC Google docs that she'd like to add to the new account.

#### **Organizational Handbook, Review of Draft 1**

Kris: go through and read it, see what's missing, and add to it. Val: if there's a section you want to work on, drop a line to the board claiming it so we don't double up. Fyi: Cassie is working on the Financials section, and Courtney is working on Education.

#### **Board Recruitment, Status?**

Kris: Diane S. is still interested in joining but has had extra work responsibilities precluding her attendance. Kris, Sally and Gail haven't found additional people interested. Courtney: suggested the possibility of a youth liaison at some point. Chuck: maybe an intern? Mike: thinks that program interest should be prioritized over region representation when it comes to finding new board members. Realizes

this has been a point of contention, but feels that a board member could be from any part of the county, and work toward the benefit of the whole county.

Next meeting: Monday December 27, 6pm, Zoom