

James L. Hamner Public Library
Executive Committee Minutes
January 13, 2020

The meeting was called to order at 4:40 by Phil Seyfried. Members present were Jill Hames, Phil Seyfried, Karen Freas, Phyllis Eggleston, and Gail Geraghty.

- ⇒ Jill said that patrons can now register for library cards on the website.
- ⇒ When the deputy did the active-shooter training he suggested that it may be a good idea to have a security camera set up outside, so Jill has been looking into a new camera system.
- ⇒ Jill said that she has been giving careful consideration as to who'll be allowed to conduct fundraising at the library.
- ⇒ Jill spoke about looking into document destruction services for the library. In the past, the county has disposed/shredded old paper records for us, but will no longer be doing that.
- ⇒ The proposed Memorandum of Understanding was discussed; Jill said the item about the \$100 discretionary fund was initiated by the Friends, and they have not yet met to discuss this.
- ⇒ Jill said that she wrote the Remote Meeting Participation Policy by rewording the Code of Virginia to allow for electronic participation. This will be voted on at our upcoming meeting. Gail asked about the quorum and Jill said she had amended the by-laws to clarify that a quorum would constitute 6 total members, one member being an officer.
- ⇒ Jill explained why she made the proposed changes to the by-laws and asked for questions. There were none.
- ⇒ Jill said that Carol and Tom helped a lot with the budget. The additional money we are requesting includes a part-time position plus FICA/Medicare. This position will allow us to be open the extra 200+ hours annually. Jill also said that we have the option of asking for the passport money (about \$2000) back from the county, if it's for something specific. Karen asked about the Professional Services line item. Jill said its for internet services that are provided by a consultant. The budget will be voted on at our next meeting.

Our next full board meeting will be on Tuesday, January 21 at 7:00.

The meeting adjourned at 5:48.