

Tuition and Policies

2022- 2023



Tuition:

Annual tuition is paid in ten (10) equal monthly installments from August 2022 through May 2023 and is based on the total number of hours danced per week. Even though some months hold more or fewer classes than others, tuition amounts remain the same each month. Missed classes due to illness or injury are subject to payment.

Tuition is AUTO-DRAFTED on the 15th of every month.

A Late Fee of \$25 may be applied to any accounts not paid by the 30th of that month.

Number of Hours Per Week	Monthly Installment Rate
30 minute class	\$55
45 minute class	\$75
1 hour	\$85
1.5 hours	\$115
2 hours	\$130
2.5 hours	\$155
3 hours	\$175
3.5 hours	\$195
4 hours	\$220
4.5 hours	\$240
5 hours	\$260
6 hours	\$285
7 hours	\$305
8 hours	\$320
9 hours	\$335
10 hours	\$350
11 hours	\$365

More than 11 hours will be billed at \$10 per hour

Registration and Showcase Fees:

- An annual registration fee and first month's tuition is due at the time of registration.
- Registration Fee: \$50 first student, \$25 for siblings, \$100 family maximum
- A 10% discount will be applied to siblings living in the same household for tuition.
- Boys: Half tuition for boys, however all registration, recital and costume fees apply. Cannot be combined with any other discounts.

- 5% discount is given for paying a single non-refundable full-year (10 month) tuition payment by check. Applicable only in August.
- Classes with an asterisk (*), are not Showcase classes and will not perform in our annual Spring Showcase.
- Showcase date and other details will be released on or before October 15th.
- Costumes will be selected by the teacher and director for each class. A picture of your class costume and dancers are measured the week of November 7th-12th. Cost of costumes will be \$72 for child size costumes, \$82 for adult size costumes. Costumes will include applicable tights and accessories. Costume Payments are drafted on December 1st.
- Costumes are not made to your child's measurements. If a new size needs to be ordered, we are usually able to exchange. We are able to handle small adjustments/alterations. However any large adjustments or alterations, that do not require a new size, will be billed to your TDK account.
- Showcase Fees are \$75 per dancer, due February 1st. This fee covers expenses related to the showcase, including rental of the venue, lighting, sound equipment, and stage crew. 2 show tickets are also included with this fee.
- We are able to accommodate dancers that wish to use their dance hours for Off Campus PE. It is the parent's responsibility to make sure all forms are given to our office and then returned to the school. TDK will then turn in the appropriate forms to each dancer's counselor at the end of each grading period. There will be an annual \$40 fee to cover our administrative hours.

Financial Policies:

- Access to your account can be made at any time through your Parent Portal which is linked to the email address you provide at registration.
- Payment by automatic bank draft, cash or check is REQUIRED. All students are required to keep a valid credit card on file that will be charged in case of bank draft rejection.
- Tuition will be auto-drafted on the 15th of each month.
- All showcase & costume fees will be auto-drafted on their due dates listed herein.
- A \$35 fee will be applied to all returned checks.
- Costumes will only be issued to students who's accounts are up to date.
- Refunds will not be given for missed classes due to illness or injury. Make-up classes can be scheduled within two weeks of absence with teacher approval of appropriate age and level.
- In the instance of a government enforced closure, every effort will be made to provide alternate options for dance classes.

Communication:

- Our primary means of communication is via email. Please ensure you have provided us with an up-to-date email address and you check it regularly.
- Be sure to add our email address, thedancecollective@gmail.com to your contacts so our emails do not end up in your spam folder.
- You will receive regular newsletters and important information via email, however these items are also available on our website.
- Any questions or complaints must go through our director- parents and students are not permitted to contact teachers via phone, in person, or via email / social networking regarding studio issues.
- Personal meetings with the studio director can be scheduled via emailed request.

Studio Policies:

- Classes (including private lessons) are not to be disturbed unless it is an emergency.
- Parents are not to approach teachers or students during class and if messages or food/drink/ medication needs to be passed on to a student, it must be done through the front desk.
- All parents must wait in the waiting area or outside of the dance rooms until classes have been dismissed.

- Parents of young children age 5 and under, or children with certain medical conditions, must stay in the building during class to ensure safety and to help if needed with bathroom and other issues that could arise.
- Please bring quiet activities for the non-dancers in your family to do while they wait for their siblings in class. Running and playing games at a high volume are a distraction to the dance classes.
- Please be respectful of our studio and pick up after yourself, throw away your trash, etc.

Pick-Up / Drop-Off Policies:

- We are unable to take responsibility for our students before or after their scheduled classes and it is the responsibility of the parent to ensure their child is picked up and dropped off on time. In the case of an emergency or unavoidable delay, please contact the studio immediately to inform us of the situation so we can keep your child calm and safe until they can be picked up.

Studio Schedule Changes:

- The Dance Kollektive reserves the right to change teachers or timetabling when necessary at any time throughout the year. Classes with less than 4 students might need to be moved, combined or cancelled.

Withdrawals:

- All withdrawals must be made in writing by filling out a Withdrawal Form at the desk or online using the link on our website. All withdrawals must be made 30 days in advance. Otherwise, tuition will be charged on the 15th of the following month. All previous monies paid in are non-refundable.

Lockers:

- Lockers will be available to rent for dancers to keep personal items in on a per semester basis. \$40 per semester

Safety:

- The safety of our families is one of our main priorities. If you or your family member feels unsafe or uncomfortable at anytime, for any reason while at The Dance Kollektive, or at an event hosted by our studio, you should notify a staff member immediately.
- For your dancer's safety and as a courtesy to other businesses in our building, dancers should arrive to the studio with cover ups over dance clothes. And they **MUST** be wearing shoes.
- Dancers are not allowed to sit/hang out in the open breezeway between buildings. Nor are they allowed to run around the building, or play in the elevator or on the stairs.
- At no time may a dancer sit on the balcony or edge of the second story walkway.
- Do not allow your child to walk across the parking lot alone for food and they should never be permitted to cross Westheimer Parkway by foot.

Multimedia:

- For the safety of our dancers, photos and videos are not allowed in the restroom or changing areas.
- Choreography is owned by The Dance Kollektive and is not to be posted on social media.
- Negativity on social media (public or private) by dancers or their family members will not be tolerated and may be cause for dismissal. Please come to us with any issues and we will do our best to resolve them.
- Upon enrollment, all dancers grant permission to The Dance Kollektive to use their image/likeness online, in print, or on television to promote the studio. This usage may include (but is not exclusive to) displaying publicly, distributing, or publishing, photographs, and/or video for use in materials that include, but may not be limited to printed materials (eg – brochures and newsletters), online and offline advertising and promotion, videos and digital images such for use on Social Media. We are very proud of our dancers and want to show them off!

Classroom Etiquette:

- Please arrive 10 – 15 minutes before the start of class
- Dress Code is an important part of dance training. It puts the dancer in the right frame of mind for optimal learning. Please make sure your dancer is in proper dress code.
- Only water will be allowed in the classroom. No gum chewing or food.
- No hanging on barres
- Horseplay and disrespect will not be tolerated

- Wait for your teacher to give permission to enter the classroom. If you need to leave ask your teacher. Please try to use the restroom before class starts.
- We have a zero tolerance policy on bullying. Dancers will be removed from our program and no refunds will be given. The dance studio will be a positive, safe environment for all.
- Have fun, work hard, and be encouraging to your fellow dancers.

Dress Code:

Creative Movement Classes: Pink tights, black or pink leotard, pink ballet shoes

Tap/Ballet/Jazz Combo Classes: Pink tights, black or pink leotard, pink ballet shoes, black tap shoes, tan slip on jazz shoe

Jazz/Lyrical/Tap/Contemporary/Leaps & Turns: All black fitted dance wear, tan jazz shoes or turners, black lace up tap shoes

Ballet Level I and Above: Black leotard, pink tights, pink canvas split sole ballet shoes

Hip Hop: Comfortable street clothes made for movement, tennis shoes

Ballroom: All black fitted dance wear, ballroom shoes

Male Dancers: Black or white t-shirt or tank, black pants or shorts