

Pittsgrove Township District 3 Board of Fire  
Commissioners Meeting Minutes

December 1, 2020

The December 2020 meeting was called to order at 19:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

**Roll Call**

Richard Smith	Present
Jeffrey Morse	Present
Christopher McDowell	Present
Sean Henderson	Present
Ben Miller	Absent

**Reading of the previous meetings minutes**

The minutes of the November 2020 meeting were read by Smith. On a motion by Morse and a second by McDowell the minutes were approved as read. Vote: All in Favor.

**Bills**

Bills for October were read by Smith. On a motion by Henderson and a second by Morse the bills were approved to be paid. Vote: All on Favor.

Atlantic City Electric	350.04
Bianco Security Systems, Inc.	240.00
Ed Myers Jr.	150.00
Fire and Safety Services	229.40
Kris Myers	386.88
Major Petroleum	111.05
Nash Hetzell	73.78

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South Jersey Gas	100.25
Steve's Auto Supply	8.20
TOTAL	\$1,649.60

**Chief's Report**

Chief Myers said that pumps were tested, we did not get a report from the company yet. During the test the company wasted approximately 9 gallons of foam concentrate due to operator error.

Kris Myers would like to buy a creeper from Snap-On, approximate cost is \$199. On a motion by Morse and a second by Henderson he was approved to purchase. Vote: AIF

Kris Myers would like to purchase a rubber mallet to replace a broken one, from Snap-On, approximate cost is \$90. On a motion by Morse and a second by Henderson he was approved to purchase. Vote: AIF

Kris Myers would like to purchase two front wheel caps for 23-5. On a motion by Henderson and a second by Morse he was approved to purchase. Vote: AIF

Fire and Safety looked at 23-5, they are ordering parts for the direct tank fill valves. They fixed the trailer fuel gauge. Found a paddle wheel broke on a flow meter, parts were placed on order.

OEM sent an email stating that vaccine shots may be available in December. Discussion followed on how to manage the shots.

The body shop wants \$200 up front to repair the door on 23-7A, discussion followed. Kris will follow up.

Kris is hoping to get 23-2 taken to the body shop this week or next for repairs. Discussion followed on nozzle replacements.

**Company Report**

None

**Old Business**

There was discussion on the painter.

On a motion by Morse and a second by Henderson the board will not be renewing the Target Solutions training contract. Vote: AIF

No update on Bianco.

Ed Myers Jr. asked to purchase pre-stamped envelopes, we are almost out. On a motion by Morse and a second by Henderson he was approved to order. Vote: AIF

Rick reviewed the audit information. Due to COVID the auditor and Rick exchanged emails for audit closing. Rick Smith reviewed the budget documents. Roll call vote to accept the budget resolution:

Smith: Yes

Henderson: Yes

Morse: Yes

McDowell: Yes

Miller: Absent

Resolution to accept the 2021 budget. Roll call vote:

Smith: Yes

Henderson: Yes

Morse: Yes

McDowell: Yes

Miller: Absent

Morse made a motion to move \$2000 from admin services to office expenses, Henderson seconds. Vote: AIF

Morse made a motion to move \$1500 from building maintenance and repair to insurance, Henderson seconds.

Vote: AIF

Morse made a motion to move \$200 from building maintenance and repair to training, Henderson seconds.

Vote: AIF

**New Business**

Elections are soon, Miller will not be running again. Henderson is up and needs to submit the paperwork if he wishes to run again.

**Adjournment**

Morse motioned for adjournment at 20:39, Henderson seconds. Vote: All in Favor.