

Brown's Driving School LLC  
2 Eaton Street, Ste. 800, Hampton, VA 23669  
Christopher Brown, Owner/Instructor (757) 310-4039  
Chymaine Brown, Co-owner/Instructor (757)952-7656  
Email: Brownsdrivingschool@gmail.com  
[www.brownsdrivingschool.org](http://www.brownsdrivingschool.org)

### Driver Education- Behind the Wheel Contract

Brown's Driving School, LLC agrees to provide the following: Fourteen (14) hours of Behind the Wheel instruction, which consists of seven (7) periods of driving and seven (7) periods of observation. Each session is fifty (50) minutes in length. Cost of the course is \$385.00 for teens (under 18) and \$400 for adults (18 and over). **Payment is due on the first day of sessions.** Accepted forms of payment: cash, credit card, ACH bank transfer, money order, or check made out to Browns Driving School, LLC. Discounted pricing is available for cash or secure bank transfer (ACH). There's a \$35 fee for returned checks.

#### DMV Policies:

Students under the age of eighteen (18) years are required by the State of Virginia to complete a state approved driver's education program. The requirements for Behind the Wheel are fourteen (14) fifty (50) minute periods of which seven (7) periods are spent driving and seven (7) periods are spent observing.

The instruction provided by this school does not guarantee that any student will pass the state license examination or that the student can secure employment upon completion of the course.

A full or partial refund (minus credit card processing fees), depending on the number of hours completed, will be made upon written request within one hundred twenty (120) days of registration only if this school is incapable of or unwilling to perform its part of this agreement.

Student has permission from parents if under eighteen (18) or gives permission if he/she is older than eighteen, to receive one on one training with an instructor. The student is required to meet the observation requirements with at least one other student in the vehicle during in-car vehicle training.

Students eighteen (18) years of age and older may hold the learner's permit for sixty (60) days in lieu of completing a driver's training course.

Students eighteen (18) years of age and older who have completed 30-36 hours of Drivers Education instruction, possess a learner's permit issued by the Virginia Department of Motor Vehicles, and have completed Behind the Wheel instruction, to include passing the Road Skills Test, is eligible to receive the **Virginia Driver Training Completion Certificate – ADULT WAIVER (DTSD)**. The school will mail the certificate to the DMV Licensing Center. This will waive the 60-day holding period of the learner's permit and the DMV administered road skills test.

Students eighteen (18) years of age and older who fail the roads skill test three times will be provided with seven (7) sessions of behind-the-wheel training and a final road skills test.

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Upon completion, students will receive the **Virginia Driver Training Reexamination Certificate (DTSC)** and school will mail the certificate to the Virginia Department of Motor Vehicles.

**The school and student and parent/guardian agree to the following terms and conditions:**

The parent/guardian or adult student will report any physical, mental, or intellectual deficits that may affect a student's driving skills or ability to comprehend instruction.

A \$45 fee applies to each Road Skills Test retake. Payment is accepted by cash or secure bank transfer (ACH) only.

In the event of a refund, non-refundable credit card processing fees charged by third-party payment processors will be deducted from the refund amount.

Behind the Wheel instruction is conducted by appointment only and late cancellations or no-shows may result in the lesson being forfeited without refund for any appointment he/she does not meet unless the school is given at least 24 hours of notice.

No Certificate of Completion will be issued until all fees have been PAID IN FULL.

If the student wants individual sessions and/or more than the seven periods provided, the fee will be \$70.00 per 50-minute session. The school will not refund any monies or any part thereof when actual services have been rendered.

The school will complete the course in a reasonable length of time. However, it cannot be held responsible for delays caused by mechanical failure, unsafe driving conditions due to weather, or any other reason over which it has no control.

The school will give the student as much notice as possible if any delay becomes necessary.

The school will notify the student in the event the school cancels classes. Cancelled classes will be made up at the end of the course.

Students are fully accountable for their conduct. They can be dismissed from the course without refund for misbehavior. No food, drink, smoking, or sleeping and cell phones must be turned off or on vibrate. **Student must practice good hygiene out of respect for instructor and other student drivers.**

The school will not allow family and friends to ride along with students during driving sessions.

The school will not be responsible for any personal belongings left in the vehicle.

A \$25.00 fee will be charged for replacement of lost certificates. Payment is accepted by cash or secure bank transfer (ACH) only.

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The school agrees to exert its best efforts in teaching the student to meet the requirements of the examinations.

Under this agreement, an instructor may not provide Behind the Wheel training to more than three students during a session.

The student understands that certain hazards and risks are inherent in the operation of motor vehicles. The student does hereby specifically assume all risks as may be incurred in the normal operation of a motor vehicle during the course instruction. All vehicles are fully covered with at least liability Insurance.

It should be emphasized that successful completion of a Behind the Wheel course does not and should not imply that the student is a safe accomplished driver. During the course, students are instructed in the basic skills necessary for the safe operation of a motor vehicle. However, as with any skill, it is only with repeated practice that the skill is developed and perfected.

It is the responsibility of the student or in case of a minor, the parent/guardian to report to the Department of Motor Vehicles of any concerns regarding the school, instructor behavior or quality of instruction at the school.

This contract constitutes the entire agreement between the school and the student and no verbal, assurances or promises not contained herein shall bind the school nor the student.

DMV is committed to promoting transportation safety through the certification of quality driver training programs. If you have comments or concerns about this course, call DMV at 1-877-885-5790 or email [dmvclu@dmv.virginia.gov](mailto:dmvclu@dmv.virginia.gov).

**Parent/Guardian Acknowledgement:**

Your continued work with your son/daughter is essential to further develop strong driving skills. It is mandatory that you provide your child with a minimum of forty-five (45) hours of additional supervised Behind the Wheel driving conducted prior to license issuance. I hereby request that my son/daughter \_\_\_\_\_, be enrolled in a state approved Behind the Wheel program. I understand that completion of this course does not signify that his/her skills are proficient enough to operate a motor vehicle without adult supervision.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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**We have read this contract and agree to abide by the conditions:**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Driving School Rep Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Brown's Driving School - Driver Education- Behind the Wheel Student Registration Form**

First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Students Home Phone \_\_\_\_\_

Students Cell Phone \_\_\_\_\_

Grade \_\_\_\_\_ School \_\_\_\_\_ Driver's Ed Teacher \_\_\_\_\_

Parent(s) Email address \_\_\_\_\_

Birth Date \_\_\_\_\_

Allergies \_\_\_\_\_

Learners Permit # \_\_\_\_\_ Issue date \_\_\_\_\_

Driving experiences with parent/guardian: Circle those that you have driven on.

**County Roads**

**City Streets**

**Interstate**

Approximate number of hours on the driving log \_\_\_\_\_

**Emergency Contact Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone/ Cell numbers \_\_\_\_\_

Relationship \_\_\_\_\_

**First day of instruction bring DEC-1 green card, learner's permit, and contract. Every day of instruction, bring your learner's permit and wear appropriate clothing and footwear. Student must practice good hygiene out of respect for instructor and other student drivers.**

02/16/2026

If you have comments or concerns, call DMV at 1-877-885-5790.