

Members of the James L. Hamner Public Library Board of Trustees may participate through electronic communication, in accordance with the Code of Virginia (§ 2.2-3708.2 Meetings held through electronic communication means).

1. This policy is applied uniformly regardless of the topics of the meeting or the person requesting remote participation.
2. A quorum is physically assembled at the designated meeting location.
3. The voice of the remote participant is heard clearly by everyone in physical attendance, including the public.

In order to participate electronically, the following conditions are met (§ 2.2-3708.2).

1. The trustee meets one of the following requirements.
  - a. The trustee has a medical condition that prevents their physical attendance.
    - i. The minutes record that the trustee attended remotely due to a medical condition.
  - b. The trustee is unable to attend due to a personal matter.
    - i. The nature of the personal matter is stated specifically in the request and in the minutes.
    - ii. Remote participation due to a personal matter is limited to two meetings per calendar year per trustee.
2. The chairperson approves the remote participation before the meeting begins.
  - a. If approval would violate this policy or law, the disapproval and the specific reason is recorded in the minutes.
3. The location from which the trustee participated is recorded in the minutes, but need not be made available to the public.