

2019 OPERATING BUDGET - APPROVED

245 Lots x \$105.48 = \$25,842.60	2018	2018 Actual	Annual
	Budget	12/31/18	2019
<b>Computers/Internet (Tab A ) *</b>	<b>\$360.00</b>	<b>\$356.75</b>	<b>\$515.00</b>
<b>Contract Labor (Tab B)</b>	<b>\$1,330.00</b>	<b>\$844.85</b>	<b>\$3,015.00</b>
<b>Improvements (Tab C)</b>	<b>\$1,165.00</b>	<b>\$703.79</b>	<b>\$350.00</b>
<b>Insurance (Gen Liability &amp; BOD)</b>	<b>\$4,600.00</b>	<b>\$4,539.00</b>	<b>\$5,000.00</b>
<b>Equipment Maintenance (Tab D) **</b>	<b>\$585.00</b>	<b>\$99.35</b>	<b>\$955.00</b>
<b>Postage and Delivery</b>	<b>\$500.00</b>	<b>\$470.31</b>	<b>\$500.00</b>
<b>Professional Fees (Tab E)</b>	<b>\$6,200.00</b>	<b>\$7,229.42</b>	<b>\$4,705.00</b>
<b>Community Events (Tab F)</b>	<b>\$1,200.00</b>	<b>\$632.60</b>	<b>\$875.00</b>
<b>Supplies (Tab G)</b>	<b>\$1,300.00</b>	<b>\$1,224.17</b>	<b>\$1,750.00</b>
<b>Operating Expenses (Tab H)</b>	<b>\$675.00</b>	<b>\$468.38</b>	<b>\$685.00</b>
<b>Utilities (Tab I)</b>	<b>\$6,560.00</b>	<b>\$6,224.74</b>	<b>\$6,340.00</b>
<b>Other Non-Categorized Expenses</b>	<b>\$150.00</b>	<b>\$150.00</b>	<b>\$150.00</b>
<b>Contribution to Reserve Funds</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>	<b>\$1,000.00</b>
<b>TOTALS</b>	<b>\$25,625.00</b>	<b>\$23,943.36</b>	<b>\$25,840.00</b>

2019 Tab A

**Computer/ Internet Tab A**

	<b>2019 Budget</b>		<b>Remarks</b>
Website Security Essential – 1 Year	\$90.00	Website	(YEARLY) Renewed 9/25/18 – Billing cycle is yearly per Christina/GoDaddy Billing 9/26/18
Durham Park Info (Domain Name)	\$25.00	Website	
Economy Web Hosting	\$200.00	Website	
Site Backup & Restore	included in above	Website	Add-on Pack to Econ Web Hosting
Email Storage Upgrade – 1 Year	\$80.00	Website	Add-on Pack to Econ Web Hosting (3 GB) Renewed 1/28/18
GoDaddy Email Marketing	\$120.00	Website	To email info to Owners vs USPS
<b>TOTAL</b>	<b>\$515.00</b>		

**Contract Labor Tab B**

	<b>2019 Budget</b>	<b>Remarks</b>
Mowing	\$400.00	If no available volunteers (2 x around clubhouse area)
Pool (Monthly Service)	\$1,715.00	7 x 245 Off-season if we don't provide cleaning
Mosquito Treatment x 2	\$400.00	Community Park/Clubhouse
Emergency Service Calls	\$500.00	

TOTAL \$3,015.00

**Improvements (Tab C)**

	<b>2019 Budget</b>	<b>Remarks</b>
Repair Tar on Road	\$350.00	From Glasscock to Parking Lot

**TOTAL** **\$350.00**

**Equipment Maintenance Tab D**

**2019 Budget**

Fuel (Mower)	\$120.00	Park Maintenance
Fuel (Tractor)	\$150.00	Park Maintenance
Lawn Mower Maintenance	\$50.00	Preventative Maintenance
Tractor Maintenance	\$475.00	Preventative Maintenance/Brush hog Blade Repair
HVAC Preventive Maintenance	\$160.00	Spring/Fall Maintenance

**TOTAL** **\$955.00**

**Professional Fees Tab E**

**2019 Budget**

Bookkeeping Fee	\$1,800.00	Day-to-day bookkeeping operations
Lawyer Fee (range/hr \$190-\$450)	\$2,630.00	Governing documents, violations, collections
CPA Fee	\$275.00	Tax Document Prep

**TOTAL** **\$4,705.00**

**Activities Tab F**

**2019 Budget**

Easter Egg Hunt	\$75.00	Includes \$30 for Prize Eggs
Summer Splash	\$200.00	Summer BBQ/Pool Opening
Halloween Hayride	\$50.00	
Christmas	\$500.00	
Volunteer Days	\$50.00	Water/Soda for Volunteers

**TOTAL** **\$875.00**

**Supplies Tab G**

**2019 Budget**

Clubhouse	\$150.00	
Office (paper, printing, ink, etc)	\$600.00	
Supplies – Other	\$250.00	
Maintenance	\$350.00	
Stocking Ponds w/Fish	\$400.00	when water levels permit

**TOTAL** **\$1,750.00**

**Operating Expenses Tab H**

	<b>2019 Budget</b>	<b>Remarks</b>
Taxes	\$330.00	Park Property Tax
Fees – Documents	\$275.00	Recording/Copies of legal documents
Other OE	\$80.00	Ballot Judges

**TOTAL** **\$685.00**

**Utilities Tab I**

**2019**

**Budget**

Electricity	\$5,275.00	$7 \times 500 = 3,500 + 5 \times 355 = 1,775$	(Street lights only)
Telephone (911 Pool Phone)	\$525.00	$7 \times 75 = 525$	
Water	\$540.00	$12 \times 45 = 540$	(Baseline usage)

**TOTAL** **\$6,340.00**