

**James L. Hamner Public Library**  
**Executive Committee Meeting**  
**July 13, 2020**

The meeting began in person at 4:38 p.m., with the following members present: Jill Hames, Carol Hix, Karen Freas, and Gail Geraghty.

Jill gave an update on the library's current situation. She said that we are now open Monday through Friday from 10 - 6. Things are going relatively well, although it's been slow, and there haven't been many complaints about the changes. However, two part-time workers have left and no applications have yet been submitted for the new position. Jill has sent notice of the opening to several colleges, etc. There are now only 2 full-time and 1 part time staff members, and things have been tight.

Jill shared that the county has received money from the CARES Act, and it has been offered to the library to fund installation of a remote conferencing system. However, the system involves several stipulations, such as staffing requirements, which may make it impractical for our library use, and we will decline the offer. The CARES money has paid for masks, wipes, and disinfectant.

Jill said that we are able to meet either remotely or in person at this time, so for next week's meeting the county's conference meeting room has been secured. The executive committee voted to meet in person, so a notice will be sent to board members asking if they will attend. If a quorum can not be reached, other arrangements will be made.

Jill has been looking at library usage during the past year (pre-COVID) and has found that there has been little usage from the hours of 6 - 8 p.m. State funding requires that the library be open from 5 - 8 p.m. at least one weekday each week and opened for four hours on Saturday. With that in mind, and considering our current staffing situation, Jill is proposing the following schedule change:

Tuesday - 9 a.m. until 8 p.m.  
Wednesday - Friday 9 a.m. until 5 p.m.  
Saturday - 9 a.m. until 1 p.m.  
Sunday and Monday - Closed

Jill expects we wouldn't adopt this schedule for awhile, not until we have to, but she is preparing to be short-staffed for some time.

Gail asked about our new library board appointees. Jill said that the Board of Supervisors has not yet approved them, and that they are currently looking at the change in our by-laws for the number of library trustees.

Carol said that former trustee Helen Wright passed away recently. She had served on our board for many years, and our children's reading room was named for her. She has left a donation, and Carol would like to show appreciation in some way, although there doesn't seem to be any next of kin. Jill suggested she speak with someone at LVA to ask about handling this. We'll discuss this at the next board meeting.

The meeting was adjourned at 5:19 by Carol Hix.