

Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

March 5, 2018

The March 2018 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:50 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

Role Call

| | |
|----------------------|---------|
| Richard Smith | Present |
| Christopher McDowell | Present |
| Jeff Morse | Present |
| Sean Henderson | Absent |
| Evan Briggs | Absent |

Reading of the previous meetings minutes

The minutes of the February 2018 meeting were read by Rick Smith. On a motion by Morse and a second by McDowell the minutes were approved as read. Vote: All in favor

Bills

Bills for February were read by Chairman Smith. On a motion by Morse and a second by McDowell the bills were approved to be paid. Vote: All in favor.

Reorganization

Resolution 2018-3-5-1 appointing positions.

Chairman, Rick Smith, Motion by Morse, second by McDowell, AIF

Vice Chairman, Jeff Morse, Motion by McDowell, second by Morse, AIF

Secretary, Chris McDowell, Motion by Morse, second by McDowell, AIF

Treasurer, Sean Henderson, Motion by Morse, second by McDowell, AIF

Clerk, Evan Briggs, Motion by Morse, second by McDowell, AIF

Resolution 2018-3-5-2, meeting dates. Motion Morse, second by McDowell, AIF

Meetings will be held on the second Monday of the month @ 19:30

4/9, 5/14, 6/11, 7/9, 8/13, 9/10, 10/8, 11/12, 12/10, 1/14/19, 2/11/19, 3/11/19

Resolution 2018-3-5-3 selecting a newspaper. Motion Morse, second McDowell, AIF

Elmer times and SJ News

Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

March 5, 2018

Resolution 2018-3-5-4, attorney. Motion Morse, second McDowell, AIF

Richard Braslow

Resolution 2018-3-5-5, Auditor, tabled for more discussion

Resolution 2018-3-5-6, Bank. Motion Morse, second McDowell, AIF

First National Bank of Elmer

Resolution 2018-3-5-7, Bonding of the board, Motion Morse, second McDowell, AIF

\$1,000,000 VFIS

Resolution 2018-3-5-8, Authorized signatures, Motion Morse, second McDowell, AIF

Three

Resolution 2018-3-5-9, Cash management plan, Motion Morse, second McDowell, AIF

Resolution 2018-3-5-10, approval of payment of claims, Motion Morse, second McDowell, AIF

Any three commissioners

Roll call vote for all resolutions, Morse (yes), McDowell (yes), Smith (yes)

Chief's Reort

Chief Myers reported the fire activities for the month, some officer changes and the upcoming training.

Company Report

Chief Myers gave a report for Nash Hetzel regarding NFIRS software. On a motion by Morse and a second bt McDowell it was approved to purchase the Firehouse online software package for one year. AIF

Jeff Morse discussed the need to purchase tags to mark the SCBA bottles as empty, full or out of service. On a motion by Morse and a second by McDowell he was approved to purchase the tags. AIF

Blaze Basich asked about the possibility to add a fuel tank at the station or possibly share with the township or school again. There was a brief discussion, the board will explore options.

Old Business

Election went well, the budget passed.

Steve Schemelia's membership package was presented for board approval, the membership committee approves. On a motion by Morse and a second by McDowell he was approved for membership. AIF

New Business

Chairman Smith reported on the estimate from EVS to do annual truck maintenance. On a motion by Morse and a second by McDowell it was approved to get the work done. AIF

The meeting room heater is not working. Ed Sr. will call to get it fixed.

South Jersey water conditioning is coming on Wednesday for the annual maintenance.

The Travelers audit will be soon, Smith will schedule.

Smith asked if Ed Sr. called the locksmith, he said that he did and never got a call back.

Smith discussed the lawn service needs. On a motion by Morse and a second by McDowell Ryan Hitchner was approved to continue the lawn service the same as last year. AIF

Kris Myers said that the fuel tank on 23-5 needs to be fixed and that we need light ballasts.

Ed Sr. mentioned that we should investigate going LED

There was discussion about building upgrades, the commissioners would like to see recommendations from the company.

Adjournment

With there being no further business before the board a motion to adjourn was made by Morse and seconded by McDowell at 21:05. Vote: All in favor