



***Durham Park Association***  
800 Glascock Rd, Liberty Hill, TX 78642

**Annual Board Meeting**  
**7:00 p.m. Tuesday Jan 14th, 2019**

Meeting Called by: DPA  
Type of Meeting: Annual

Note Taker and Time Keeper: Secretary  
Attendees: Public

The annual meeting of the Durham Park Association was called to order at 7:00 p.m. on Tuesday Jan 14th, 2019 by President, Scott Porter with the following board members in attendance:

President – Scott Porter (SP)  
Activities – Lacy Phillips (LP)

Vice President – Gene Pittard (GP)  
Maintenance – Lelon Norman (LN)

Treasurer – Laura Farmer (LF)  
Secretary – Kristin Giuoco (KG)

**Minutes**

Minutes from the Dec 10th, 2019 meeting were approved unanimously by all and are posted online at [www.durhampark.info](http://www.durhampark.info).

**Treasurers Report** – LF reported that she had the proposed 2020 Annual budget for the board to look at and vote on.

**Maintenance:** LN reported that the tennis courts are done and grass will be planted this week.

**Activities:** LP reported that she is thinking about planning a crawfish boil for the community when the weather gets nicer. More info to come.

**Architectural Control:** SP reported that he had a couple fence approvals and one solar panel approval for Dec 2019.

**Pool & Building:** GP reported that he discovered the pool pump humming last week and called Bill Peak out to have a look at it. Bill Peak found that motor had gone out in the pump purchased back in 2010. This will be voted on during the New Business portion of the meeting.

**Old Business**

**Pavilion/Park:** LN presented a bid from Joey Sisca to install a 10'x 15' area of granite for a BBQ area for \$500.00. GP made a motion to approve the proposed bid, LN 2<sup>nd</sup> the motion and it passed unanimously. LN also had bids for a Patio cover/Pavillion, one was for a 24'x 24' patio cover from DC Landscape & Construction for \$4250.00. LN made a motion to approve that bid, GP 2<sup>nd</sup> the motion and it passed unanimously.

**WHR and others:** SP reported that an agreement with Windy Hill Ranch had been sent to our attorney for review. He also stated that other properties with obvious violations will be sent letters as well. The board would like to work with these properties to come to an agreement about the violations now, so that we can move forward with rewriting Deed Restrictions and updating the Bylaws. Therefore, going forward we can address violations immediately and keep any future businesses from forming in the community.

**Budget:** LF presented the proposed 2020 budget and noted that the main differences from last years' budget is that Insurance, bookkeeping fees and utilities have increased. GP made a motion to approve the proposed 2020 budget, LP 2<sup>nd</sup> the motion and it passed unanimously. LF will be heading up the assessment committee this year and will be mailing the 2020 assessment invoices in the coming months.

**New Business**

**Pool Pump:** Gene proposed that we use our current Pool company, Bill Peak, to replace the broken pool pump. The bid for the new pump and labor is \$930.94. LP motioned that we accept Bill's bid, LN 2<sup>nd</sup> the motion and it passed unanimously. It was noted that this

would be taken care of ASAP in order to keep the pool clean during the off season.

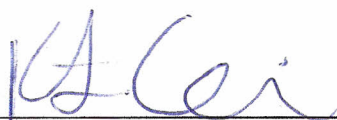
**New Board Members:** SP thanked LeLon Norman for serving on the board as the maintenance director and all his work improving the community park. The new board members, Elsa Aho and Lynn Calhoun, were introduced and their positions on the board will be discussed and decided at an executive meeting immediately following this one tonight.

**PUBLIC FORUM:** A resident in attendance asked if there was a welcoming committee and/or how information was shared with new residents of the community. LF informed her that a welcome package is sent after COE and what information it includes. The resident was interested in helping welcome new residents and get information to them, so she and LF will discuss this further together.

**Items Voted On:** Dec minutes, BBQ area, Pavillion, 2020 Budget.

**ANNOUNCEMENTS and ADJOURNMENT:**

The next meeting will be the annual board meeting and it is set for Tuesday, Feb 11th at 7:00 p.m. at 800 Glasscock Rd., Liberty Hill, Texas.



DPA Secretary, Kristin Giuoco

**\*\* Executive Meeting** held at 7:45pm immediately following the regular board meeting to decide the positions for the new Board members, Lynn Calhoun (LC) and Elsa Aho (EA). SP announced that KG will be resigning this month to focus on school, so the three open positions are Maintenance, Secretary and ACC Chair. LC expressed interest in the ACC position, GP volunteered to take on Maintenance and remain VP, and EA agreed to take over as Secretary. KG will remain on the board as Member at large while she processes the new board members and updates all the back end processes. LP motioned to accept the above mentioned agreement, GP 2<sup>nd</sup> the agreement and it passed unanimously. Exec Meeting was adjourned at 8:08 pm.