

Government Filings

Task	Agency	Frequency
Tax Remittance & Use Tax	WA DOR	Monthly or Quarterly (as assigned)
Workers' Compensation & Safety Program	L&I	Assigned by L&I
Unemployment Insurance, Paid Family Leave, Wage & Hour Reports	ESD	Quarterly
Federal Payroll Tax Returns (Form 941)	IRS	Apr 30, Jul 31, Oct 31, Jan 31
Estimated Federal Income Tax (Forms 1040-ES / 1120-W)	IRS	Apr 15, Jun 15, Sep 15, Jan 15
Employer W-2s & 1099s	IRS / SSA / WA ESD	31-Jan
Federal Unemployment Tax (Form 940)	IRS	31-Jan
Personal Property Tax Report	CAO	If required
Self-Employed Income Tax (1040 + Schedule C/SE)	IRS	15-Apr

Business Setup

Task	Agency	
UBI / Certificate of Formation	Secretary of State	
Employer Identification Number (EIN)	IRS (DOT)	
Quarterly Tax & Wage Reporting	EAMS	
Access to Employer Services	SAW	
Payroll Tax Payments	EFTPS	
Child Support Reporting	DSHS	
Business License, Unemployment & L&I Accounts	DOR	
Tax Account / Reseller Permit	DOR	Annually

Business Services

Service	
Bookkeeping & Accounting	
Tax Preparation	
Website Building	
Domain Setup	
Email Setup	
Tailored Solutions	Call for custom tasks & services