

Volunteer

FLSA Classification: N/A

Library Classification: Volunteer

Reports To: Circulation Manager or Technical Services Librarian

Supervises: None

General Statement of Duties

A volunteer will not replace a paid staff person. Volunteer tasks must enhance library services and not be relied on for library operations. Specific tasks are determined by library need.

Experience and Training

Required:

- Aged 12 or older, if unaccompanied by a supervising adult
- Age 11 and younger, with a supervising adult

Physical Requirements

The following physical requirements are representative of those that should be met to perform this job. Reasonable accommodation will be made for disabilities.

- Ability to communicate effectively
- Ability to cope with the mental and physical stress of the position
- Ability to lift forty pounds and carry it across the library
- Ability to reach items on the top and bottom shelves