



**Durham Park Association**  
800 Glasscock Rd, Liberty Hill, TX 78642

**Meeting Agenda**  
**7:00 p.m. Wednesday July 9nd, 2025**

Meeting Called by: DPA President  
Type of Meeting: Monthly

Note Taker and Time Keeper: Secretary (MG)  
Attendees: SP, LC, KE, DG, MG, GE

President – Scott Porter (SP)    Vice President - Lynn Calhoun (LC)    Treasurer – Robert Edwards (RE)  
Activities – Kara Edwards (KE)    Maintenance – Dan Grubbs (DG)    Secretary – Melynda Gero (MG)  
Architectural Control Committee - Daniel Reed (DR), Garner Edwards (GE)

**Meeting Opened:** SP at 7:05pm

**Minutes:** KE proposed approval of 7/2/25; LC seconded; 100% pass.

**Financial Report:** Checking: \$8,409.53    Savings: \$17,342.86    Auxiliary Checking: \$6,228.58  
Total: \$31,980.97    (\*Note: Total does NOT include some HOA assessments still coming in, guessing roughly \$10k)

**Business presented**

**HOA Board Positions**

1. **Member-at-Large Position** MG nominated that we approve Lacy Phillips as our Member At Large. KE seconded, 100% pass.
2. **Treasurer Position** LC nominated KE as our official “interim treasurer” until we have a replacement. DG seconded, 100% pass. We are still in need of a treasurer; please volunteer! Cole, Shannon, and/or Robert will meet with Kara soon to help organize the information on the HOA Treasurer laptop.

**Community Building**

1. **Roof update:** Roof started! Looking good. LIV will finish in a week or so, and will paint the soffits as well.
2. **Interior update:** DG and other HOA board members will go into the building in the next couple of weeks to assess and write up a list of materials needed to replace the drywall and flooring in the building. This will help the HOA also know what our funds can cover, and how much we’ll need to fundraise to fix the interior.
3. **Fundraising update:** Want to be sensitive regarding the flooding that just occurred when asking for funds. Shannon West will adjust the fundraising paragraph and we’ll repost on our FB page. Volunteers in the neighborhood will print the colored flyers, put in ziploc bags, and deliver to the properties in the neighborhood. We’ll not ask for help outside of the neighborhood yet. We may ask Kate Bunch in the future to help us reach out for fundraising.

**Pool**

1. **Update:** Decided to wait until wiring is addressed and the bathroom fixed before reopening the pool. SP will call PEC to have them check on wiring up to the building as a start. Josh will look at ideas for the other wiring.

**Ways to Increase Funds** Discussed several ideas.

1. Decided for now we will increase the transfer fee from closing documents to the most allowable by law. KE proposed, MG seconded the motion, 100% pass.
2. Discussed the idea of becoming a “dark” neighborhood like other parts of Liberty Hill are (turning off our street lights during summer months to save on the HOA’s largest bill). Also PEC was supposed to switch out the street lamp bulbs to LEDS to save money. SP will call and check on the switch, and ask about the “dark” option. Will ask neighborhood for feedback such as street lights to recommend staying on for safety reasons (like tricky intersections).

**ANNOUNCEMENTS and ADJOURNMENT:**

**Adjourned:** 8:02pm.

Next meeting planned for Aug 13 at 7pm at 800 Glasscock Rd., Liberty Hill, TX pavillion