



Durham Park Association
800 Glasscock Rd, Liberty Hill, TX 78642

Meeting Agenda
7:00 p.m. Wednesday June 4th, 2025

Meeting Called by: DPA President
Type of Meeting: Monthly

Note Taker and Time Keeper: Secretary (MG)
Attendees: SP, LC, KE, DG, MG, RE, GE

President – Scott Porter (SP) Vice President - Lynn Calhoun Treasurer – Robert Edwards (RE)
Activities – Kara Edwards (KE) Maintenance – Dan Grubbs (DG) Secretary – Melynda Gero (MG)
Architectural Control Committee - Daniel Reed (DR), Garner Edwards (GE)

Meeting Opened: SP at 7:05pm

Minutes: April minutes: KE proposed approval, RE seconded. 100% pass.

Today's Business

Community Building

- 1. What happened:** In preparing to file an insurance claim for the damaged roof it was discovered that there had not been insurance on the building since late 2022. A treasurer left abruptly back in Fall 2022 and a new one was not installed until a few months later. The payment was set to autopay according to HOA and the insurance agent. No mail, email, or any other communication was given to the HOA by the insurance company or agent about the insurance lapsing. The HOA accepts responsibility for the oversight. The money budgeted for the coverage is accounted for in the bank; it was not spent. HOA can use it towards the repairs.
- 2. What is being done to fix the issue:** Liability and officer coverage was immediately reinstalled. The building itself cannot be reinsured until the damaged roof is removed but will be done ASAP. A calendar will be created to help the HOA know which payments to verify at which times of the year. Only a few payments exist to keep track of. Several roofing quotes have already been acquired but they are currently out of reach of existing funds. Plan on removing the damaged roof this weekend by licensed operators in the community to save funds. Then more accurate bids can be obtained for repair/replacement of roof (still a flat roof on the building currently in need of some repair).
- 3. Moving Forward:** Roof removal this weekend, volunteers to sort wood/metal possibly needed. Possible tarping of the roof for now. Get bids for options, including: installing a less expensive flat roof, a metal building roof, traditional roof, whole building replacement with metal building, etc. Also look into possible grants (historical grant may be possible but not until December). Depending on the cost of the repairs, will work towards raising any needed funds. Ideas given for fund-raising: tax exempt donations from businesses, apply for grants, GoFundMe, neighborhood fundraising event, article in the Liberty Hill Independent, and (try to avoid if possible) levying an extra fee from neighborhood members. Volunteer names and emails were collected as those willing to be on a committee to assist with needs.

ITEMS TO BE VOTED ON: Voted on April minutes.

ANNOUNCEMENTS and ADJOURNMENT: Adjourned at 7:50pm.

Next meeting planned for TBD at 7pm at: 800 Glasscock Rd., Liberty Hill, TX pavillion