

Blalack Middle School PTA

Board Meeting Minutes – Monday, August 18, 2025, 6:00pm

Called to Order: 6:07pm

Introduction of those present

Financial Reconciliation report completed, filed, and available by request. Please email requests to blalacksecretary@gmail.com.

FINANCIAL RECONCILIATION REPORT

PTA Name: Blalack Date Review Completed: 4/24/25

FINANCIAL SUMMARY

Beginning Cash Balance Forward 13498.51 as of 10-27-24 (previous review end date plus one day)

Total Receipts + \$ 9268.69

Total Expenses - \$ 6765.78 (from Beginning Cash Balance Forward date to ending date of current reconciliation, do not include sales tax and state/natl dues liability/escrow receipts and payments)

Cash Balance Forward = \$ 16001.42

Change to Sales Tax Liability ± \$ 0 Balance of Sales Tax Liability \$

Change to St/Natl Dues Liability ± \$ 0 Balance of St/Natl Dues Liability \$

Ending Adjusted Cash Balance Forward = \$ 16001.42 as of (end date of current review)

BANK ACCOUNT SUMMARY

Last 4 Digits of Account Number 4985

Balance of Bank Statement \$ 15147.40 as of 6-3-2025 (statement end date corresponding to review)

Total Outstanding Deposits + \$ 1755.27 (as of end date of current review)

Total Outstanding Payments - \$ 1755.27 (should match Ending Adjusted Cash Balance Forward)

Adjusted Bank Balance = \$ 16001.42

OUTSTANDING DEPOSITS

Date	Event/Description	Budget Line	Amount
6-4-25	Funday	Funday	1169.83
6-5	World Leader	Worldwear Project	51.94
6-12	World Leader	Worldwear Project	33.60
6-24	Deposit Alex Antine	Already credited back	241.50
TOTAL			1755.27

OUTSTANDING PAYMENTS

Date	Payee	Budget Line	Amount
6-5	Katie Adams	Funday	901.25
TOTAL			

Financial Report – Brian Lee, Treasurer

Your MoneyMinder renewal is due in 21 days on Aug 25, 2025.

Budget Report

Proposed 25-26 PTA budget

Funds available at beginning of financial year (07/01/2025)			
	Budgeted Income	Budgeted Expenses	Budget Net
Income			
Additional Fundraising	\$3,000.00	-	\$3,000.00
4101 Bear Wear	\$10,500.00	-	\$10,500.00
4030 Feed the Bears/Den Depot	\$400.00	-	\$400.00
4200 Local Membership Dues	\$750.00	-	\$750.00
4201 National Membership Dues	-	-	-
4500 Sales Tax Income	\$300.00	-	\$300.00
4103 Spirit Night	\$1,000.00	-	\$1,000.00
4300 Student Activities/Socials	-	-	-
4400 World Wear Project	\$525.00	-	\$525.00
4102 Concessions	-	-	-
STAAR snacks	\$1,000.00	-	\$1,000.00
Income Totals	\$17,475.00	-	\$17,475.00
Expense	Budgeted Income	Budgeted Expenses	Budget Net
Bank Fees	-	-\$6,500.00	-\$6,500.00
Bear Wear	-	-\$75.00	-\$75.00
CFBISD Council Dues	-	-\$400.00	-\$400.00
Student Supports/Den Depot	-	-\$50.00	-\$50.00
Program/Den Talk	-	-\$2,000.00	-\$2,000.00
End of Year Event	-	-\$1,500.00	-\$1,500.00
Hospitality	-	-	-
Expense Totals	-	-\$17,475.00	-\$17,475.00
Funds Not Belonging to Local Unit	Budgeted Income	Budgeted Expenses	Budget Net
Sales Tax	-	-	-
State and National PTA Dues	-	-	-
Funds Not Belonging to Local Unit Totals	-	-	-
Totals	\$17,475.00	-\$17,475.00	-
Projected bank balance if on budget			\$0.00

Member vote needed to increase Council dues line item from \$75 to \$100.

- Motion: Brian Lee
- Second: Leslie Farmer
- Discussion: None
- All in favor, none opposed. Motion carries

President's Report:

- GroupMe for the board to communicate with one another

Plan of Work details need to be completed.

Confidentiality statement and Conflict of Interest forms were routed and signed by membership

All Board members must register position with TxPTA

Minute Review Committee: Leslie Farmer, Katie Adams, & Rachel Young

Records Retention Policy reviewed and passed out - agreed upon at this meeting

Membership update provided by Katie Becker. Membership at 183 so far this year, but was at 360 last year. PTA Staff Liaison Mr. Smith explained that Principal Young has set an incentive for teachers to join the PTA, so memberships from teachers should increase. Need 87 additional members by the end of August to receive an award. Joinpta.org has been linked on the Blalack PTA website.

Irma Smith, Council Delegate, informed Board that next Council PTA meeting is September 10 at noon. PTA training will be provided on Council Training Day, September 20, 2025.

Principal Update – none

Upcoming Events:

Tuesday, August 26 General PTA meeting/meet the teacher 5pm

Cristal Ruiz, PTA President, to work with Mr. Young for a full year calendar of events.

Meeting Adjourned: 7:15pm

Attendance Recorded:

Blalack PTA Board 2025-2026				
President	Cristal Ruiz			
1st VP	Heather Potts	469-569-0751	cruiz211@gmail.com	
2nd VP - Membership	Katie Baker	972-922-4038	hpotts35@hotmail.com	
3rd VP - Fundraising	Open	972-746-8220	katie.stem.baker@gmail.com	
4th VP - Programs	Open			
Secretary	Kelli Lewis	214-621-2212	kelliannlewis@gmail.com	
Treasurer	Brian Lee	903-466-1411	bp1ee1411@gmail.com	
Parliamentarian	Sara Horn	806-679-8889	sarabell181@gmail.com	
Principal	Dr Young	972-261-9062		
School Rep	Ms. Feezer			
School Rep	Mr. Smith			
Council Delegate	Irma Smith	214-923-1363	i_garza@hotmail.com	
Teacher Appreciation	Kammie Powell	405-818-4745	kammiepowell@gmail.com	
Volunteer Coord.	Leslie Farmer	214-938-4007	leslie_farmer@gmail.com	
Staff Grants/Student Scholarships	Anna Adamo	817-821-4372	annajadamo@gmail.com	
Bear Wear	Jessica Crabtree	972-746-6546	jessicalcrabtree@yahoo.com	
Student Socials Chair	Open			
8th Grade Dance	Open			
Red Ribbon Week				
Taste of Blalack	Open			
Reflections	Drency Chen	469-569-3473	dreenchen@hotmail.com	
Den Depot				
Fun Day Co-Chair	Katie Adams	682-217-8899	adamstwins2013@gmail.com	
School Supplies	Jessica Crabtree	972-746-6546	jessicalcrabtree@yahoo.com	
Website/Social Media	Rachel Young	214-949-2754	rbarr330@gmail.com	
Den Talk	Cassandra Hatfield	214-908-9923	hatfieldcassandra@gmail.com	
Back to School Bash				

Confidentiality, Ethics, and Conflict of Interest Agreement Presented to Board Members.

Signature Page:

[illegible]

Secretary shall obtain the signature of _____ on additional signature pages if needed.