

# Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

**December 12, 2016**

The December 2016 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

## **Role Call**

Richard Smith	Present
Christopher McDowell	Present
Carolyn Schalick	Present
Christian DuBois	Present
Tom Furdyna	Absent

## **Reading of the previous meetings minutes**

The minutes of the November 2016 meeting were read independently. On a motion by McDowell and a second by Schalick the minutes were approved as read. Vote: All in favor

## **Bills**

Bills for November were read by Chairman Smith. On a motion by DuBois and a second by McDowell the bills were approved to be paid. Vote: All in favor.

2016-133	10321	\$313.03	Atlantic City Electric
2016-134	10322	\$860.00	Centerton Fire Company
2016-135	10323	\$115.12	Comcast
2016-136	10324	\$150.00	Ed Myers Jr.
2016-137	10325	\$10.63	Elmer Times
2016-138	10326	\$661.45	Fire & Safety Services
2016-139	10327	\$876.54	Kris Myers
2016-140	10328	\$144.40	Major Petroleum
2016-141	10329	\$58.83	NAPA
2016-142	10330	\$34.00	Richard Braslow
2016-143	10331	\$52.10	South Jersey Gas
2016-144	10332	\$250.00	State of NJ
2016-145	10333	\$57.00	Weber's Power

Total paid \$3583.10

Chairman Smith introduced Shawn from Bowman and Company who presented the 2017 budget.

Resolution 2016-12-12-1 was presented to accept the budget. Roll call vote:

McDowell	Yes
Schalick	Yes
DuBois	Yes
Smith	Yes
Furdyna	Absent

### **Chief's Report**

Chief Larkin reported that there was a house fore on Thanksgiving Day. He stated that the crew did great and he thanked the mutual aid.

He requested permission to purchase two sets of gear. After some brief discussion his request was declined due to being so close to the end of the year.

There was a discussion about the brakes on the Chief truck. On a motion by Schalick and a second by McDowell the Chief was authorized to have the brakes replaced. Vote: AIF

### **Company Report**

Nash Hetzell submitted a price quote for replacement SCBA bottles. He stated that we will need to start replacing them soon.

Nash Hetzell presented three membership applications to the board for review, two junior members and one regular member. The board was ok with all of the new applicants pending membership committee approval.

Nash Hetzel asked the board if they had reviewed and approved the new membership packet. Chairman Smith said that they had and everyone liked it, the company may start using the new forms.

Kris Myers reported that we need to purchase new AED batteries; it will cost \$1700 for the batteries and new pads. On a motion by Schalick and a second by McDowell he was approved to purchase the batteries and pads. Vote: AIF

Kris requested permission to purchase new batteries for the CO meters. On a motion by DuBois and a second by Schalick he was approved to purchase the same. Vote: AIF

Kris said that the fuel card was missing from 23-2 and he asked how to get a new one. Chairman Smith recommended that someone call Major to see what needs to be done. Kris said he will handle it.

**Old Business**

Chief Larkin asked about the status of purchasing computers. Chairman Smith said it was still on hold. There was some discussion about the plumbing in the men's room.

**New Business**

Chairman Smith wants to move \$100,000 from the checking account to the savings account. On a motion by Schalick and a second by DuBois he was approved to do the same. Vote: AIF

Chairman Smith stressed again that it was critically important for all bills to be turned in with a signed purchase order.

Chairman Smith discussed how the background check company is still giving him trouble.

Chairman Smith wished everyone a Merry Christmas

**Adjournment**

With there being no further business before the board a motion to adjourn was made by McDowell and seconded by Schalick at 20:36. Vote: All in favor