

Pittsgrove Township District 3 Board of Fire  
Commissioners Meeting Minutes

October 10, 2023

The October 2023 meeting was called to order at 19:30 by Chairman Mathews. Chairman Mathews opened the meeting by leading the Pledge of Allegiance and acknowledging the Open Public Meetings Act (Sunshine Law)

**Roll Call**

Brandon Mathews	Present
Christopher McDowell	Present
Sean Henderson	Absent
Richard Smith	Present
George Cousin	Present

**Approval of the previous meetings minutes**

The minutes of the September meeting were read by Chairman Mathews. On a motion by Cousin and a second by Smith the minutes were approved as read. Vote: All in Favor.

**Bills**

On a motion by Cousin and a second by Smith the bills for September were approved to be paid. Vote: AIF

AT&T Mobility	120.69
Atlantic City Electric	868.13
C&H Disposal Service Inc.	90.00
Comcast	271.98
Ed Myers Jr.	472.00
Fire and Safety Services	1,864.77
Joseph Basich	698.00
Municipal Emergency Services	1,530.00
NAPA	4.08
Richard Braslow	75.00
Robert Trauger	1,600.00
South Jersey Gas	66.93
WEX Bank	47.84
TOTAL	\$7,709.42

**Chief's Report**

Chief Hetzell submitted his monthly report to Chairman Mathews. The Chief handed in a supplemental report requesting a new Chief vehicle and utility vehicle next year. New officers were appointed to replace vacant positions. He reviewed the new officer requirements. Requested a lock out / tag out system and new traffic

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control wands to comply with PEOSHA deficiencies. On a motion by Cousin and a second by McDowell he was approved to purchase the items. Vote: AIF

There was a discussion on repairing the pump on 23-5. On a motion by Smith and a second by McDowell it was decided to table the discussion until companies are found that can do the work and quotes are solicited. Vote: AIF

**Company Report**

Larkin said there wasn't much going on. He asked how the architect was moving along, Cousin said it was in work. He asked about the parking lot, discussion followed about the right materials, stones vs. millings.

On a motion by Smith and a second by Cousin the company was approved to get the parking lot done with millings for a cost not to exceed \$10,000. Vote: AIF

**Old Business**

Smith spoke about some personnel issues he's been working on.

Nothing new on the school irrigation project.

Nothing new on the Norma situation.

**New Business**

Commissioners' election is coming up in February, Henderson and Mathews are due for reelection. Smith is helping with the audit. There was a discussion on commissioners' compensation as per the email from Braslow. On a motion by Smith and a second by Cousin it was decided to table until the November meeting. Vote: AIF

On a motion by Smith and a second by Cousin the board will be increasing the budget by 2%. Vote: AIF

The board needs to balance the line items next month. There was a discussion about the work done by Krise electric. There was a discussion about the architect, it was decided that the subcommittee will meet with him as soon as possible.

**Adjournment**

Smith motions for adjournment at 20:35, Cousin seconds. Vote: All in Favor.