

Summary Instructions for CMPC Members: Making Reservations in YourCourts.com

Reservations for courts from now until and through November 13, 2025, will still be processed in HoldMyCourt as always. HoldMyCourt will be active until November 13 to allow for reservations during that timeframe. YourCourts.com will be used beginning November 1, 2025, at 6:00am for reservations for courts on and after November 14.

Log In to YourCourts.com

1. Court reservations for November 14 will start in YourCourts at 6am on November 1.
2. Enter <http://www.yourcourts.com> into your web browser. You can also download the app for Apple devices. There is a problem with Android devices which is being researched.
3. Always log in with your CMPC email and your password. If you are new to the system and have been invited, use YC2025 as your initial password. You will immediately be asked to change your password.
4. If you are new to the system and have not been invited by email, you can register and the system will forward your request to the administrators to review and approve.
5. Once you are in the program for the first time, set up your profile.
6. Note that we intend to use this system for more than simple reservations (including event and activity signups), so having complete information will be helpful in the future.

On your “Home” page, you can perform a “Quick Reservation” search to look for an open court or view the schedule for a selected date to see an existing reservation or book a new one.

Making a Reservation

1. Reservation rules:
 - You can reserve courts up to 13 days ahead of time. This mirrors HoldMyCourt.
 - Reservation windows open at 6:00 am, Arizona time.
 - You can reserve two times per week, Sunday through Saturday with a maximum of 4 hours total court time.
 - You can reserve one court per day.
 - You can reserve for a 1- or 2-hour block.
 - Reservation limits apply whether you are playing or practicing.
 - The club, as always, reserves specific times and dates for CMPC activities and open play

2. Click the Reservation Button to check Court Availability: Browse the calendar or schedule to see open time slots.
3. Book Your Court: Click on your preferred date and time slot.
4. Follow the prompts to confirm your reservation.
5. After booking, you will receive a confirmation email with your reservation details.
6. You can review or cancel your reservation at any time by logging into YourCourts and accessing your account dashboard.

To make a new reservation or to see court usage, click the “Schedule” shortcut button, select the “View Schedule” option from the Reservations menu, or click the Schedule icon in the upper right corner of the screen. You’ll see a display like the following:

To create a new reservation, click on one of the “Open” slots for the desired court. The new reservation screen will be displayed:

You must choose a duration and a reservation type when booking a reservation.

To save the reservation, click the “Reserve” button at the top of the page. An email confirmation (with court and time details) will be sent to you.

Click on the reservation on the schedule and the detail window will be displayed.

The Reservation Scenario

At midnight, the reservation page for a day becomes visible with all reservable times showing as ‘not avail’. At 6:00am (or a few seconds before to allow the web page to refresh), users will need to refresh their web pages and reservable times will show ‘Open’. Users click on the court and time they want to reserve. It is possible that multiple users may click on the same court/time at nearly the same time. The first one the system recognizes will get the court/time, others will get a message saying the court is not available. They can click to acknowledge the message and will automatically be taken back to the reservation page so they can try again.

Additional Tips

- If you have trouble logging in or making a reservation, please contact an administrator for assistance.
- Check the club’s reservation policies and rules above.

Making a Reservation for a Ball Machine

1. CMPC ball machines are available to club members who have viewed the usage videos on the CMPC website and who then have requested access to the machines by emailing the CMPC Secretary. Approved users will be given the option to reserve a ball machine during the court reservation process.

2. Reserve your court and if eligible you will see an option to reserve a ball machine. Choose which one you want to use and click on it. You will also get an email confirmation if you have opted in to receiving emails.

Help files can be found with the Online Help button near the top right of your home page. We hope you find YourCourts easy to use and convenient for managing your court time. Thank you for your continued support of CMPC - we look forward to seeing you on the courts!