

# Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

**March 13, 2017**

The March 2017 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:36 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

## **Role Call**

Richard Smith	Present
Christopher McDowell	Present
Jeff Morse	Present
Christian DuBois	Present
Tom Furdyna	Absent

## **Reading of the previous meetings minutes**

The minutes of the February 2017 meeting were read by Chairman Smith. On a motion by DuBois and a second by McDowell the minutes were approved as read. Vote: All in favor

## **Bills**

Bills for March were read by Chairman Smith. On a motion by Morse and a second by McDowell the bills were approved to be paid. Vote: All in favor.

2017-32	10363	\$587.54	Atlantic City Electric
2017-33	10364	\$7900.00	Bowman & Co
2017-34	10365	\$50.00	Christian DuBois
2017-35	10366	\$114.88	Comcast
2017-36	10367	\$1596.14	Ed Myers Jr.
2017-37	10368	\$600.00	FireFlow
2017-38	10369	\$165.00	Hartford Steam Boiler
2017-39	10370	\$492.56	IntelliCorp
2017-40	10371	\$671.96	Racite
2017-41	10372	\$267.30	Kris Myers
2017-42	10373	\$91.85	Major Petroleum
2017-43	10374	\$336.92	MES
2017-44	10375	\$51.00	Richard Braslow
2017-45	10376	\$50.00	Richard Smith
2017-46	10377	\$572.74	South Jersey Gas
2017-47	10378	\$31.95	South Jersey Water
2017-48	10379	\$1725.00	Worknet
2017-49	10380	\$147.14	Wawa Fleet

Total paid \$15,310.78

**Reorganization**

New commissioner Jeff Morse and returning commissioner Chris McDowell read the oath of office.

Resolution 2017-3-13-1, appointment of officers:

Chairman, Smith

Vice Chair, DuBois

Secretary, Morse

Clerk of the Board, Morse

Treasurer, No appointment

Resolution 2017-3-13-2, meeting dates: 4/3/17, 5/1/17, 6/5/17, 7/3/17, 8/7/17, 9/4/17, 10/2/17, 11/8/17, 12/4/17, 1/8/18, 2/5/18, 3/5/18. Budget workshops will be held on 10/4/17, 11/1/17, 12/6/17 if needed.

Resolution 2017-3-13-3, Newspaper: Elmer Times, alternate paper is the South Jersey News

Resolution 2017-3-13-4, Attorney: Richard Braslow

Resolution 2017-3-13-5, Auditor: Bowman & Co.

Resolution 2017-3-13-6, Bank: 1<sup>st</sup> National Bank of Elmer

Resolution 2017-3-13-7, Bonding: VFIS

Resolution 2017-3-13-8, Authorized Signatures, Three commissioners required

Resolution 2107-3-13-9, Cash Management Plan, 1<sup>st</sup> National Bank of Elmer

Roll call vote to approve all reorganization resolutions

Morse, Yes

McDowell, Yes

DuBois, Yes

Smith, Yes

**Chief's Report**

Chief Myers Jr. reported that the computers have been received and the Wawa fuel cards have been received and are working properly. Kris Myers said the TV mount has been received.

Kris Myers requested approval to purchase three sets of gear. On a motion by DuBois and a second by McDowell he was approved to order the three sets of gear. Vote: AIF

Kris Myers requested permission to purchase two single gas meters. On a motion by Morse and a second by McDowell he was approved to order the meters and testing kit. Vote: AIF

There was discussion about Hepatitis B shots, Kris will follow up with the Township Administrator. Kris will also bring quotes for replacing SCBA bottles to the next meeting.

**Company Report**

No report

**Old Business**

Blaze Basich reported that the overhead door maintenance was complete and we have new remotes in the trucks  
Chairman Smith stated that he believes we need to secure a landscaper for the upcoming year. He will be soliciting quotes.

Chairman Smith said that he completed the budget certification and sent it to the state on 3/10/17

Jeff Morse asked if any research had been completed on replacing the pagers. Chief Myers said that he had not yet spoke TekComm

**New Business**

Chairman Smith discussed some ideas for station maintenance including replacing the pad, electrical upgrades and painting the station. He also discussed the idea of creating a 5-year plan.

Chairman Smith reported that he created a new savings account to keep the balances under \$250,000 in each account.

**Adjournment**

With there being no further business before the board a motion to adjourn was made by Morse and seconded by McDowell at 20:39. Vote: All in favor