

Pittsgrove Township District 3 Board of Fire  
Commissioners Meeting Minutes

December 12, 2023

The December 2023 meeting was called to order at 19:30 by Chairman Mathews. Chairman Mathews opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

**Roll Call**

Brandon Mathews	Present
Christopher McDowell	Absent
Sean Henderson	Absent
Richard Smith	Present
George Cousin	Present

**Auditor**

The meeting was turned over to Bill Reilly from Bowman and Associates to review the budget and audit. Mr. Reilly reviewed the 2022 audit and exit conference with the board, there were no findings or discrepancies. There was a brief discussion on doing the audit digital next year, Mr. Rielly will let us know what management thinks is appropriate.

Resolution 2023-12-12-1 to accept the audit. Vote: AIF

Motion to accept the budget as presented. Roll call vote:

Smith – Yes

Cousin – Yes

Mathews – Yes

Mr. Reilly left the meeting @ 19:54

**Approval of the previous meetings minutes**

The minutes of the November meeting were read independently. On a motion by Smith and a second by Cousin the minutes were approved as read. Vote: All in Favor.

**Bills**

On a motion by Cousin and a second by Smith the bills were approved to be paid. Vote: AIF

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AT&T Mobility	120.69
Atlantic City Electric	364.48
Babbitt Mfg Co.	600.00
C&H Disposal Service Inc.	90.00
Camden County College	750.00
Comcast	272.59
Ed Myers Jr.	564.00
Elmer Times	46.88
FireFlow Services Inc.	1,128.60
Joseph Basich	49.98
NJ Advance Media	22.87
Pittsgrove Twp Board of Ed	927.36
Richard Braslow	600.00
Robbie Conley Architect, LLC	5,500.00
South Jersey Gas	353.41
State of New Jersey DCA BFCE-DORES	323.00
Steve's Auto Supply	514.50
WEX Bank	54.05
TOTAL	\$12,282.41

**Chief's Report**

No report

**Company Report**

No report

**Old Business**

The parking lot millings were delivered.

Cole sent an invoice for spreading the millings. On a motion by Smith and a second by Cousin the company was approved to use Cole for \$3200 to spread the millings. Myers Jr. will contact Cole to handle a donation letter as requested.

Nothing news with Norma

The Chief will have LOSAP ready for the next meeting.

Dave W asked if he could submit his application to LOSAP.

**New Business**

Dave W mentioned putting the EIN on the website.

**Adjournment**

Smith motions for adjournment at 20:17, Cousin seconds. Vote: All in Favor.