

# Pittsgrove Township District 3 Board of Fire Commissioners Meeting Minutes

November 12, 2018

The November 2018 meeting of the Pittsgrove Township District 3 Board of Fire Commissioners was called to order at 19:35 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law).

## **Role Call**

Richard Smith	Present
Christopher McDowell	Present
Jeff Morse	Absent
Sean Henderson	Present
Ben Miller	Present

## **Auditor**

Henry from Bowman & Co was given the floor by Chairman Smith. The auditor reviewed the budget summary. Resolution 2018-11-2-1 to accept the budget as presented.

Roll call vote: Henderson Yes, Miller Yes, McDowell Yes, Smith Yes

After signing the necessary paperwork the auditor departed at 19:44

## **Reading of the previous meetings minutes**

The minutes of the October 2018 meeting were read by Chairman Smith. On a motion by Henderson and a second by McDowell the minutes were approved as read. Vote: All in favor

## **Bills**

Bills for October were read by Chairman Smith. On a motion by McDowell and a second by Henderson the bills were approved to be paid. Vote: All in favor.

Atlantic City Electric 276.97

Bowman & Company 7,900.00

Comcast 142.77

Ed Myers Jr. 150.00

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Elmer Times 50.63  
Major Petroleum 105.59  
Municipal Emergency Services 1,223.75  
Richard Smith 75.00  
Ryan D Hitchner 210.00  
WaWa Fuel 146.54  
Weber's Power Equipment 153.38  
TOTAL \$10,434.63

**Chief's Report**

Chief Myers reported on the events for the month. Three of the five members who were attending firefighter 1 training have quit. Assistant Chief Henderson reported on responses that Chief Myers did not attend including a major accident on Almond Rd. There was a brief discussion regarding the structure fire in Norma, the homeowners called NJSP directly vice calling 911, this created a significant delay in the response.

**Company Report**

Nash Hetzell asked for approval to purchase ink for the ID card printer, it will cost approximately \$192.19. On a motion by Henderson and a second by Miller, Nash was approved to make the purchase. Vote: AIF

Nash then asked about purchasing SCBA batteries for approximately \$182 and LED bulbs for the ladies room. On a motion by Henderson and a second by McDowell he was approved to make the purchases. VOTE: AIF

The municipal marketing mailers went out on the 5th, there was a delay due to an internal problem. There was discussion of switching providers due to repeated delays/errors/mistakes.

Nash said that he is still playing phone tag with B-Safe regarding the door access software. Chairman Smith suggested speaking to the attorney about the situation, perhaps it is time to get him involved.

**Old Business**

None

**New Business**

Myers Sr. said that the front spigot needs to be replaced. On a motion by Henderson and a second by McDowell he was approved to get it done. Vote: AIF

There was discussion about the three probationary members who dropped out of firefighter one training. As per contract they are required to repay the commissioners. Nash Said he would speak to them to get them to return station and commissioner owned items.

There was discussion about Elmer ambulance (squad 21) closing down. They have apparently been bought out by the Woodstown Ambulance, there will be a transition in December. Chief Myers has had discussions with Ex Chief O'donnell regarding EMS response. They believe a committee should be formed from all three fire districts to discuss what the Pittsgrove Township emergency responders are going to do moving forward. Discussions will likely cover all potential options up to and including a merger of the fire districts and/or creating a Pittsgrove EMS organization. Chief Myers, Myers Sr and Sean Henderson all volunteered to be on the committee.

Chairman Smith reported that it rained all day on election day. We moved the election location to the big side, there were complaints about not having enough room and the mud being tracked inside due to the rain.

Budget discussions:

Resolution 2018-11-12-2 to move \$4000 from admin services to office expenses.

Resolution 2018-11-12-3 to move \$2033.40 from LOSAP to insurance.

Resolution 2018-11-12-4 to move \$3522.60 from LOSAP to equipment repairs.

Resolution 2018-11-12-5 to move \$200 from LOSAP to radios and pagers.

Roll call vote for all resolutions: Henderson Yes, Miller Yes, McDowell Yes, Smith Yes.

### **Adjournment**

With there being no further business before the board a motion to adjourn was made by Henderson and seconded by McDowell at 20:43. Vote: All in favor