

Pittsgrove Township District 3 Board of Fire Commissioners

OPEN PUBLIC RECORDS ACT REQUEST FORM

64 Dealtown RD, Pittsgrove NJ 08318 | (856) 358-2411

All Requests must be submitted to the Secretary of The Board of Fire Commissioners.

Requestor Informat	tion - Please Print				
First Name:		MI: _	Last Name:		
City:	State:	Zip: _			
Telephone:		Fax: _			
Preferred Delivery Email:	(Please Check 1): P	Pick - Up	US Mail (Fees Apply):	Fax:	
•	-		Il information please circl		
	- ·	-	te, or the United States of A	America.	
			Date:ossible in describing the re		
requested. Also, please note that your preferred method of delivery will only be accommodated if the custodian has the means and the integrity of the records will not be jeopardized by the delivery.					
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Paym	ent Information	1-
Select	Payment Meth	nod (Circle One)
Cash	Check	Money Order
Fees:		
	Letter Size Pa	ages- \$0.05
	Legal size Pag	ges- \$1.00
	Other Materia	als -
	CD-	\$1.00
	DVD-	- \$1.00
	Delivery- Del	livery Postage Fees Additional Depending on Delivery Type
AGE	NCY USE ONI	LY-
Est. D	Ocument Cost-	
Est. D	elivery Cost-	
Est. E	xtra Cost-	
Total	Est. Cost -	
Track	ing Info-	
Track	ing #	
Total	Cost	
Custo	dian Signature	Date

To be noted:

All government records are subject to public access under the Open Public Records Act ("OPRA"), unless specifically exempt. A request for access to a government record under OPRA must be in writing and hand-delivered, mailed, transmitted electronically or otherwise conveyed to the appropriate custodian. N.J.S.A 47:1a-5.G. The seven (7) business day does not begin until the records custodian receives the form. Requestors may submit requests anonymously. Under OPRA, a custodian must deny access to a person who has been convicted of an indictable offense. You may be denied a request if your request would substantially disrupt operations and the custodian is unable to reach a reasonable solution with you.