

James L. Hamner Public Library: **Projector Cart Loan Agreement**

(804) 561-4559

circulation@hamnerlibrary.org

The projector cart may be loaned for in-house use to anyone aged 18 and older and who:

- Signs the Projector Loan Agreement AND
- Surrenders a government-issued photo ID in exchange for the projector cart OR
- Checks out the projector with a library account in good standing

The projector must be returned to the front desk staff when the group leaves the meeting room each day. The exception is when the group will use the room outside of library business hours. In these cases, the projector may be left in the meeting room.

Borrowers are responsible for knowing how to operate any borrowed equipment. The library will not provide technical help during the meeting. A training session may be scheduled prior to borrowing the equipment.

The items on the projector cart and their replacement costs are:

| | |
|--|----------------|
| • AV Cart with 2-Outlet Electrical Unit | \$120 |
| • Epson Projector | \$650 |
| • Dynex Speakers – 4 Surround, 1 Subwoofer | \$100 |
| • VHS player | \$250 |
| • Dynex DVD player with Remote | \$40 |
| • 7-Outlet Power Strip with 6' Cord | \$17 |
| • Serial Port Cable | \$12 |
| • HDMI Cable | \$10 |
| • RCA Cable for DVD Player | \$9 |
| • RCA Cable for VHS Player | <u>\$9</u> |
| Total | \$1,217 |

The borrower accepts the cost of replacing lost or damaged items.

Signature of Borrower

Date