

## Executive Board Role Profile

| Role                        | Vice President                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Term                        | Elected for a one-year term<br>Terms are to run from January 1 to December 31                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Responsibilities/<br>Duties | <ul style="list-style-type: none"> <li>• Assist the President</li> <li>• Perform the duties of the President in absence of the President</li> <li>• Establish committees as recommended by the President</li> <li>• Serve as liaison between the committees and the executive board</li> </ul>                                                                                                                                                                                                                                                            |
| Competencies                | <p>Focus: support, flexibility, and continuity</p> <ul style="list-style-type: none"> <li>• <b>Ability to support and collaborate with the President</b></li> <li>• <b>Leadership potential</b> (ready to step in if needed)</li> <li>• <b>Strong organizational skills</b></li> <li>• <b>Problem-solving ability</b></li> <li>• <b>Good communication skills</b></li> <li>• <b>Reliability and responsiveness</b></li> <li>• <b>Familiarity with board operations</b></li> <li>• <b>Willingness to take on special projects or committees</b></li> </ul> |
| Shared Criteria             | <ul style="list-style-type: none"> <li>• Are Current Club Members</li> <li>• Are passionate about pickleball and growing the community</li> <li>• Have leadership or organizational skills</li> <li>• Can contribute ideas, time and energy to support club growth</li> <li>• Have a positive attitude and work well in a collaborative team environment</li> <li>• Have respect for bylaws and governance</li> </ul>                                                                                                                                     |