

Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

February 13, 2017

The February 2017 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:36 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

Role Call

Richard Smith	Present
Christopher McDowell	Present
Carolyn Schalick	Present
Christian DuBois	Present
Tom Furdyna	Absent

Reading of the previous meetings minutes

The minutes of the January 2016 meeting were read independently. On a motion by McDowell and a second by Schalick the minutes were approved as read. Vote: All in favor

Bills

Bills for November were read by Chairman Smith. On a motion by DuBois and a second by McDowell the bills were approved to be paid. Vote: All in favor.

2017-15A	10346	\$1534.40	Nash Hetzell
2017-16	10347	\$21976.00	Travelers Insurance
2017-17	10348	\$220.00	A-Z HVAC
2017-18	10349	\$587.54	Atlantic City Electric
2017-19	10350	\$114.88	Comcast
2017-20	10351	\$391.47	Ed Myers Jr.
2017-21	10352	\$133.55	Elmer Times
2017-22	10353	\$94.90	H & R Hardware
2017-23	10354	\$42.79	Kris Myers
2017-24	10355	\$29.17	Major Petroleum
2017-25	10356	\$252.92	MES
2017-26	10357	\$109.49	NAPA
2017-27	10358	\$349.00	Nash Hetzell
2017-28	10359	\$125.00	Print Signs & Designs
2017-29	10360	\$34.00	Richard Braslow
2017-30	10361	\$836.95	South Jersey Gas
2017-31	10362	\$114.32	WaWa Fuel

Total paid \$25,411.98

Chief's Report

Chief Myers Jr. reported that he purchased items needed to make electrical repairs on the Chief truck. The rear window is still not working properly; he believes it is the mechanical latch that is faulty. He's adjusted it so that it has stopped popping open but the problem will likely come back.

The Chief reported that Wawa fuel cards were acquired. There is one card per truck and we'll have to add access codes for authorized users. Discussion followed on which ID numbers to use for the cards.

The Chief also reported that the SCBA bottles are approaching the required replacement date. He suggested that we purchase at least 5 a year to avoid having them all come due at the same time.

Kris Myers read the fire report. He reported that he has received prices for Hep B shots, they will be \$312 per person, the titer test is \$46 per person.

He discussed the current issues with pagers and suggested we purchase more this year.

He reported that the CO meters were tested, 1 of them failed. More information will follow. He would like to purchase two 1 gas meters and the associated testing materials. The board stated that the purchase must wait for the new budget.

Company Report

No report

Old Business

A-Z HVAC repaired multiple HVAC issues. There was discussion on which HVAC company to use in the future. There are two companies under consideration that have performed well. More information will be gathered for the next meeting.

There was discussion about purchasing laptops. On a motion by McDowell and a second by DuBois the Chief was approved to purchase two laptops for approximately \$700 each. AIF

Chairman Smith reported that South Jersey Water Service came and serviced the water conditioning system. There was discussion about an existing service contract, Mr. Smith wasn't aware of such a contract. He will check into the bill to see if it is covered under the existing contract.

Blaze Basich reported that he has quotes for servicing the overhead doors. The best quote was from South Jersey Door for \$787 to service all 4 doors and to supply 5 new remote operators for he trucks. On a motion by Schalick and a second by DuBois Blaze was approved to get the service done. AIF

New Business

There was discussion about the building door locks. The consensus was to check with a locksmith to see what if anything could be done with the existing locks/programming. Ed Sr. will check with locksmiths to get prices for repairs.

Chairman Smith said that he would like a better file system for the trucks and equipment

The election will be on 2/9/17

Chairman Smith thanked Schalick for her three years of service to the community.

Adjournment

With there being no further business before the board a motion to adjourn was made by McDowell and seconded by Schalick at 20:51. Vote: All in favor