

James L. Hamner Public Library
Executive Committee Meeting
December 9, 2019

The meeting was called to order by Phil at 4:31. Members present were Jill Hames, Phil Seyfried, Carol Vaughan, Karen Freas and Gail Geraghty.

Jill said that there has been a Freedom of Information Act request for the number of lost items and paid items during the years 2017, 2018, and 2019. She explained that the library keeps no record of which items in which years have been paid for. That information would have to be recovered by searching through each patron's account, requiring many hours of staff time. The library is not obligated to compile data that isn't already aggregated.

Jill said that it's common for library trustees to have a Memorandum of Understanding to clarify the library's responsibilities with the Friends of the Library. She'll work on this document and share it with us.

Carol talked about the county finance director's role in our budget, and both she and Jill said that Carla Cave will be missed for her hard work on our behalf. Taylor Harvie will let us know when the budget meeting will be held.

Regarding the budget, Jill would like to request enough money to keep the library open all day on Saturdays. Doing so would actually help her with staffing issues. She believes it may increase our budget by about \$4,000 annually. Members present were agreeable to the idea.

The next executive committee meeting will be held on January 13 at 4:30, and our next full board meeting will be on January 21.

The meeting adjourned at 4:48.