

# Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

**October 6, 2024**

The October 2024 meeting was called to order at 19:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

## **Roll Call**

Richard Smith	Present
Bill Schmidt	Present
Sean Henderson	Absent
Brandon Mathews	Present
George Cousin	Present

## **Approval of the previous meetings minutes**

The September meeting was cancelled, the August minutes were reviewed previously. On a motion by Schmidt and a second by Cousin the minutes were approved as presented. Vote: All in Favor.

## **Bills**

On a motion by Schmidt and a second by Cousin the bills were approved to be paid. Vote: All on Favor.

A. Foote Repair Service	414.31
AT&T Mobility	120.69
Atlantic City Electric	615.80
C&H Disposal Service Inc.	90.00
Comcast	290.30
Continental Fire & Safety	613.00
E.W. Bostwick Inc.	33.98
Ed Myers Jr.	800.00
Fire and Safety Services	750.00
Lee's Emergency Equipment	5,664.00
South Jersey Gas	62.27
TOTAL	\$9,454.35

## **Chief's Report**

No report

<p>Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes</p>	<p>October 6, 2024</p>
---	------------------------

**Company Report**

No report

**Old Business**

Smith asked how the board felt about background checks. He said he spoke to Intellicorp which is the company VFIS recommended. Discussion followed. Mathews would like a policy to be in place. On a motion by Schmidt and seconded by Cousin the board will exercise option 1 as provided by Intellicorp for the members required by VFIS. The board believes that the Chiefs having background checks will satisfy the insurance requirements. Vote: AIF

Smith asked about the audit. Ed Myers said that everything was submitted to the auditors for review electronically. It appears to be moving along without issue.

Smith spoke about the budget cycle coming up.

Smith asked what the status was for purchasing uniforms, On a motion by Cousin and a second by Schmidt the board will pay for class A, Class B and class C uniforms for the company membership. Vote: AIF

There was a discussion about the VFIS University online training portal. Mathews and Myers Jr. said they will work on it and try to have something established soon.

Election day is November 5<sup>th</sup>

There was a discussion about the high school well, communications with the school and the superintendent and moving forward with a water source on the high school grounds.

Smith brought up grave markers and wanted to know how the board wanted to move forward with them. On a motion by Schmidt and a second by Mathews the board will purchase 15 markers that are the same style Myers Jr. purchased previously, with flags. Vote: AIF. Myers Jr will take care of it.

On a motion by Schmidt and a second by Mathews we will purchase 4 new 3x5 flags for the station. Vote: AIF. Myers Jr. will take care of it.

**New Business**

There was a discussion on budget line transfers. On a motion by Schmidt and a second by Mathews it was approved to transfer money as per the spreadsheet provided by Myers Jr.

\$4000 from professional services / legal to Office expenses

\$1060 from building maintenance to professional services / audit

\$9506.65 from building maintenance to insurance

<p>Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes</p>	<p>October 6, 2024</p>
---	------------------------

\$595 from building maintenance to physicals

\$20,232.20 from building maintenance to equipment repairs

\$30,000 from other assets – non bondable to equipment repairs

\$1500 from other assets – non bondable to training

Hetzell said the ladder aerial device will be tested on October 21<sup>st</sup>

On a motion by Schmidt and a second by Mathews the board will be researching potential bank options to be changed during reorganization. Vote: AIF

Seven lengths of hose failed during the annual hose testing. On a motion by Mathews and a second by Cousin the Chief is approved to purchase replacement hose as needed. Vote: AIF

On a motion by Schmidt and a second by Cousin the company will dispose of the bad hose. Vote: AIF

**Adjournment**

Mathews motions for adjournment at 20:50, Schmidt seconds. Vote: All in Favor.