



Nourishing the creative spirit in everyone

Board of Directors Meeting
Zoom
August 23, 2021, 6:00 pm

Minutes

Welcome!

Present: *Kris Horn, Val Blaha, Sally Dallas, Holli Wagner, Charles Hillestad, Gail Watson, Donna Sires, Cassie Sollars*

Excused: *Courtney Terry, Stephanie Sherman*

Approval of Previous Minutes (from July 2021)

Sally Dallas motioned for approval of the July 2021 minutes as submitted.

Seconded by: Gail Watson. Vote outcome: Minutes approved.

Reports:

Financial Report... Cassie

Got the YCCC check (\$951). Kris will write thank you notes to all. The amount was \$21 over the detail indicated. They do normally keep a small percentage for managing (maybe 2.5%). Cassie will send 2nd scholarship winner check once she gets second signature. We have about \$40k in the bank. New report show donations. Also included statement of activities by year. Sally Dallas motioned for approval of the Financial Reports as submitted. Seconded by: Gail Watson. Vote outcome: Minutes approved.

Membership... Holli

Holli: Stephanie has indicated that she's probably stepping down from Memb. committee. Cassie would like to join. Website: only have 3 bios (Val, Cassie, Kris). Everyone else will check and resend to Holli. Created Google doc with actions needed to complete website. Goal is end of October. Idea is to include new website in the Membership Drive info, and point people to the new site. Val: did we discuss the new domain name (aaycor.org). Donna: should point the old domain to the new one. Sally: AAYC owns the current (soon to be old) domain. Holli: needs the admin access to that info, and also need Paypal (for purchases, etc from members), etc. Will need to work on process to get the back end info from donations to Cassie. Val: add domain renewal to Calendar for 12/2022. Square – useful for in-person events. Sally and Holli will communicate, and committee will set up a process for managing the back-end.

Education... Courtney

Val: Courtney shared that she sent out info/application packets to all public school, and her next step is to do the same for area preschools. Kris: Thinks those were hard copy. Might need to do an email one. Holli: do we want to put on Social Media? Kris: Leave as invite only.

Other program reports in writing where applicable (none submitted)

New Business:

1) **OneDrive--> Google**

Holli: Google work space for non-profits. 30 gig cloud storage per user. Val can look into that. Sally – currently has 5 gigs. Donna: Anything in Dropbox? Sally: no. Val: can look into more details and will report back to the board next month.

2) Board meetings

Do we try to go to face to face meetings again or take a few months and continue with Zoom until the infection rate gets back to more reasonable infection rates? Kris: plan on Zoom for the next month.

Old Business:

1) Board Recruitment Plan:

Val screen-shared rough draft of what she had drafted for the organizational handbook. Chuck suggested Val should share and board could give input. Kris: will get together with Sally, Gail and Donna. Some talk of a person or two who Donna has talked with in the past. Kris: not sure about putting the process out to general public... not sure about having people who don't know anything about the org. Sally: but that may be how we get new blood, good candidates, broaden pool. Cassie: our last conversation was that we wanted to have conversations within the board first, to make sure we are finding people who meet our needs. Holli: suggested sticking with the process for now, to see if they come up with any names.

Chuck: other boards usually have term limits. We should contact them to see if they have any good board members term limited out who might come to us. Outcome: East County board members will come up with a list of potential board applicants, and share with board.

2) Organizational Handbook

Val: asked for board input re: programs. Ideally, send a draft to Val within a month. Doesn't need to be final, or fully edited, etc - drafts will suffice.

Assignments (*based on board members involvement with these programs*)

Art Harvest: Cassie Sollars

Terroir: Gail Watson

Paper Gardens: Gail Watson

Fire Writers: Gail Watson

Lavender Festival: Kris

Education (Grants, Scholarships): Courtney

Financials: Cassie

Committees: Kris

Val: next steps: gather this info, keep working on other sections, goal is to have a draft to submit to the board within a month or two at most (ideally by late October, and before we have new board members join.)

Committee Structures - Cleaning Committee Titles as Bylaws are outdated and or current committees do not, necessarily, correspond with them. Some of the committees are not utilized, or have been grouped with other committees. Some discussion about the overlap of certain committees (such as Fundraising and Financials, Membership and Communications and Fundraising, etc. Cassie: maybe best to have specific people take on specific areas (like with the Handbook). Kris – still on Cultural Center Board.

Next Meeting: Monday, Sept. 27, 6pm, on Zoom