



*Nourishing the creative spirit in everyone*

**Board of Directors Meeting  
Virtual Meeting via ZOOM  
January 25, 2021 at 6:00 pm**

## **Minutes**

**Present:** Kris Horn, Holli Wagner, Val Blaha, Stephanie Sherman, Donna Sires, Gail Watson, Sally Dallas, Courtney Terry

**Excused:** Cassie Sollars, Charles Hillestad

### **Approval of Previous Minutes (December minutes)**

**Action:** Motion by Holli Wagner to approve minutes as submitted.

Seconded: Stephanie Sherman. Vote taken: **Motion passes.**

### **Reports:**

#### **Financial Report...**

A lot of the newest income came in in late 2020. Don't have end of year campaign \$ from YCCC. Bumped up Art Grants to \$2500. We should get a lot of applications for next year. One grant for this year is combining painting and writing (elementary in Lafayette). Courtney: Has complete list of arts educators in school districts in Yamhill county. For all 70 first graders. Will ask for photos, etc. Next round will be updated in early 2022 (applications in late 2021). Kris: bumped up the budget for Membership and Communications, Postage for membership mailings. Holli: Memb & Comm doesn't include MCM fee. Have we received FB monies? Kris: doesn't think so. Also might not include the \$881.50 from Kris and Sally. But will likely do \$200 for Memb/Comm, \$300 toward postage/mailings, and \$350 toward Board expenses, including the retreat.

Val: points out need to acknowledge that the admin costs are a higher % this year but that won't continue.

Kris: Membership meeting postponed. Hope to make it a membership appreciation event. Holli: to be realistic, may not have an in-person meeting this year.

**Action:** Motion by Stephanie Sherman to approve budget and financial reports as submitted.

Seconded: Gail Watson. Vote taken: **Motion passes.**

#### **Paper Gardens, Terroir, AHST .... Updates**

Gail: Paper Gardens/Deb working on getting printed material out. Holli will email Deb re: materials. No updates for Terroir or AHST

#### **Education...Courtney**

Scholarship: updated form, needs to get out. Can put on OneDrive. Holli: any social media? Can post re: scholarship apps, could have prior winner posted on FB. Val: please email board when the scholarship form is ready so we know about it and can spread the word. Kris will update lists of people who can get it.

Courtney: can have it ready, along with info for social media, etc by beginning of Feb. Deadline is in mid-late April.

#### **Membership/Communication... Holli**

Not a lot to report... been busy with work and film festival. Will meet with Sally about transferring the website over to the new host. ExComm should discuss who should have access to Paypal, Square info, and transferring domain to non-profit.

Holli: reminder: board bios/photos. Stephanie: would be helpful for Holli to send 3 questions i.e. where are you from, what's your art background. Maybe everyone give 3 statements. Kris: when grantors go to website, they'll see the bios. Need to be professional. Holli – asked Kris to send her the last document with board bios. Get photo and statements to Holli.

## **New Business:**

### **#1: Budget...Approval of Draft Budget**

Completed during financial discussion.

### **#2: Calendaring the coming year**

Val will work on a board calendar, to keep track of meetings, deadlines, etc. Part of work to help current and future board members understand our processes. Discussion about the calendar on the website... would be nice to include additional events (it's primarily art events currently). Don't want to have to be constantly editing, but we could at least have a calendar on the new website organized with events by month (with website for events so people could seek details).

### **#3: List of Board members that are due for renewal and talk about the process for this for 2021**

Postponing membership meeting – Board voted unanimously. How to notify membership?

Kris: we'll send ballots to membership. We can email those with email, and then mail the others. Holli: we need updated membership list. Need to connect with Cassie. (Cassie deposits \$, records details about new members in Quickbooks, sends receipt and thank you). Kris: money from website – goes to Paypal, which goes to account. Getting back to question of our processes. Kris: would like to see updates about Membership (new member #s, etc) on a regular basis. Kris: can create the ballot. Will have self-addressed stamped envelope. Holly can get list from Cassie. Val: how will people fill out digitally? Steph will investigate. Discussion about which email to use if we email the membership. Donna: maybe use create a new one that is membership@... ? Holli will talk it over with Sally.

### **#4: Slate of officers for coming year**

Need to know before the Feb meeting – that's when we'll vote. Cassie has agreed to stay on as Treasurer. Val can stay on as Secretary. Sally can stay on as VP. Courtney and Holli will stay on as leaders of the Education and Membership/Communications committees, respectively.

### **#5: Capacity Building and Planning for 2021**

Document included with meeting attachments including a proposed plan for Capacity Building for AAYC that Val put together and had shared with the Executive Committee. Part of the idea is to identify what resources we have and what we need going forward, and to determine the best use of our time at a board retreat. Not enough time right now to discuss at this meeting, so we can discuss at next meeting. Val will email the board to seek input about what board members see as the top needs of AAYC, and what our primary goals are and should be, as a starting point for discussions.

**Next meeting: Feb 22, 2021, 6pm, on Zoom**