

DR. CYNTHIA BARCO

ESQUIMALT MEDICAL CLINIC | 3-1153 ESQUIMALT RD. | VICTORIA, BC V9A 3N7

CONSENT TO USE ELECTRONIC COMMUNICATIONS

Dr. Barco has offered to communicate using the following means of electronic communication: Website, Email and Videoconferencing (including Zoom and doxy.me)

PATIENT ACKNOWLEDGMENT AND AGREEMENT:

I acknowledge that I have read and fully understand the risks, limitations, conditions of use, and instructions for use of the selected electronic communication Services more fully described in the Appendix to this consent form. I understand and accept the risks outlined in the Appendix to this consent form, associated with the use of the Services in communications with Dr. Barco and her office staff. I consent to the conditions and will follow the instructions outlined in the Appendix, as well as any other conditions that Dr. Barco may impose on communications with patients using the Services. I acknowledge and understand that despite recommendations that encryption software be used as a security mechanism for electronic communications, it is possible that communications with Dr. Barco or her office staff using the Services may not be encrypted. Despite this, I agree to communicate with Dr. Barco or her office staff using these Services with a full understanding of the risk. I acknowledge that either I or Dr. Barco may, at any time, withdraw the option of communicating electronically through the Services upon providing written notice.

Dr. Barco will request and document verbal consent with using these services at the time of the encounter and also answer and questions pertaining to this at that time.

APPENDIX

Risks of using electronic communication

The Physician will use reasonable means to protect the security and confidentiality of information sent and received using the Services ("Services" is defined in the attached Consent to use electronic communications). However, because of the risks outlined below, the Physician cannot guarantee the security and confidentiality of electronic communications:

- Use of electronic communications to discuss sensitive information can increase the risk of such information being disclosed to third parties.
- Despite reasonable efforts to protect the privacy and security of electronic communication, it is not possible to completely secure the information.
- Employers and online services may have a legal right to inspect and keep electronic communications that pass through their system.
- Electronic communications can introduce malware into a computer system, and potentially damage or disrupt the computer, networks, and security settings.
- Electronic communications can be forwarded, intercepted, circulated, stored, or even changed without the knowledge or permission of the Physician or the patient.
- Even after the sender and recipient have deleted copies of electronic communications, back-up copies may exist on a computer system.
- Electronic communications may be disclosed in accordance with a duty to report or a court order.
- Videoconferencing using **Zoom for healthcare** or **doxy.me** may be more open to interception than other forms of videoconferencing although they are both PIPEDA and PHIPA compliant.

If the email is used as an e-communication tool, the following are additional risks:

- Email can more easily be misdirected, resulting in increased risk of being received by unintended and unknown recipients.
- Email can be easier to falsify than handwritten or signed hard copies. It is not feasible to verify the true identity of the sender, or to ensure that only the recipient can read the message once it has been sent.

Conditions of using the Services

- If your electronic communication requires or invites a response from the Physician and you have not received a response within a reasonable time period, it is your responsibility to follow up to determine whether telephone communication or clinical examinations (where appropriate) or for attending the Emergency Department when needed. You are responsible for following up on the Physician's electronic communication and for scheduling appointments where warranted.
- Electronic communications concerning diagnosis or treatment may be printed or transcribed in full and made part of your medical record. Other individuals authorized to access the medical record, such as staff and billing personnel, may have access to those communications.
- The Physician may forward electronic communications to staff and those involved in the delivery and administration of your care. The Physician might use one or more of the Services to communicate with those involved in your care. The Physician will not forward electronic communications to third parties, including family members, without your prior written consent, except as authorized or required by law.
- You agree to inform the Physician of any types of information you do not want sent via the Services, in addition to those set out above. You can add to or modify the above list at any time by notifying the Physician in writing.
- **Some Services (including website and email) will not be used for diagnostic or therapeutic purposes or to communicate clinical information.** Where applicable, the use of these Services will be limited to education, information, and administrative purposes.
- The Physician is not responsible for information loss due to technical failures associated with your software or internet service provider.