

# Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

July 1, 2019

The July 2019 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 20:30 by Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

## **Role Call**

Richard Smith	Present
Christopher McDowell	Present
Jeff Morse	Present
Sean Henderson	Present
Ben Miller	Present

## **Reading of the previous meetings minutes**

The minutes of the June 2019 meeting were read by Smith. On a motion by Morse and a second by Miller the minutes were approved as read. Vote: All in favor

## **Bills**

Bills for June were read by Smith. On a motion by Miller and a second by Henderson the bills were approved to be paid. Vote: All in favor.

10707 Atlantic City Electric	265.94
10708 Bianco Security Systems, Inc.	2,845.49
10709 Comcast	147.07
10710 Ed Myers Jr.	150.00
10711 Major Petroleum	119.82
10712 Omega Pest Management	88.00
10713 Richard Braslow	203.50
10714 Weber's Power Equipment	343.90
Total	4,163.72

## **Chief's Report**

Henderson reported that the cones were ordered. We had a demo on the Hurst combo tool two weeks ago, they didn't have a version of the tool we are looking at available so they will likely have to come back. Chairman Smith asked about training for the tools, Henderson said none is required but we'll probably recommend everyone take the rescue 1 class before using the tool. Call volume has been low, there was a gas leak, an alarm system and a wires down call this month. We are investigating new helmets, most of the ones we currently have are well past the 10 year limit recommended by NFPA. On a motion by McDowell and a second by Miller Sean was approved to purchase 1 black helmet. Vote: AIF  
23-6's nozzle issue is not yet fixed, the gas meters are on the trucks.

### **Company Report**

Nash said that the key fob system is up and working. Bianco also got the video surveillance system to work again. The weed whacker, string and fuel were all purchased. The air conditioning is not working in the meeting room. The drywall repairs have not been completed, they will possibly be done next week. On a motion by Morse and a second by McDowell Nash was approved to contract Bianco to install a new video surveillance system as per their quote of \$2176.84. Vote: AIF

The elections went well, only had issues with one individual.

Chief Myers said that we need to get the broken yard lights fixed. Morse made a motion for Kris Myers to take a look at it and advise, the motion was seconded by Henderson.

A discussion on radios followed, there appears to be 1 radio missing from 23-7. On a motion by Henderson and a second by Miller, the company was approved to purchase hytera radio batteries as needed. Vote: AIF

### **Old Business**

The officers have not met to discuss the old chainsaws yet.

The letter from Braslow was sent to the members who quit.

The audit is almost complete, we need to get some bank statements to complete our side.

A discussion about repairing the air conditioner followed, we need to compile a list of vendors that the company is authorized to call for repairs. The HVAC vendor is A-Team.

Chairman Smith asked for a key fob to be assigned to Omega Pest Control so they can get into the building as necessary for pest control applications. On a motion by Morse and a second by McDowell the company was instructed to provide that fob. Vote: AIF

Chairman Smith said that we need to change the meeting times for October, November and December to 19:30 if needed for budget workshops. On a motion by Morse and a second by McDowell it was approved to change the meeting time for these months. Vote: AIF

### **New Business**

Morse said that he created an OPRA form that should be made available on the website for the public to use. On a motion by Henderson and a second by Miller the commissioners approve the form for usage. Vote: AIF  
Morse will work on getting quotes for paving the driveway.

### **Adjournment**

With there being no further business before the board a motion to adjourn was made by Henderson and seconded by Miller at 21:19. Vote: All in favor