

Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes

March 2, 2020

The March 2020 meeting was called to order at 20:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

Roll Call

| | |
|----------------------|---------|
| Richard Smith | Present |
| Jeffrey Morse | Present |
| Christopher McDowell | Present |
| Sean Henderson | Present |
| Ben Miller | Present |

Reading of the previous meetings minutes

The minutes of the February 2020 meeting were read by Smith. On a motion by Morse and a second by Henderson the minutes were approved as read. Vote: All in Favor.

Bills

Bills for December were read by Smith. On a motion by McDowell and a second by Morse the bills were approved to be paid. Vote: All on Favor.

| | |
|---------------------------|-----------|
| Atlantic City Electric | 354.85 |
| Bowman & Company | 7,900.00 |
| C&H Disposal Service Inc. | 20.00 |
| Comcast | 316.55 |
| Ed Myers Jr. | 380.00 |
| Elmer Times | 15.00 |
| ESI Equipment | 11,386.00 |
| Kris Myers | 701.36 |
| Major Petroleum | 39.24 |

Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes

March 2, 2020

| | |
|--------------------------------|-------------|
| Municipal Emergency Services | 2,633.10 |
| Nash Hetzell | 567.66 |
| Richard Braslow | 18.50 |
| Richard Smith | 1.55 |
| South Jersey Gas | 607.76 |
| Target Solutions Learning, LLC | 1,880.00 |
| TOTAL | \$26,821.57 |

Reorganization

Resolution 2020-3-2-1 appointing officers

Chairman - Richard Smith

Vice Chairman - Jeff Morse

Treasurer - Sean Henderson

Clerk - Miller

Secretary - McDowell

Resolution 2020-3-2-2 meeting dates

First Tuesday of the month. April 7, May 5, June 2, July 7, August 4, September 1, October 6, November 3, December 1, January 5, February 2, March 2. Budget workshop dates October 7, November 4, December 2

Resolution 2020-3-2-3 Newspaper

Elmer times and the South Jersey Times

Resolution 2020-3-2-4 Attorney

Richard Braslow

Resolution 2020-3-2-5 Auditor

Bowman & Co

Resolution 2020-3-2-6 Bank

First National Bank of Elmer

Pittsgrove Township District 3 Board of Fire
Commissioners Meeting Minutes

March 2, 2020

Resolution 2020-3-2-7 Board bonding

In the amount of \$1,500,000

Resolution 2020-3-2-8 Signatures

Three required

Resolution 2020-3-2-9 Cash management plan

Carry over from previous year

Resolution 2020-3-2-10 Approval of claims

Three signatures

Roll call vote for resolutions 2020-3-2-1 through 2020-3-2-10

McDowell - Yes

Smith - Yes

Henderson - Yes

Morse - Yes

Miller - Yes

Chief's Report

Chief Myers said there was some work done on 23-5, still more to do. Kris Myers said that the pump packing on 23-5 was still leaking, he would like to order lug nut covers, physicals may be in April, we might be able to get Chief O'donnell to help with fit testing, a second ladder was delivered bent and the station is zoned as residential, the commissioners may want to look into it. Sean Hendeson said that the rescue tool was received, March 30th is the scheduled training date. One of the batteries isn't working properly.

On a motion by Morse and a second by Henderson, Kris Myers was approved to buy the needed parts for 23-5.

Vote:AIF

Smith thanked Hetzel for fixing the light.

Company Report

Nash Hetzel received a quote for fixing the compressor in the amount of \$1200. He also received pricing on the front sign, to repair the sign it would be \$1240 from Krise Electric and to replace the sign with an LED type it would be \$4910 from F&W Graphics. We would need three quotes, we'll revisit next month. Discussion followed regarding compressor options it was decided that we needed more quotes.

Hetzell presented the names for LOSAP. Briggs, Henderson, Morse, Myers Jr, Myers Sr., K. Myers, M. Myers, Kevin Rabbai and Steve Schemelia. A copy of the names is posted.

Old Business

ACE bills were given to Krise electric, they are working on a proposal.

New Business

Morse presented the Harassment and Discipline policies.

Resolution 2020-3-2-11 to adopt the Discipline Policy.

Roll call vote:

Smith - Yes

Morse - Yes

Henderson - Yes

McDowell - Yes

Miller - Yes

Resolution 2020-3-2-12 to adopt the Harassment Policy.

Roll call vote:

Smith - Yes

Morse - Yes

Henderson - Yes

McDowell - Yes

Miller - Yes

Smith said we need to service the mower. Chief Myers said he would like to buy a service kit from Pole Tavern John Deere. On a motion by McDowell and a second by Miller he was approved to get the service kit and blades sharpened. Vote: AIF

Smith is getting a second quote for station painting.

The primary election is in June, Morse is in charge.

Smith spoke about replacing the combo locks, discussion followed.

Chief Myers said half of Cumberland County is insured by a guy, Morristown is paying half of what we are.

Henderson brought up VFIS talking to the company, he gave a brief synopsis.

Smith said Todd told him all but \$18,000 was paid for his medical bills.

Nash said the insurance company that Chief Myers was referring to is called MINTS insurance

There was discussion about pagers. On a motion by Morse and a second by Miller, Nash was approved to purchase three new pagers. Vote: AIF

Adjournment

Miller motioned for adjournment at 21:54, McDowell seconds. Vote: All in Favor.