

Pittsgrove Township District 3 Board of Fire  
Commissioners Meeting Minutes

November 8, 2022

The November 2022 meeting was called to order at 19:30 by Chairman Smith. Chairman Smith opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

**Roll Call**

Richard Smith	Present
Christopher McDowell	Present
Sean Henderson	Present
Brandon Mathews	Present
George Cousin	Present

**Approval of the previous meetings minutes**

The minutes of the previous meeting were read independently. On a motion by Cousin and a second by Mathews the minutes were approved as read. Vote: All in Favor.

**Bills**

On a motion by Cousin and a second by Henderson the bills were approved to be paid. Vote: All on Favor.

AT&T Mobility	120.69
Atlantic City Electric	366.27
Bianco Security Systems, Inc.	240.00
C&H Disposal Service Inc.	90.00
Comcast	478.25
Ed Myers Jr.	1,093.88
Medical Warehouse, Inc.	462.41
Municipal Emergency Services	855.00
Richard Braslow	301.00
South Jersey Gas	109.70
Total	\$4,117.20

Brandon Mathews asked when the last time Ed Myers Jr. was given a raise for his services to the board. No one could remember when the last adjustment was given. On a motion by Henderson and a second by Cousin it was decided to increase his hourly rate from \$30 to \$40 per hour. Vote: AIF

**Chief's Report**

No report

**Company Report**

No report

**Old Business**

Chairman Smith asked Henderson to give a report on the subcommittee that is in discussions with the other districts on the future of the fire service in Pittsgrove. Henderson said that he thought the information that was relayed to the company was completely inaccurate and he would be happy to provide clarification. Discussion followed on the what the committee's goals are, how they were proceeding and how there was a separation between the committee and what the Chiefs were discussing. There will be a subcommittee meeting again tomorrow, 11/9/22 that Sean and George will be attending. Ed Myers texted the Chief to see if he would be attending, he replied that he would not. Kris Myers, the first assistant Chief, will be attending in his place.

Dave W said that he was waiting on Nash to order the air hose reels.

Ed Myers Jr. gave a brief on how the lawyer and auditor communications were going regarding Dave W's request for LOSAP credit, what the board needs to do to modify the LOSAP rules and what the auditor's opinion was regarding stipends.

The board moved into budget discussions. Resolution 2022-11-8 was presented to move funds as follows:

All funds will be moved from Building Maintenance to the following lines:

Office Expenses	\$250
Legal Expenses	\$3000
Insurance	\$883.16
Audit	\$50
Utilities	\$3000
Training	\$1000

Roll call vote:

- Smith, Yes
- McDowell, Yes
- Henderson, Yes
- Mathews, Yes
- Cousin, Yes

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There was discussion on next year's budget, on a motion by Henderson and a second by McDowell in was decided to increase the next budget to the maximum allowable CAP limit. Vote: AIF

There was a discussion on increasing the line item amounts for the next budget, increasing the following lines:

Legal to \$3500

Insurance to \$50,000

Utilities to \$20,000

Training to \$2,500

Resolution 2022-22-8-1 was presented to increase the lines as described above.

Roll call vote:

Smith, Yes

McDowell, Yes

Henderson, Yes

Mathews, Yes

Cousin, Yes

**New Business**

23-1 was sold on GovDeals for \$10,701, there will be a bill coming from GovDeals for the commission for approximately \$800. Brandon Mathews handled the outreach and met with the buyers on Monday the 7<sup>th</sup> to complete the deal. Sean Henderson will be depositing the cashier's check tomorrow.

George Cousin asked what the plan was for 23-1's equipment that is currently in the shed. Chairman Smith thought that the Chief should present a plan to the board.

Donnie Palm said that the battery in 23-7 died as two members were driving to fire school. He reached out to his place of work to help getting the battery replaced as quickly as possible. The Parsonage Run Nursery decided to donate the battery to the district for no cost. The board asked Donnie to thank them for us and a Thank You card will be sent, Mathews will buy a card and the board will sign it at the next meeting.

Kris Myers brought up various truck repairs and their costs. Chairman Smith said that the company was approved to get trucks repaired as needed without specific board approval due to firefighter safety.

Kris said that the trucks are due for servicing, he will investigate and let the board know.

**Adjournment**

Henderson motioned for adjournment at 21:08, Cousin seconds. Vote: All in Favor.