

## **ATTENTION CHURCH GROUPS**

## (PASTORS, YOUTH LEADERS, SECRETARIES)

The POWEROF2YOUTHCAMP works hard each year to improve our efficiencies in registration and administration. We are implementing an updated registration process this year and we need your help!

- All Camp Registrations need to be completed on-line at <a href="www.powerof2youthcamp.com">www.powerof2youthcamp.com</a>.
   This can be accomplished by allowing/asking each camper in your group to go on the website directly and complete the form OR you can collect the information and have someone in the church office enter the data.
- All camp applications <u>must</u> be printed and signed. Once you complete the on-line registration, you will be directed to payment and print options. THIS FORM MUST BE PRINTED AND SIGNED BY THE PARENT/GUARDIAN AND PROVIDED TO THE CAMP UPON YOUR ARRIVAL. The church group leader should collect the signed forms, carefully check them for completeness, signatures and insurance card copies (and fees if being paid individually). Pertinent supporting documents such as insurance cards, medical records, etc should be uploaded during the registration process.
- A few days before each camp (Jr and Teen), we will send the church group leader a PDF file
  containing a list of the registrations and fees that we have received for their particular group.
  With this list in hand, we are asking that the church group leader verify the data on the list,
  the participating campers and chaperones, and reply no later than the SUNDAY night before
  camp with any corrections, deletions, or additions.
- This validated list will be used to make preliminary bedding and team assignments before you register on Monday. We believe this will simplify and speed up this process.
- Pre-Camp information can be downloaded from the camp website. This will include arrival and departure instructions, packing, directions and more.
- The camp will still gladly accommodate campers coming without a respective group. They can simply follow the registration process initiated on the website.



POWEROF2YOUTHCAMP.COM