



*Nourishing the creative spirit in everyone*

**Board of Directors Meeting  
Zoom  
September 27, 2021, 6:00 pm**

## **Minutes**

### **Welcome!**

**Present:** Kris Horn, Val Blaha, Sally Dallas, Charles Hillestad, Gail Watson, Donna Sires, Courtney Terry

**Excused:** Cassie Sollars, Holli Wagner, Stephanie Sherman

### **Approval of Previous Minutes (from Aug 2021)**

Sally Dallas motioned for approval of the Aug 2021 minutes as submitted.

Seconded by: Charles Hillestad. Vote outcome: Minutes approved.

### **Reports:**

**Financial Report... To be covered in October's meeting**

**Membership .... Holli, Val**

Val shared Holli's emailed report re: website. Holli has transferred the domain and charged the \$178 approximate amount to her personal credit card, as there was an issue with the bank account information.

We now have the design also transferred over... AAYCOR.org is the new domain name. Asking board members to look over the new site for content, etc, and get back to Holli ASAP (within two weeks would be optimal). Holli also needs access to the Paypal account for the website (for membership, donations, etc.) Sally said she had been working with Holli and will follow-up with her about it.

Val also spoke about the Membership Drive that is planned for November. She needs to enter the member info that Cassie had passed along to her this summer, to prepare the Membership list for mailing. Kris asked about timeline for the Drive. Val: the plan was to get all of the docs and list completed by Nov 1, sent to printer that week, and do a work party to prep the mailing between Nov 7-14. We want to get the mailing out on or before Nov 15. Val will work on the mailing list, and updating the Membership form with our new website, Kris can work on the President's letter, and Holli is working on the website (so people can have the option of paying online). Val will talk with Holli and Gail re: the flyer for the mailing. We also discussed doing a "Save the Date" for the 2022 Annual Meeting (held the last Tuesday in Feb. Can incorporate into President's letter?

### **Education, Teacher Grants ... Courtney**

Courtney sent out packets to every school (including preschools) in Yamhill county. Had to go through Peachjar for McMinnville. She's received one response so far. Due November 5<sup>th</sup>. Will follow up with another email to the schools. Possible: News Register press release. Courtney will work on it. Also, Sheridan Bulletin Board. Can put in an ad for a good price (or just a press release). Applications are

updated and on the website. Art Grants 21-22 application. - Sally updated the current AAYC website during the meeting to correct the date. Courtney will resend the graphic to Holli for Facebook. Val will ask Holli to post (and maybe tag board members?), and encourage board to share. (Courtney's not on FB anymore) Kris mentioned a preschool in Newberg... will send her what she can find.

### **Other reports**

Art Harvest? Canceled for 2021, but working on 2022.

Paper Gardens? Kris and Gail haven't heard anything from Deb, but will try to get in touch with her.

### **New Business:**

#### **Another update on Zoom vs In Person meetings.**

General consensus is to continue on Zoom, especially while we're waiting on booster shots.

#### **Organization Diversity and Inclusion Statement**

We need to begin the work to craft a statement. Holli has brought this up and looking for people interested in working on this with her? Kris: We should have this... will be necessary for grants, etc. Courtney: willing to work on this with Holli. No need to recreate the wheel... can look to other orgs. Courtney had to do some research on a land acknowledgment, so has background with it. Chuck offered to review and proof it. Cultural Center may have some info.

#### **Archive project**

Gail: has records, books, Kris – 2 boxes plus suitcase, etc.

Courtney: can help, maybe store stuff, or could scan and digitally store stuff. Kris: let's continue conversation over next 2-3 months. Possibly we should have a storage unit. Chuck: might be a good idea so not dependent on one person. Gail has a four drawer metal cabinet that would hold some things. Kris can check with Cassie about budget, and Val can get storage unit quotes. Lafayette? Dayton? Dundee? McMinnville (Kris will look at Newberg). Closet-sized space.

### **Old Business:**

#### **Organizational Handbook**

Val: asked for board input re: programs. Ideally, send a draft to Val within a month. Doesn't need to be final, or fully edited, etc - drafts will suffice. She'll send an email to the board with a reminder and sheets with questions to answer about the programs (as a guideline).

Val: next steps: gather this info, keep working on other sections, goal is to have a draft to submit to the board (ideally by late November, and before we have new board members join.)

#### **Membership**

See above under committee for details of discussion

**Next Meeting: Monday, October 25, 6pm, on Zoom**