

**Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes**

December 2, 2019

The December 2019 meeting was called to order at 19:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

Roll Call

Richard Smith	Present
Jeffrey Morse	Present
Christopher McDowell	Absent
Sean Henderson	Present
Ben Miller	Present

Reading of the previous meetings minutes

The minutes of the November 2019 meeting were read by Henderson. On a motion by Morse and a second by Henderson the minutes were approved as read. Vote: All in Favor.

Bills

Bills for October were read by Smith. On a motion by Morse and a second by Henderson the bills were approved to be paid. Vote: All on Favor.

Atlantic City Electric 347.45

Bianco Security Systems, Inc. 240.00

Blaze Basich 10.32

C&H Disposal Service Inc. 20.00

Comcast 307.56

Ed Myers Jr. 150.00

Major Petroleum 46.37

Municipal Emergency Services 640.00

South Jersey Gas 134.32

WaWa Fuel 34.01

Weber's Power Equipment 79.77

TOTAL \$2,009.80

Auditors Report

Evan from Bowman and Associates was given the floor at 19:39 to present the audit findings. Even started by explaining the delay to the board. He then transitioned into explaining the basis for Bowman's choice to complete a detailed audit of the LOSAP program. There was a lengthy discussion about LOSAP, the reporting requirements, the state auditing requirements and what to expect next year.

Resolution 2019-12-2-1 was presented, 2020 Budget introduction, roll call vote was called for:

Smith - yes

Henderson - yes

Miller - yes

Morse - yes

McDowell - absent

There was a discussion about encumbering funds in 2019 to be used in 2020. Evan explained that the commissioners are allowed to encumber money there just needs to be mentioned in the minutes to justify the encumbrance.

Evan left @ 20:39

Chief's Report

Kris Myers said that he got a second quote for a ladder to replace the one that failed testing.

23-5's valves are still in work

Blaze Basich reported that 23-6 failed a vacuum test and 23-1's rear inlet valve is sticking. Chairman Smith said to get them fixed.

Company Report

Nash Hetzel said that Santa will be on the 13th, there is an event for a National Guard member who is returning from deployment on the 21st. He asked to use trucks for both Santa and the Honor event. On a motion by Henderson and a second by Morse he was approved to use the trucks that the Chief ok's. Vote: AIF He also reported that the sign repair is still in work, gear was ordered and the rescue tool was ordered. Funds for these purchases will be encumbered from the 2019 budget and expended in 2020 when the items arrive.

Old Business

Chairman Smith spoke about Travelers insurance, he said that things aren't as bad as they may seem he then passed out a document that showed they are making payments.

Reviewed insurance coverage questions.

Krise electric looked at the facility and doesn't think we need an engineer, he also said that we do not need a cutoff. They will be working up a price to make the upgrades we are requesting.

Kevin Talarico is taking care of the tax exemption.

Morse explained that the fire cadet issue was tabled until we are sure about insurance, there will be two cadets.

New Business

There was discussion about the front sign lighting issues.

Morse reported that there was a burglar alarm at the station. After some investigation it was found that the front door was left unlocked so the wind caused the door to open and close.

Adjournment

Morse motioned for adjournment at 21:16, Miller seconds. Vote: All in Favor.