

Interlibrary Loans

Interlibrary loans are materials that the James L. Hamner Public Library does not own, but that it borrows from other libraries for its patrons' use. Any registered borrower may place interlibrary loan requests from our library. No more than three requests per patron may be in process or loaned at one time. However, in the instances that issuing libraries charge lending fees or require shipping insurance, the library will notify the patron before requesting the loan. The patron will be responsible for these additional fees.

Materials borrowed through interlibrary loans may generally be borrowed for three weeks, although the loan time may be less, depending on the restrictions placed by the lending organization. The material may be renewed only if the lending organization approves; therefore, a patron must request a renewal one week before the end of the original loan period. Overdue materials will incur the applicable fine charged by the James L. Hamner Public Library, as well as any fine charged by the lending library.

Given that many institutions do not lend their audiovisual material through interlibrary loan, audiovisual materials are not eligible for interlibrary loan requests.

We will request the material within fourteen days, but the item will not be available until the lender sends the material. After four weeks, the request to the lending library will be cancelled and a request made to another library. After asking three different libraries and being unable to borrow the material, Hamner Library will notify the patron that their request is unfillable.

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